

## PARISH COUNCIL OF DENMEAD



MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON WEDNESDAY,  
13<sup>TH</sup> APRIL 2016, IN THE BARN GREEN ROOM, THE OLD SCHOOL, DENMEAD  
COMMENCING AT 7:30pm

Cllr K Scholey (Chairman)	(P)	Cllr M Willoughby (Vice Chairman)	(P)
Cllr K Andreoli	(P)	Cllr I Brown	(P)
Cllr F Hull	(P)	Cllr H Jackson	(P)
Cllr N Lander-Brinkley	(P)	Cllr P Langford-Smith	(P)
Cllr S Nienaltowski	(P)	Cllr G West	(P)

Also present – Mrs Debbie Cooper, Committee Clerk and one member of the public.

104/16A **Apologies:** There were no apologies for absence.

105/16A **Declarations of Interest:** Cllr Scholey declared a personal and prejudicial interest in agenda item 10 – ownership of the tree at Heath Field, Denmead, and Cllr Willoughby declared a personal and prejudicial interest in agenda item 5 (f) letter from Biscoes Solicitors, relating to Denmead Day Care Limited.

106/16A **Minutes of Previous meeting:** The minutes of the Amenities Committee meeting held on 2<sup>nd</sup> March 2016 were submitted for approval. **It was unanimously RESOLVED that the minutes of the Amenities Committee be accepted as an accurate record and were duly signed by the Chairman.**

107/16A **Public Participation (S.0.1 (c)):** At 7:34pm the meeting recessed into open forum to allow questions and comments from members of the public. The meeting was reconvened at 7:38pm.

108/16A **Correspondence:**

- a) Letter from Winchester City Council, re: how to report a person rough sleeping. **Noted.**
- b) Email from the Parish Clerk, regarding a question from the APA regarding the car park and grounds at the memorial hall.

Members of the Amenities Committee discussed the grounds and car park at the War Memorial hall, and the following was stated:

- The hedgerows around the War Memorial Hall are maintained by DPC Groundstaff.
- The front hedge had been replanted.
- The side hedge belongs to the house next door to the War Memorial Hall, which is maintained by the owners
- In the past DPC had encouraged the War Memorial Hall committee to maintain the shrub beds, but recently this has not taken place, and DPC offered the War Memorial Hall at licence to cultivate, which had been declined.
- Litter picking used to be carried out on a regular basis by member of the War Memorial Hall committee, this no longer takes place.
- The Denmead Community Centre has a voluntary group which maintain the flower beds and DPC Groundstaff maintain the grass, there is no reason why such a voluntary group should not be set up to maintain the grounds at the War Memorial Hall,

**It was unanimously RESOLVED that this matter should be considered by the Landscape Working Party and report back to the Amenities Committee at the next meeting.**

- c) Open Space Balances, as at 29<sup>th</sup> February 2016. **Noted.**
- d) Letter from Admiral Commercial Cleaning, ref Annual price review. The Chairman stated that this increase was due to the “living wage” increase. After discussion on the cleaning contractor at Ashling Pavilion. **It was unanimously RESOLVED that Cllr Hull and the Committee Clerk work together to write a new specification for the cleaning at Ashling Pavilion and once**

**written, this should be put out for tender.**

- e) Request from War Memorial Hall AGM that the car park entrance barrier pipes be removed.

Discussion took place regarding the viability of moving the barrier pipes apart, to create a larger entrance. The pipes were positioned in the entrance to the War Memorial Hall to stop larger vehicle entering the car park.

**It was unanimously RESOLVED that a feasibility study be produced regarding the moving / removal of the pipes at the entrance to the War Memorial Hall and this should be considered by the Landscape Working Party.**

**It was unanimously RESOLVED that consideration of a height barrier for the entrance to the War Memorial Hall grounds could be considered at the next budget meeting in the Autumn 2016.**

- f) Letter from Biscoes Solicitors – regarding Denmead Day Care Limited and their contract with the Parish Council. As Denmead Parish Council are not fully qualified in the legal matter relating to the lease document, this and future matters should be referred to the DPC Solicitors.

**It was RESOLVED by majority vote that this matter and any future correspondence should be sent via to the DPC solicitors for the Amenities Committee's consideration.**

Cllr Willoughby having previously declared a personal and prejudicial interest in this matter took no part in the discussion or vote.

- 109/16A **Budget 2015/16:** The Chairman stated that due to the purchase of the Groundstaff vehicle there is a large overspend on the Amenities Committee budget of approximately £6,400.

The underspend from SAGE codes 6071/6075/6085/6087/6088/6089 and 6125 should be placed in SAGE 3011 - Earmarked funds – special projects.

**It was unanimously RESOLVED to recommend to the Finance, Administration and Personnel committee that any remaining underspent monies from the Amenities Committee budget for 2015/16 should be placed in the Truck/Vehicle replacement – SAGE code 6053.**

- 110/16A **River End Cultivation Areas:**

The Committee Clerk reported that the Developers' plumbers had been on site and to reconnect the water supply, however the water supply has not been connected to the stand pipe. A suggestion was made that the stand pipe could be relocated, whilst there is no water supply connected. There was also concern raised that the water meter had not been located.

**It was unanimously RESOLVED that the Developer be contacted as a matter of urgency and ascertain what work had been carried out regarding the water supply at River End Cultivation Areas.**

- 111/16A **Landscape Working Party:**

- a) Concern was expressed that at the last LWP meeting no Councillors were present. It was stated that as the group was a working party and not a sub-committee this was acceptable.

The LWP notes were reviewed, and the following comments made:

Item (e) – Kidmore fencing – the majority of the fencing good, there are some support posts which need to be replaced.

Item (f) – Ash tree at 6 Great Mead. Concern was raised about the removal of this ash tree.

Item (g) and (m) 10 The Liberty – **it was unanimously RESOLVED that no work be carried out on the TPO'd tree, as this would be detrimental to the tree.**

- b) **It was unanimously RESOLVED to accept the notes of the Landscape Working Party meeting held on 22<sup>nd</sup> March 2016.**

The Chairman stated that the LWP would express its views and opinions to the Amenities Committee, which would make the final decision. However, if there was a dangerous or urgent issue, these could be dealt with by LWP.

112/16A **Matters relating to Ashling Park:**

- a) Vandalism / incidence reports:

Two vandalism /incidence reports have been raised:

- 1) Perspex cover removed from notice board in Ashling park – **Noted.**
- 2) Aggressive behaviour from dog walker- asked to remove his dog (off the lead) from Ashling Park, and refused to remove the dog, saying he had a right to be there. **Noted.**

- b) The shutters at Ashling Pavilion are now electric, and all users have been issued with keys.

Cllrs Andreoli and Brown confirmed that they had used the main door and the new system worked brilliantly.

- c) Ashling Park Football pitches:

The Committee Clerk stated that she had investigated funding for the reinstatement of the football pitches at Ashling Park, and the following information has been obtained:

Sport England do not have a current funding streams a new funding stream should be available mid May 2016 (no details will be available until then).

Football Foundation (via the FA) no current funding streams available. If new funding streams become available it would be 50% match funding.

**It was unanimously RESOLVED that the funding streams should be re-investigated once the new funds become available during late May, early June.**

- d) Additional tennis courts / MUGA:

Cllr Langford-Smith reported that she had approached 7 companies with regards to obtaining an indicative price for a MUGA. However, only two companies had responded, one company had quoted their prices per square metre, and the other companies indicative price was £182,995.

**It was unanimously RESOLVED that the Working Party should write to Stuart Dunbar-Dempsey at Winchester City Council and inform him of the indicative prices received, which are much higher than the £55,000 estimate given by WCC. And the Working Party should contact Paul Bedford – Persimmon Homes (Contractor) and inform him of the quotations that have been received by DPC.**

- e) Ashling Pavilion Kitchen facilities:

The Chairman stated that he would have a conversation with Cllr Rusbridger regarding the kitchen facilities at the Ashling Pavilion. However, it would cost an extreme amount of money to bring the kitchen up to commercial standards to enhance the facilities at the Pavilion.

113/16A **Ownership of the tree at Heath Field, Denmead:**

The tree is on the boundary of 1 Ashling Gardens, and it is disputed that the roots are in the garden of 1 Ashling Gardens.

A meeting between Denmead Parish Council and the owner of 1 Ashling Gardens had taken place.

**It was RESOLVED by majority vote that the fence at 1 Ashling Gardens be moved to the correct boundary line and that the tree remains property of Denmead Parish Council.**

Cllr Scholey having previously declared a personal and prejudicial interest in this matter took no part in the discussion or vote.

- 114/16A **Repairs to the Tractor mower deck:**  
The cost of the repairs £781.00 (parts and labour).

**It was unanimously RESOLVED that the funds should be taken from SAGE code 3010 – Earmarked funds – Landscape Maintenance.**

- 115/16A **Protection of open spaces in Denmead:**  
The Wickham horse fair is due to take place on Friday, 20<sup>th</sup> May 2016. To protect open space in Denmead in previous years the parish council has used:

- The spiker at Goodman Fields
- Soil bags at Harvest Field gates (no bags in the field at present, but can be replaced)
- Skip at Kidmore

**It was unanimously RESOLVED that 2 bags of soil be purchased to protect Harvest field and that DPC obtain a skip for Kidmore.** There is no longer a requirement to use the spiker at Goodman Fields as the height restriction barrier is in place.

- 116/16A **Sports User Group:**  
Cllr Andreoli gave a verbal update:

At the Sports User Group meeting Mr Howard Broad had informed the group that an all-weather pitch was going out for tender in Leigh Park which would have a 4G pitch and lighting and could be used 14 hours per day, 7 days a week, and that he was very willing to pass the information onto Denmead Parish Council, as this might be an alternative to the current grass pitches in Ashling Park.

Mr Broad had also raised the issue of a respect line which had been painted on the football pitch. The Committee Clerk was asked to investigate who authorised the painting of this respect line. It was agreed that the Sports User Group should investigate if the respect line had worked.

The matter of the key safe for DYFC was also raised by Mr Broad, which had been purchased by DYFC and this key safe would be installed by DPC Groundstaff.

- a) **Scale of charges for Ashling Park and Heath Field**  
The Denmead Tennis Club fees are reviewed at their annual review in November.

The Chairman stated that the precept was set at 6% and therefore any increase for the use of Denmead facilities should be set at the same rate. **An increase of 6% for the use of sports facilities in Denmead was voted against by 8 to 2.**

After some discussion on the various charges on the fees for DPC Sports facilities, **it was unanimously RESOLVED to defer until the next meeting any decision on increase until members fully understood the various discounts. In the meantime the current rates would be charged.**

After further discussion **it was unanimously RESOLVED that the Committee clerk prepared a comparison document of charges for other sports grounds/facilities in the local area.**

The charges for the use of Heath Field were discussed, as the field was a fraction of the size of Kidmore field, then DPC could not justify charging the same amount for both fields. It was further agreed that if there was a booking of the War Memorial hall, they were likely to want to use the field at the same time.

It was proposed that DPC do not charge for the use of Heath Field, but would require the field to be “booked” via an email booking system, with an email which would be required to be displayed to prove that a booking had been made. **It was RESOLVED by majority vote that an email booking system be set up, via the DPC website and that at other times the field was freely available for casual use by villagers.**

117/16A **Denmead Scout Group meeting with DPC:**

Cllrs Hull / Nienaltowski gave a verbal report.

The meeting between DPC and the scouts had highlighted 15 items which need to be addressed by both the Scouts and DPC. It was commented that more regular communication needs to be established

**It was unanimously RESOLVED that a review should take place in June 2016 with a yearly annual review taking place from June 2017.**

118/16A **Harvest Field Path:**

**It was unanimously RESOLVED that quotation from Aubrey Madgwick be accepted and authority to proceed was given.**

119/16A **Goodman Fields:**

- a) Cairn - John Finlay will commence work during April – weather dependant. **Noted.**
- b) Litter Bin – the litter bin has been installed field side by the kissing gate. **Noted.**
- c) Wild Flower seeds – Cllr Hull stated that she would speak with the Scouts concerning the wild flower seeds and find out when they wish to scatter them.

120/16A **Playground Inspections:**

The Chairman asked the members of the committee if they had any comments on the Playground inspections. No comments were made.

121/16A **Sponsorship of the roundabouts in Forest Road and flower beds around the village:**

Cllr Langford-Smith stated that she had produced a sponsorship document, and gave an outline of its contents.

**It was unanimously RESOLVED that the sponsorship of the roundabouts in Forest Road and the flower beds around the village could be progressed by the Working Party.**

122/16A **Forestry Commission Liaison Group:**

Cllr Lander-Brinkley stated that the forestry commission no longer have the resources to promote educational days. The Forestry Commission are very willing for members of the public to book the woods and run their own activities. Cllr Lander-Brinkley feels that the liaison group may have come to the end of its useful life. The only outstanding item is the path from the link from the Parklands estate to link Creech Woods at the easy access path, but this is subject to a planning application.

123/16A **Matters arising and outstanding matters from previous meeting:**

100/15A – Goodman Fields bridges – LWP considered that these bridges should not be replaced as dog walkers should use the gate.

The other matters arising and outstanding matters from previous meetings were discussed within the meeting.

124/16A **Matters raised by Councillors:** There were no matters raised.

There being no other business the meeting closed at 10.08pm. The next scheduled meeting is Wednesday, 25<sup>th</sup> May 2016.

Amenities Committee – 13<sup>th</sup> April 2016

Public Session

Mrs Liz Williams a resident of Hambledon Road, Denmead – Representing Denmead-in-Bloom

Mrs Williams stated that she had attended the meeting to hear more about the proposal for the sponsorship of the roundabouts in Denmead.

Denmead-in-Bloom would like to create a community orchard for Denmead, which would have between 180 and 200 trees, which could be sponsored and the plan would be to hold sponsored activities.

Mrs Williams also wished to raise concern about the bollards in the entrance to the War Memorial Hall car park, they are dangerous, as you have to swing out into the road to manoeuvre through the gap.