

PARISH COUNCIL OF DENMEAD  
MINUTES OF THE AMENITIES COMMITTEE MEETING  
HELD ON WEDNESDAY 6<sup>th</sup> MAY 2015, IN THE BARN  
GREEN ROOM, THE OLD SCHOOL, DENMEAD  
COMMENCING AT 7:30pm



Cllr K Scholey (Chairman)	(P)	Cllr J Harrison (Vice Chairman)	(P)
Cllr N Lander-Brinkley	(P)	Cllr K Andreoli	(P)
Cllr F Hull	(P)	Cllr G Crooks	
Cllr G West	(P)	Cllr M Willoughby	(P)
Cllr I Brown	(P)		

Also present: Mrs Debbie Cooper – Committee Clerk and members of the public.

106/15A **Apologies:** Apologies for absence were received from Cllr Crooks.

107/15A **Declarations of Interest:** Cllr Andreoli declared an interest in agenda item 5 (a) – The letter from Denmead Cycling, as Mr Thwaites is a good friend, and therefore Cllr Andreoli will not take part in the discussion.

108/15A **Minutes of Previous Meeting:** The minutes of the Amenities Committee meeting held on 23<sup>rd</sup> March 2015 were submitted for approval. **It was unanimously RESOLVED that the minutes of the Amenities Committee be accepted as an accurate record and were duly signed by the Chairman.**

109/15A **Public Participation (S.0.1 (c)):** There was no requirement for a public session.

110/15A **New Communications:**

- a) Letter from Denmead Cycling, dated 7<sup>th</sup> April 2015, re Denmead Charity Cycle Ride on Saturday, 25<sup>th</sup> July 2015.

Cllr Lander-Brinkley stated that in the letter from Mr Thwaites it states that “we hope to have some “fun and games” on the field opposite the pub”. However, the Cycle ride organisers have not asked Denmead Parish Council for permission to use Harvest Field.

**It was unanimously AGREED that Denmead Cycle Ride could use Harvest Field, which would be Denmead Parish Council’s contribution to the event, on the proviso that it would be the organisers responsibility that if any damage was caused, they would be expected to make good and that all rubbish / litter should be cleared away at the end of the event.** The Committee Clerk to write to Denmead Cycle ride and explain Denmead Parish Councils position regarding the use of Harvest Field.

- b) Email from the Parish Clerk to Joe Malone reference Little Frenchies Field, dated 10<sup>th</sup> April 2015 and response from Joe Malone, dated 20<sup>th</sup> April 2015.

Land at Little Frenchies Field, Denmead - Cllr Lander-Brinkley stated that a meeting to discuss this land had been held between himself, the Chairman of Amenities and the Parish Clerk. It had been agreed that Denmead Parish Council’s Groundstaff would continue doing the mowing, and that ownership of the trees had been established by as Hampshire Highways, he further stated that some work had already been carried out on the trees on this area of land.

- c) Wickham Horse Fair – 20<sup>th</sup> May 2015.

Cllr Andreoli stated that he had alerted the Parish Clerk to this matter, and the fact that the Amenities Committee needed to protect the vulnerable land within Denmead. Security for Goodman Fields and Kidmore Field has been arranged. Due to the fact that there had been an incursion on Harvest Field the previous year, it was agreed that some protection for Harvest Field was required. Cllr Brown suggested that the use of bulk bags behind the gates would act as a deterrent. **After further discussion it was unanimously AGREED that two bulk bags of soil be obtained and placed behind the**

**gates at Harvest Field as a deterrent.**

111/15A **Proposed Use of Open Space:**

a) Mill Close Play Equipment

Cllr Hull stated that the installation manager had visited the site today and it is hoped that the installation of the equipment will take place before May half-term.

Cllr Hull further stated that the Parish Clerk would be writing to the residents of Mill Close to inform them that this work will be taking place.

b) The Barn Play Equipment

Cllr Hull stated that the installation manager had visited the site today and it is hoped that the installation of the equipment will take place before May half-term.

Cllr Hull further stated that the Parish Clerk would be writing to the residents of that are closest to The Barn play area and inform them that this work will be taking place.

Cllr Andreoli raised that matter of the double gate at the Barn play area and asked if DPC needed to replace the gate. Cllr Hull stated that it was not a requirement.

The matter of the Dog bin was raised and it was asked why the dog bin had not been moved. The Committee clerk stated that the only other location on DPC land was very near to a resident's fence, and the resident had objected, and therefore the bin has not been moved. The Committee Clerk will speak to the Deputy Clerk regarding this matter.

The Chairman and Cllr Andreoli thanked Cllr Hull and the Committee Clerk for their work on this project.

c) Remaining Open Space Balances

Open Space Balances:

<b>Play</b>	<b>£20,701.68</b>	<b>Sport</b>	<b>£6,581.65</b>	
Mill Close	£7,730.00			
The Barn	£7,516.00			
<i>Remaining Balance</i>	<i>£5,455.68</i>		<i>£6,581.65</i>	<i>£12,037.33</i>

The Chairman stated that that the remaining Section 106 balances could be used for Goodman Fields Car Park. The Committee Clerk confirmed that she had contacted Stuart Dunbar-Dempsey (WCC) regarding this matter, and that he had agreed to the use of the remaining Section 106 funds for Goodman Fields Car Park.

112/15A **Allotments at River End:**

a) To receive a report from the Chairman, regarding the draft allotment policy.

The Chairman stated that very little progress had been made on the allotment policy, this is due to the way the allotments have been laid out, the paths are in the wrong place and therefore nothing can be agreed until this matter has been dealt with. The plots are currently laid out as full plots which are awkward sizes and the tap is in the middle of one of the plots.

This matter will be carried forward to the next agenda.

113/15A **Denmead Bowls Club Lighting:**

a) To consider the feasibility Study submitted by Denmead Bowls Club.

The Chairman stated that the feasibility study has been received from Denmead Bowls Club and the following items require clarification.

- Directional heads and/or directional shields to deflect light away from residential houses.

- PIR motion sensors are not a good idea in residential areas, as the lights would flash on/off during the time period (18:00 – 22:15). A timer might be a better alternative with a period set for arrive and departure times.
- Has the Electricity supplier been consulted regarding the use of “old” equipment in a public area.
- The cables should be no closer than 18 inches to the laurel hedge.
- Once the trench for the cables has been dug, it would be the responsibility of Denmead Bowls club to ensure any damage caused to the laurel hedges roots were made good by the planting of new laurels.
- Denmead Parish Council would need to be informed of dates when work would be carried out, due to the proximity to the Children’s play area.
- The breakdown of costs does not include “trenching costs” these will need to be included in the final breakdown.
- Insurance – if the lamp posts are to be installed by an independent, rather than the main electricity company, Denmead Parish Council would require sighting of their public liability insurance as this work would be carried out in a public open space.
- Neighbours – Denmead Parish Council require proof that Denmead Bowls Club had consulted with their neighbours regarding the installation of the proposed lighting on the path, and if there was any objections.
- Planning Permission – as the lamp posts would be on Denmead Parish Council owned land, has planning permission been submitted for this work to be carried out.
- Denmead Parish Council would also require a Method statement, once all details had been finalised.

114/15A **Landscape Working Party:**

- a) To receive a report from the LWP Chairman.

Cllr Harrison stated that the minutes were comprehensive.

Cllr Harrison stated that work on the roundabout on Forest Road, near Hatchmore Road, requires a planting scheme, it had been suggested by the contractor that oak trees were planted along the grass strip near to Hatchmore Road, however, DPC had asked if smaller trees.

Cllr Lander-Brinkley stated that the Chairman of Highways & General Purposes be consulted regarding this matter, and that it might be a good idea for her to meet with the Hampshire County Council officer on-site to resolve any issues.

*104/15H (a) HCC Highway Improvements – Cllr Langford-Smith informed members that the improvement works were scheduled for 7<sup>th</sup> April with works near the School in Bere Road being the first followed by the roundabouts at Forest Road, then the footway at Bunker’s Hill with the dropped crossing in Ashling Park Road being done last. Planting will be carried out in the autumn season, but the roundabouts will be seeded with a wild flower mix for the summer period.*

The Committee Clerk to speak to the Deputy Clerk concerning this matter.

- b) To receive and accept the notes of the Landscape Working Party meeting held on 14<sup>th</sup> April 2015. The notes of the Landscape Working Party were received and accepted.

115/15A **Goodman Fields Working Party:**

The Chairman stated that the remaining budget from 2014/15 had been transferred into Earmarked Reserves – Special Projects – Goodman Fields, which was approximately 15K. There is approximately £12k from the Section 106 funds which makes approx. £27K. The Chairman then tabled a quotation from Ben Lee for the whole car park, fencing, height restrictor and inner kissing gate and a land-drain around the outside of the fence for the total of £22,560. Cllr Harrison asked if the Queen Elizabeth II Fields in Trust Cairn would be built once the car park was complete. The Chairman stated that the

cairn and the Peter Goodman memorial would both be placed once work was complete. Cllr West asked if the drainage would be an open ditch, the Chairman stated that it would be piped.

Cllr Hull stated that the fence along the river by the brambles would need to be at least 10 metres from the river. The Chairman asked if the Parish Clerk could check this matter with the environment agency.

Cllr Andreoli enquired where the height restrictor would be positioned? The Chairman stated that the height restrictor would be on the outer gate with a lockable barrier on the inner gate to stop cars accessing the rest of Goodman Fields, the gate would have lockable posts in front of it.

Cllr West stated that before the contract for this work is signed, the Parish Council must ensure that the specification is correct.

Cllr Andreoli stated that given the issues surrounding the dog bin, could it be moved into the car park? The Chairman stated that this would be dependent on the height of the van that collects the waste.

The Chairman stated that Ben Lee would be able to commence the work at the end of May. Cllr Hull stated that the last week in May was half-term, the Chairman therefore agreed that the work should commence on 1<sup>st</sup> June 2015.

The Chairman requested that signage was produced to inform locals that the work would commence at the end of May beginning of June to build a 30 space car park at Goodman Fields. Cllr Brown asked if these signs could be put in the bus stops around the village.

**It was unanimously AGREED to accept the quotation from Ben Lee for the Car Park.**

116/15A **Sports User Group:**

Cllr Lander-Brinkley reported that the Sports User Group meeting had been attended by Denmead Cricket club, Denmead Bowls Club and Denmead Youth Football Club.

Cllr Lander-Brinkley stated that he had mentioned to the Cricket club that the Summer café would be running, which may mean that someone else will be providing their “teas”.

Denmead Youth Football Club had a series of question relating to the Denmead Neighbourhood plan, and their proposed trip to Denmead’s Twin Town in France for an under 14’s match. DYFC have requested sponsorship from DPC, this matter was discussed and agreed at FA&P meeting on 29<sup>th</sup> April 2015.

Cllr Lander-Brinkley stated that the formal minutes will be issued in due course.

Cllr West stated that he had been informed of a ban from using the football pitches for training during the summer months. The Chairman stated that there were no objections to training on the training pitches as long as the teams did not damage the newly sown grass in the goal mouths.

i) **Denmead Tennis Club lease Renewal:**

The renewal of the Tennis Club lease agreement was discussed and the following points were raised.

- At the informal meeting the amount of £330 rent was discussed and agreed.
- Add an additional signature for Denmead Parish Council.
- The signatories would be 2 members of the Tennis Club, the Chairman of the Council and the Chairman of Amenities.

The Chairman requested that the Committee Clerk arrange a meeting to formally sign the new Tennis Club lease.

117/15A **Matters Relating to Ashling Park:**

a) **Vandalism / Incidence Reports**

1) 20/04/2015 – Broken beer bottle in Children’s play area. Large pieces picked up and area swept clean. Noted.

b) **Pavilion Working Party**

i) To receive sample menu’s and price lists from “The Bakehouse”.

The Chairman stated that the Pavilion Working Party had met with the two interested parties. Since the meeting one of the interested parties had withdrawn their application.

The following points were made:

- Will the Bakehouse operate during the weekend, and if so, would they be prepared to do the teas for the Cricket matches. If not they would need to scrub down at the end of Friday and the Cricket club would need to do the same at the weekend.
- Last summer the organisers of the Café carried out a litter pick at the end of each day, and all rubbish was removed from site. Would the Bakehouse be prepared to do this.
- There would need to be a charge for use of the Ashling Pavilion, the charge is currently 3 hours for £25 to residents of Denmead, **it was unanimously AGREED that the charge for the use of the Ashling Pavilion should be £25 per day with a £100 deposit for breakages, and that all rubbish was removed at the end of each day, which would include a litter pick.**
- **It was unanimously AGREED that the Committee Clerk should contact the Bakehouse and put forward the above points, and obtain clarification for opening days and times.**

c) **Pavilion – replacement Tiles**

The Chairman stated that the tiles have been delivered and that work will commence to complete the roof during mid-May.

d) **Additional Commercial bin for use in Ashling Park during the summer months**

The Committee Clerk stated that the Parish Clerk had contacted the contractor responsible for emptying the waste at the Park, and that for an additional pre-arranged empty the cost would be £12.03. **It was unanimously AGREED that this should be arranged.**

e) **Annual Playground Inspections**

The Chairman stated that he had a query concerning the Outdoor gym equipment. Cllr Hull stated that the Outdoor Gym equipment was not regulated in the same way as play equipment.

Cllr Hull enquired if there had been any response from Russell Play regarding the issues with the aerial runway, twisted swing or the gate at Ashling Park Play Area.

The Committee Clerk to contact Russell Play regarding this equipment.

- f) **KGV Notices:** To review and agree the current KGV regulations notices.

The notices for Ashling Park were reviewed and the following amendments made:

- The main notice should state “Ashling Park” at the top.
- *Vehicles should be parked at the entrances to the field. Vehicles and their contents are left at the owners risk - will be changed to “**Motor Vehicles should be parked in the Car Parks provided. Vehicles and their contents are left at the owner’s risk**”*
- *Do not ride Horses, Motorcycles or Bicycles in the Playing Field. Will be changed to “**Do not ride Horses or Motorcycles in the Playing Fields**”.*
- *For safety reasons Golf Practice and Kite Flying are not allowed. Will be changed to “**For safety reasons Golf Practice and the flying of Kites and model aircrafts are not allowed**”.*
- *No Dogs are allowed – will be changed to “**No Dogs, except Guide Dogs are allowed**”.*
- *No Ball Games are allowed within the play areas – will be changed to “**No Ball Games are allowed within the Children’s Play Grounds**”*
- **The emergency number to be changed to from the Parish Officer number to the Ranger’s mobile number.**

The other notice should have the following information

ASHLING PARK

No Golf  
No Horses  
No Dogs  
No Motor Vehicles (change the graphic)  
No Kite Flying  
No model Aircraft

The Committee Clerk to ensure that these amendments are made and the new signs displayed on the notice boards in Ashling Park.

118/15A **Forestry Commission Liaison Group:**

Cllr Lander-Brinkley stated that the next planned Forestry Commission meeting is due to take place on Friday, 24<sup>th</sup> July 2015. Noted.

- 119/15A **Matters Arising and Outstanding matters from Previous minutes:** To consider any matters arising or outstanding from the Previous Amenities Committee meetings. The outstanding matters were reviewed and updated. Nothing to report.

120/15A **Matters raised by Councillors:**

The Chairman stated that this was the last Amenities Committee Meeting of the year, and thanked all members for their efforts during the past year.

Cllr Hull proposed a vote of thanks to the outgoing Landscape Working Party Chairman, as he retires after 12 years on the Council.

There being no other business the meeting was closed at 9:25pm. The next scheduled meeting is Wednesday, 17<sup>th</sup> June 2015.