

PARISH COUNCIL OF DENMEAD
MINUTES OF THE AMENITIES COMMITTEE
MEETING HELD ON WEDNESDAY 17th JUNE 2015,
IN THE BARN GREEN ROOM, THE OLD SCHOOL,
DENMEAD COMMENCING AT 7:30pm



Cllr K Scholey (Chairman)	(P)	Cllr K Andreoli	(P)
Cllr I Brown	(P)	Cllr F Hull	(P)
Cllr N Lander-Brinkley	(P)	Cllr Langford-Smith	(P)
Cllr G West		Cllr M Willoughby	(P)

Also present: Mrs Debbie Cooper – Committee Clerk and one member of the public.

001/16A **Apologies:** There were no apologies for absence.

002/16A **Declarations of Interest:** There were no declarations of interest.

003/16A **The election of a Vice-Chairman to the Amenities Committee:** It was unanimously **RESOLVED** that Cllr Willoughby be elected Vice-Chairman of the Amenities Committee for the municipal year 2015 – 2016.

004/16A **Minutes of the Previous Meeting:** The minutes of the Amenities Committee meeting held on 6th May 2015 were submitted for approval. It was **RESOLVED** by majority that the minutes of the Amenities Committee be accepted as an accurate record and were duly signed by the Chairman.

005/16A **Public Participation (S.O.1 (c)):** At 7:35pm the meeting recessed into open forum to allow questions and comments from members of the public. The meeting reconvened at 7:45pm.

006/16A **New Communications:** To receive, consider and determine action to be taken on correspondence received and not covered elsewhere on this agenda.

- a) Email from Ed Meredith – Circus4schools/Cirque Normandie, dated 1st June 2015. Regarding the use of land within the Denmead area. It was unanimously **AGREED** that due to the fact that no suitable land or facilities were owned by the Parish Council, this request would have to be declined.

007/16A **Allotments at River End:**

- a) To receive a report from the Chairman, regarding the draft allotment policy. The Chairman stated that he and the Parish Clerk were meeting with the contractor to discuss the size, water supply and the division of allotment plots.

With regards to the draft allotment policy, this document will be reviewed by the Chairman, once the meeting with the contractor had taken place and would be sent out for comment prior to the next Amenities Committee.

008/16A **Denmead Bowls Club Lighting:**

- a) Letter from Denmead Bowls Club, received 3rd June 2015 – Re Lighting for Denmead Bowls Club.

The letter received from Denmead Bowls Club was reviewed, and the following comment made:

- It was suggested that Denmead Bowls Club could obtain guidance from Denmead Tennis Club who had produced a very good consultation document, after they had spoken to the neighbours when the flood lighting was installed. It was unanimously **AGREED** that no progress could be made until this consultation document had been produced.
- The security fencing must be very secure, due to the proximity of the work to the toddler play area.
- The on and off times of the lighting require further investigation, as the “off-time” of

22:15 seems to be too late.

It was unanimously AGREED that a letter should be written to DBC thanking them for their letter and outlining the above comments.

009/16A **Landscape Working Party:**

- a) The Chairman stated that the only concern he had was item f – Village centre planters – the Groundstaff need to ensure that these are watered on a weekly basis.
Item G –Bulbs for Ashling park flower beds – Cllr Hull reported that these beds have been planted.
2) New Items - 18 Little Corner – the tree at the rear of the property was pollarded, however this tree has now been ring barked, which is criminal damage and will be reported.
- b) To receive and accept the notes of the Landscape Working Party held on 26th May 2015.
The notes of the Landscape Working party were received and accepted.

010/16A **Goodman Fields Working Party:**

The Chairman stated that the funds had now been identified. The environment agency had been contacted and the licence has been received. Work on the Car park will begin the first week in July and Cllr Scholey will be the Project Manager. The contractor should ensure that the site was left secure at the end of each day.

A sign should be produced by the Committee Clerk “No Parking at Any Time – Works Access Required At All Times” whilst this work is being carried out.

011/16A **Kidmore Field Fencing:** The fencing at Kidmore field needs to be replaced. To consider the replacement of the fence and source of funds for Kidmore field and determine action. (No budget allocation has been made for this fencing).

The Chairman stated that the Head Groundsman had been and looked at the fence at Kidmore Field and the approximate cost would be £1,500. The Chairman stated that the fence may only need to be repaired rather than replaced and that the Landscape Working Party would be going on a “walk-about” on 23rd June 2015 to assess the whole area.

Points to be considered:

- Fence behind the scout hut needs looking at.
- The nursery school are causing an obstruction by blocking access.
- The fenced off area containing scrap metal is unsightly and should be removed.
- Fund allocation to be taken from facilities maintenance.

012/16A **Installation of Playground equipment at Mill Close and The Barn**

The new play equipment in Mill Close and The Barn has been installed and is being used. Cllr Andreoli stated that this was a good conclusion.

013/16A **Sports User Group:**

Cllr Lander-Brinkley stated that the notes of the meeting held on 9th April 2015 had been distributed, and that Denmead Football Club had raised a number of issues concerning the size and specification for the MUGA. This was raised after discussions concerning the Denmead Neighbourhood Plan. Cllr Lander-Brinkley stated that it was difficult to chair the meeting and take the notes and stated that previous Sports User Group meetings had been clerked.

The Chairman invited Cllr Lander-Brinkley to continue chairing this user group, Cllr Lander-Brinkley declined. Cllr Andreoli stated that he would organise the next Sports User Group meeting and email the Committee Clerk. A provisional date of 10th September 2015 was agreed. Cllr Brown stated that he was happy to attend the Sports User Group meeting.

014/16A **Matters relating to Ashling Park:**

a) **Vandalism / Incidence reports:**

Nothing to report

b) **Public Spaces Protection Order:**

The subject of a Public Space Protection Order for Ashling Park was discussed. Cllr Andreoli stated that previously DPC applied for a bylaw for Ashling Park, however due to

the fact that half the park was King George V Playing Fields a bylaw could not be applied. If a Public Spaces Protection Order could be applied to the whole park:

- What authority would it give the Council?
- How is it applied for?
- Does the PSPO only cover fouling or can it ban dogs from the park?

It was unanimously AGREED that the Committee Clerk should investigate this matter further and report back to Committee.

- c) Aerial Runway – Ashling Park Play Area: – Continuing issues with this piece of equipment, it is currently out of use.

The Committee Clerk informed the Amenities Committee that there were on-going issues with the Aerial runway cable ride, and this piece of equipment had been taken out of use. A representative from the Playground company would be in Ashling Park on Thursday 18th June 2015. Cllr Hull asked if this work would be covered by the Warranty? The Chairman stated that he would go to the Ashling Park and speak with the representative regarding this matter.

- d) Summer “pop-up” café in Ashling Pavilion.

The Chairman stated that both interested parties have now withdrawn from running the “Pop-up café” in Ashling Park. He further stated that he had approached Cllr Rusbridger regarding some of his catering students running the café, but unfortunately this was not viable. Cllr Hull stated that her son may be interested in running the café, and that maybe some of the older youth club members could be involved. She stated that she would speak to him regarding this matter and report back. The Chairman stated that there are only four weeks until the start of the school summer holidays. Cllr Andreoli suggested that maybe a local ice-cream company could be approached to be in the vicinity of the park during the school holidays.

- 015/16A **Forestry Commission Liaison Group:** The next Forestry Commission liaison group meeting will be held on Friday, 24th July 2015. **Noted.**

The Chairman invited Cllr Lander-Brinkley to continue chairing this liaison group. Cllr Lander-Brinkley agreed to continue as the representative for the Forestry Commission Liaison group meetings. Cllr Lander –Brinkley stated that the Car Park at Creech Woods has not been repaired, and requested that the Committee Clerk contact the Forestry Commission to enquire why there had been no progress.

- 016/16A **Matter arising and outstanding matters from previous minutes:** To consider any matters arising or outstanding from the previous Amenities Committee meetings. The outstanding matters were reviewed and updated.

The outstanding matters – actions list was reviewed and the following comments made:

- 117/15A (f) was not complete, as the amended notices had not been placed on the notice boards and some of the notice boards need to be replaced with either scaffold boards or plastic. It was also noted that the “No Parking – Emergency Access” sign needed replacing. Committee Clerk to investigate these notices and speak to the Groundstaff.
- 116/15A (i) – Denmead Tennis Club Partnership Agreement. A meeting had been arranged with the Tennis Club, however the Partnership Agreement had not been signed. Denmead Tennis Club have made some recommendations to Denmead Parish Council. **It was unanimously AGREED that Cllrs Willoughby and West should review the Tennis Club’s comments and produce a proposal.** It was stated that the partnership agreement had been out of date for some time and that some items within the document were no longer applicable.
- It was further stated that the Denmead Tennis Club agreement should be an item on the agenda for the Fields in Trust annual meeting, 2nd September 2015.
- 081/15A – Fencing on Parish Council owned land at Ashling Gardens – this matter has been referred to Full Council (017/16A refers).
- 089/15A – Pavilion Clock – Cllr West is investigating employing an electrician to check the clock and see if it can be repaired.
- 096/15A – Repair to the footpath from the new jogging track to the Oak tree at Creech

View. The Chairman stated that he would look into this matter.

- 100/15A – Goodman Fields Bridges –A separate Environment Agency licence is required.
- 112/15A – Allotments at River End – This matter was discussed under 007/16A of these minutes.
- 113/15A – Denmead Bowls Club lighting – This matter was discussed under 008/16A of these minutes.

017/16A **Matters Raised by Councillors:**

The matter of the Boundaries in Ashling Gardens was raised, and **it was unanimously AGREED that funding should be released from Special Projects to engage a surveyor, with an upper limit of £1,000. It was unanimously AGREED that matter should be referred to Full Council to progress.**

Cllr Hull stated that Tim (youth worker) had offered the use of the school minibus to the youth group in return for the use of the Pavilion on a quid pro quo basis. The Chairman stated that this matter had been **noted**.

There being no other business the meeting was closed at 9:35pm. The next scheduled meeting is Wednesday, 29th July 2015.

Public Session

Mr Kennett a resident of Park Road raised the following regarding Goodman Fields

- Goodman Fields were brought in 1993 for Sports fields and a lot of hard work went into securing these fields for the village. Their original use was as a training ground for Portsmouth football club. Mr Kennett enquired as to why these fields were not being used for formal football matches? In response, Denmead Parish Council did not have the funds to build a pavilion, and there is no running water, so no toilet facilities or showers could be installed, therefore no formal matches could be played there.
- Mr Kennett was advised that Goodman Fields were open space and would be used for casual play, dog walking and recreation. The erection of the Car Park would make the utilisation of this open space more accessible.
- There is a shortfall of football fields in the village. Mr Kennett was informed that the football pitches in Ashling Park are under-utilised.
- Due to the large numbers of dog walkers who use Goodman Fields, Mr Kennett raised concerns that the ground was polluted with dog faeces and that it would not be a safe environment for children to play in. He further enquired if there was a dog waste bin at Goodman Fields? Mr Kennett was informed that there is a dog bin in the entrance of Goodman Fields, however it is the responsibility of the dog owner to pick up after their animal.
- Who is the Health and Safety Officer for the Council? The Health & Safety Officer was Cllr Crooks, however the Groundstaff hold all the necessary Health and Safety certificates.
- There used to be a jogging track at Goodman Fields, which is no longer used because of the dog pollution. Mr Kennett was informed that the jogging track no longer used due to the amount of moles in Goodman Fields.
- Mr Kennett further asked if a pollution test would be carried out on Goodman Fields, to ensure it was a safe environment for children. Mr Kennett was informed that no pollution test would be carried out.