

PARISH COUNCIL OF DENMEAD
MINUTES OF THE AMENITIES COMMITTEE MEETING
HELD ON WEDNESDAY 25th MARCH 2015, IN THE BARN
GREEN ROOM, THE OLD SCHOOL, DENMEAD
COMMENCING AT 7:30pm



Cllr K Scholey (Chairman)	(P)	Cllr J Harrison (Vice Chairman)	(P)
Cllr N Lander-Brinkley	(P)	Cllr K Andreoli	(P)
Cllr F Hull	(P)	Cllr G Crooks	(P)
Cllr G West	(P)	Cllr M Willoughby	(P)
Cllr I Brown	(P)		

Also present: Mrs Debbie Cooper – Committee Clerk and no members of the public.

091/15A **Apologies:** There were no apologies for absence.

092/15A **Declarations of Interest:** There were no declarations of interest.

093/15A **Minutes of Previous Meeting:** The minutes of the Amenities Committee meeting held on 11th February 2015 were submitted for approval. **It was unanimously RESOLVED that the minutes of the Amenities Committee be accepted as an accurate record and were duly signed by the Chairman.**

094/15A **Public Participation (S.0.1 (c)):** There was no requirement for a public session.

095/15A **New Communications**

- a) Email from the organisers of Overlord 2015, dated 7th March 2015.

The Chairman stated that the organisers of Overlord 2015 have requested the use of Goodman Fields for car parking.

It was unanimously AGREED that the use of Goodman Fields for Car Parking would not be permitted.

- b) Email from May Carrington, Winchester City Council, dated 24th March 2014

Winchester City Council's Animal Welfare Officer, May Carrington requested the use of King George V playing fields (Ashling Park) to hold an event with the Dogs Trusts, which will include Microchipping, promote responsible dog ownership (dog fouling) and new legislation. **The request to use Ashling Park for this event was considered, it was unanimously AGREED that the use of Ashling Park for this event would not be permitted and it was suggested that the Denmead Community Centre's green area would be an ideal location for this event.** Committee Clerk to pass details onto the Manager of the DCA.

- c) Quotation from Colin Oben to finish the Pavilion Roof tiling over the changing rooms.

The Chairman stated that this quotation was to continue to replacement roofing over the door of the pavilion. Cllr West asked if other quotation for this work had been requested? The Chairman stated that as this was a continuation to the existing contract with Mr Oben and therefore 3 quotations were not required. **It was unanimously AGREED that the funds to carry out this work should be taken from 6071 – Vandalism.** This matter should be taken to the FA&P meeting 29th April 2015 for approval.

096/15A **Budget 2014/15** – To consider the 2014/15 budget spend and reallocate monies before the end of the Financial year to outstanding projects or to make recommendations to

FA&P that the underspend monies should be placed in Earmarked Reserves.

The Chairman stated that there is approximately £7k of unused funds in the Amenities Budget, which could be utilised for the car park at Goodman Fields. **It was unanimously AGREED that these funds should be placed in Earmarked Fund – Special Projects - Goodman Fields Car Park. This matter will be taken to the FA&P meeting on 29th April 2015 for approval.** The Chairman stated that the preferred contractor was available in mid-May to commence the work.

Cllr West requested the specification and quotations. The Chairman will liaise with Cllr West regarding this matter.

Cllr Andreoli stated that approx. 18 months ago, £1,000 was put in the budget to repair the footpath from the new jogging track towards Creech View (by the Oak Tree). There is currently £731.85 remaining in this budget. **It was unanimously AGREED that this balance should be carried forward to year 15/16 and the work should be carried out.**

097/15A **Proposed use of Open Space funding:**

a) Mill Close

Cllr Hull stated that she and the Committee Clerk had discussed the requirements for Mill Close and that the Committee Clerk had sourced the required items and a meeting with Action Play and Leisure had been arranged for Tuesday, 31st March 2015 at 12:00.

b) The Barn (Trampoline)

Cllr Hull stated that this item had been identified previously; however, Cllr Hull would enquire if Action Play and Leisure could source this item and install the trampoline.

098/15A **Allotments at River End:** The formation of the Allotment Working Party to discuss the new allotments at River End.

The Chairman stated that the Committee Clerk had collated some information from other council regarding the allotments and their policies. He had now collated this information and had passed the draft document to the Committee Clerk to be produced and distributed to Committee prior to the next meeting.

There will be 10 allotments at River End, which will be 3m x 10m.

It was decided that the priority would be given to the residents of River End, Old River and then be offered to those on the current waiting list. Cllr Lander-Brinkley suggested that the School might be interested in one. After some discussion, it was agreed that if not all the allotments were allocated, then one would be offered to the School.

099/15A **Landscape Working Party:**

a) To receive a report from the LWP Chairman

Cllr Harrison stated that the notes of the meeting were very extensive.

He stated that Cllr Hull and himself had been to see Mr Sotnick, in The Liberty, and that this work was purely cosmetic, it has been agreed that the trees are cut down to a height of 10 feet.

Mr Miller – Murphy's strip. The Parish Clerk to write to Mr Miller regarding a contribution towards the cost of this work.

Cllr Lander-Brinkley stated that it had been agreed the tree at Paddock End would be removed approximately 18 months ago.

Cllr Andreoli queried if the old fencing posts on Ashling Park Greenway had been removed? Committee Clerk to check with the Head Groundsman.

The installation of the new goal posts and sockets at Harvest Field was queried. The Committee Clerk to speak to the Head Groundsman regarding this matter.

- b) To receive and accept the notes of the Landscape Working Party meeting held on 3rd March 2015. The notes of the Landscape Working Party were received and accepted.

100/15A **Goodman Fields Working Party:**

The Chairman stated that the plan was to install a car park by the sewage pumping station. Winchester City Council had some concerns about the Oak trees. The Parish Clerk has since found out that this work can be done as permitted development. Quotations had been requested from 3 companies, but one declined to quote.

The Chairman further stated that some of the encroaching hedges and brambles have been cut back, however, no further work can be done until after the bird nesting season.

The Chairman stated that the coppicing was still outstanding, and would now be completed in the Autumn.

Cllr Crooks stated that a dedicated Project Manager should be allocated to the Goodman Fields car park project. The Chairman stated that he would be project managing this project. Cllr West requested that he and the Chairman go through the specification and the quotations. **The Committee Clerk to obtain the paperwork from the Parish Clerk and forward to Cllrs West and Scholey.**

Some discussion took place regarding the bridges at Goodman fields, **and it was unanimously AGREED that one of the bridges over the ditch in field 2 needs to be replaced.**

101/15A **Sports User Group:** The next Sports User Group meeting will take place on Thursday, 9th April 2015. **Noted.**

- i) **Denmead Tennis Club Lease renewal:**

The matter of an annual inspection was highlighted, and it was unanimously AGREED that clarification should be obtained from the RFO regarding the requirement for an independent assessor to check the Tennis Court or can this inspection be carried out by the insurance company, and if so is there a cost associated?

It was suggested that paragraph numbers should be included in the updated lease document. Once updated to be added to the next amenities agenda for approval.

102/15A **Matters relating to Ashling Park:**

- a) **Vandalism / Incidence Reports:**

There have been no incidences of vandalism during the reporting period.

- b) **Pavilion Working Party**

The Chairman stated that due to illness, no progress has been made regarding this matter.

It was agreed that the Chairman, Cllr Hull and Cllr Willoughby would be available for a meeting to discuss the requirements for the Summer Café on either Tuesday or Wednesday, 7th or 8th April at a mutually agreed time. **The Committee Clerk to arrange this meeting with both interested parties and the Councillors.**

- c) **Pavilion roof repairs**

The Chairman stated that the agreed work on the pavilion roof is complete, however, there is a further section above the door on the same side which needs re-roofing. The quotation from Mr Oben was discussed under paragraph 095/15A (c) of these minutes.

d) Playground Inspections

Cllr Lander-Brinkley requested that the original playground inspection documents be copied and distributed to the Amenities Committee members, for discussion at the next Amenities meeting.

It was requested that that Parish Clerk check with the Head Groundsman that any outstanding items have been actioned.

103/15A **Forestry Commission Liaison Group:**

Forestry Commission liaison group meeting held on Monday, 2nd March 2015. **To receive an update from Cllr Lander-Brinkley.**

Cllr Lander-Brinkley stated that the trees which had failed in the Jubilee Avenue had now been replaced with better specimens approximately the same size. The two trees which had been planted in the wrong place had also been replanted.

The Forestry Commission will recommence work on the tracks in Creech Woods, which will open up the track around the edge of the woods.

Work to establish a link road from the Parklands estate to the Easy Access path is ongoing.

The potholes in the car park at Creech Woods will be repaired later this year and the car park may be closed for up to a fortnight. Denmead Parish Council will liaise with the Golf Club regarding the use of their car park whilst the work on the Creech Woods car park is being carried out.

Work on Bunker's Hill is being carried out to cut back trees, shrubs and the brash, DPC have concerns that this will encourage people to drive faster along this stretch of road.

104/15A **Matters arising and Outstanding matters from Previous Minutes:** To consider any matters arising or outstanding from previous Amenities Committee meetings. The outstanding matters were reviewed and updated.

Cllr Lander-Brinkley stated that the Open Space land at Little Frenchies Field needed to be discussed and requested a meeting with the Amenities Chairman and the Parish Clerk to discuss and agree action. Committee Clerk to arrange this meeting.

105/15A **Matters Raised by Councillors:** To take note of any matters Councillors wish to bring to the Committee's attention for inclusion on the next agenda. (No decisions can be taken.

Cllr Brown stated that Gas repairs were being carried out in the Village centre and that all the equipment, pipes etc had been put on the village green. He asked if the Gas company would be reinstating the village green, once work was completed.

There being no other business the meeting was closed at 9.38pm. The next scheduled meeting is Wednesday, 6th May 2015.