

PARISH COUNCIL OF DENMEAD



MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON WEDNESDAY, 6 JULY 2016 IN THE BARN GREEN ROOM, THE OLD SCHOOL, DENMEAD COMMENCING AT 7:30pm

Cllr K Andreoli (Chairman)	(P)	Cllr I Brown	(P)
Cllr F Hull (from 7.45pm onwards)	(P)	Cllr A Huntington	(P)
Cllr H Jackson	(P)	Cllr N Lander-Brinkley	(P)
Cllr P Langford-Smith	(P)	Cllr S Nienaltowski	
Cllr K Scholey	(P)	Cllr G West	
Cllr M Willoughby	(P)		

Also present – Mr Tony Daniells, Clerk to the Council and no members of the public.

019/17A **Apologies:** Apologies for absence were received from Cllrs Nienaltowski and West.

020/17A **Declarations of Interest:** There were no declarations of interest made at this time.

021/17A **Minutes of the Previous meeting:** The minutes of the Amenities Committee meeting held on 25 May 2016 were submitted for approval. **It was unanimously RESOLVED that the minutes of the Amenities Committee be accepted as an accurate record and were duly signed.**

022/17A **Public Participation (S.0.1 (c)):** There was no requirement for a public session

023/17A **Correspondence:**

- (a) The Committee received a letter of reply from Persimmon Homes regarding a contribution for a MUGA. Cllr Langford-Smith reported that WCC Planning Officers had been unaware that DPC were looking to install a MUGA suitable for a variety of sports and not one akin to a more informal playing area. Cllr Langford-Smith would prepare a specification for a MUGA and Cllr Hull would prepare a specification for a LEAP play area to be installed in the new development off Kidmore Lane. Once prepared, the Clerk would send these to WCC Planning Officers and Persimmon Homes. **NOTED.**

024/17A **River End Cultivation Areas:**

The Clerk gave the following update on the Cultivation Areas:

- The water supply issues have been resolved and the water meter located.
- The plots reserved for the Denmead Junior School have now been taken by residents.
- All cultivation area plots have been cultivated and produce is growing, and the area is looking very nice.
- All invoices for rent have been paid.

NOTED.

025/17A **Landscape Working Party:**

- a) There were no updates from the Landscape Working Party.
- b) Arising from the minutes of the LWP meeting held on 14 June 2016, it was questioned if the LWP had the remit to make some decisions. The Clerk replied that they could make decisions when it was already covered by Policy. **It was unanimously RESOLVED to accept the notes of the Landscape Working Party meeting held on 14 June 2016.** Cllr Hull joined the meeting during discussion on this item.
- (c) The Clerk gave an update on quotes received for tree surveys on tree sited on DPC owned land. He reported that
- £8,000 of funds was available in the budget for tree surveys
 - A specification for the work required together with a map of DPC open spaces had been sent to each company invited to quote.
 - Three quotes had been requested but only two companies had responded. One quote had been as a result of a desk exercise whilst the other had visited Denmead and walked the open spaces.
 - Councillors agreed that the survey would demonstrate to its insurers that the Council

was managing its tree stock

It was unanimously RESOLVED to accept the quote from Beechdown at a cost of £8,265 inc. VAT

026/17A **Matters relating to Ashling Park:**

- a) Vandalism / Incidence Reports: The Chairman reported that there had been four reported incidences of vandalism relating to broken bottles in the Park. One broken bottle had been found in the children's play area. Cllr Hull advised of a bbq in the Park where residents had contacted the Police. As a result, the Police were to increase patrols to the Park. **NOTED.**
- b) Pop Up café in Ashling Park. The Clerk reported that the caterer chosen by this Committee was now fully booked and unable to provide catering to users of the Park during the summer. She would be invited to supply refreshments next year. The other caterer had been invited to take up this opportunity but had yet to respond. Cllr Hull considered that DPC had been too slow to respond. It was suggested that in future years, the Clerk engaged with caterers to speed up the process. If the other caterer was now unavailable, then an ice cream vendor would be allowed to sell in the car park provided they had the necessary insurance and hygiene certificates. **It was AGREED that the Clerk would contact vendors to provide refreshments in the Park during the summer.**
- c) Repairs to the Skatepark: the Clerk reported that resurfacing of six pieces of equipment in the Skatepark was underway but he was unable to confirm if this work had been completed as poor weather had interrupted progress. **NOTED.**
- d) Small Works: The Clerk advised of the difficulty in obtaining quotes for small jobs from local tradesmen. He asked that DPC consider using one local tradesman as a preferred supplier. He gave examples of where this had been used by DPC for tree works and grave digging. A preferred supplier had been identified and he gave examples of his work for the Parish Council. Cllr Lander-Brinkley declared an interest as he was using the tradesman and did not take part in the vote. **It was unanimously RESOLVED by those voting to use Aubrey Madgewick as a preferred supplier for small works costing under £1000, and for this to be reviewed after a three year period.**
- e) A quote to replace broken paving slabs around the pavilion and to relay an area of tarmac path at the entrance by Lowland Road had been received. **It was unanimously RESOLVED to accept the quote from Aubrey Madgewick dated 17 June 2016 for these repairs with the cost being funded from Facilities Maintenance.**
- f) Bowls Club hedge: A complaint had been received from the Bowls Club on maintenance of the laurel hedge by the Groundstaff. The spoils from the works had now been cleared. In the discussion on this item, it was agreed that the hedge had been planted to prevent nuisance and damage to a fence from youths playing football. **It was AGREED by a majority that the Head Groundsman be instructed to maintain the hedge to a height of six feet.**
- g) Locking of car park gates: The Committee were aware that car park gates remained unlocked after the Park closed. Signage advised that the gates would be locked and the Ranger staff had this duty in their job responsibilities. The gates were locked by the Youth Staff on some club evenings. Resourcing issues were considered to be a factor in this but Committee agreed that the Head Groundsman was responsible for securing the Park and should manage his resource or bring a proposal to FA&P if additional hours were required. The Clerk was asked to investigate if the toilets could be locked automatically. **It was AGREED that the Park should be secured and the car park gates locked each evening.**
- h) Dog Bag Dispensers: the Committee received costings for dog bag dispensers and the cost of replacement bags. It was suggested that these be installed at Goodman Fields and Harvest Field. The potential for abuse of this facility was discussed, although the dispensers could be installed on a trial basis. The Company who emptied the dog bins would be asked if they could restock the dispensers at the time of emptying the bins. **It was unanimously RESOLVED to install dog bag dispensers at Goodman Fields and Harvest Field.**
- i) The Committee had previously agreed to the purchase of a tractor mounted drag brush [min ref 10/17A(b)] but wanted to know the cost of replacement brushes prior to purchase. Prices were received and the cost of the brushes was the lowest with the same supplier as the lowest priced drag brush. **It was AGREED to continue with the purchase of a drag brush as previously agreed.**

027/17A **Hedge at Kidmore Lane Car Park:**

- a) A quote had been received from Aubrey Madgewick dated 17 June 2016 for locating two planters and reinstating the footpath and relocating bins and bollards to the front of the

Kidmore Lane car park. Agreement to this work was awaited from WCC. **In the meantime, it was unanimously RESOLVED to accept the quote for these works.**

028/17A **Denmead Daycare**

The Clerk had received an update to the draft License Agreement for use of the Pavilion by Denmead Daycare. This reflected changes raised by him and Cllr Nienaltowski with regards to hours of usage, age of the children and days for use by DPC. He considered that the Agreement was now acceptable to DPC and would review this with Cllr Nienaltowski on his return. **It was AGREED that, in the view of Cllr Nienaltowski and the Clerk, the Agreement was acceptable, it could be signed without the need to return to this Committee for approval.**

029/17A **Sports User Group:**

- a) The date for the next meeting of the Sports User Group of 8 September was **NOTED**.
- b) An email from the Chairman of DYFC was received. This requested DPC to consider moving the AED from Cornerstones to the Pavilion. The Committee did not support this request but would revisit the call to install an AED at the Pavilion if DYFC could provide the funds to allow this. The Clerk was also asked to confirm that the Ambulance Service would only support an AED if it was available 24/7. **It was AGREED that the Clerk would respond to DYFC with the decision not to install an AED at the Pavilion.**

030/17A **Denmead Scout Group meeting with DPC:**

- a) A meeting between the Scouts and Cllrs Hull & Nienaltowski was to be arranged. As such there was no update to receive regarding the Scouts use of Kidmore Field.
- b) A request by the Scouts for permission to site a shed in the Kidmore KGV car park for use by the Denmead Striders was received. The Committee did not support this request and suggested that a local farmer was contacted to request use of space in an empty barn. It was also noted that the roads had been marked to indicate the route of races. **It was AGREED that the Clerk would respond to the Scouts to advise them that the siting of a shed would not be permitted.**
- c) Cllr Hargreaves had submitted a written report (previously circulated) following her attendance at the Scouts AGM. During the discussion generated by the report, the Committee asked if the Scouts ground rent was comparable to charges levied to other users and when the rent was due to be reviewed, if a survey report had been received prior to installation of the solar panels and if the Scouts had been supported with grants from the Parish Council in the past. The Committee thanked Cllr Hargreaves for her report and noted the content. **It was AGREED that when Cllrs Hull and Nienaltowski met with the Scout to discuss their use of Kidmore Field, matters raised such as the state of the field and the building, rent payable and their accounts, were included in these discussions.**

031/17A **Sponsorship of Roundabouts in Forest Road and flower beds around the village.**

Cllr Langford-Smith gave a verbal update and advised that

- A contract for anybody wishing to sponsor a roundabout had been prepared
- PCMI had been visited to view examples of sponsorship plaques. The format of lettering to be used had been agreed.
- Legal agreements were awaited from Hampshire County Council.

The report was **NOTED**.

032/17A **Forestry Commission Liaison Group:** The next Forestry Commission liaison group meeting will be held on Thursday, 14 July 2016 at 10am and this was **NOTED**. The position with regards to S106 Developer Contributions which could be used to provide footpath access from Parklands into Creech Woods was also **NOTED**.

033/17A **Matters arising and Outstanding matters from previous minutes:**

The Chairman reviewed the action list and verbally summarised any updates which had not been previously discussed.

- 100/16A – Goodman Fields bridge - Quotation to replace the bridge with two sleepers and a handrail was awaited.
- 098/16A – Kidmore Field Fencing – hedging planted. Front fence to be replaced and on work schedule. Car park fence to be maintained until funds available to replace.

- 006/17A(b) Denmead 10k Race – race organised had acknowledged DPC's letter and agreed to write an article for the Denmead Scene
- 108/16A(e) War Memorial Hall – the planters at the entrance cannot be moved as they are cemented in place.

There being no other business the meeting closed at 9:24pm. The next scheduled meeting is Wednesday, 27th September 2016.