

PARISH COUNCIL OF DENMEAD

MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON WEDNESDAY  
2 MARCH 2016, IN THE BARN GREEN ROOM, THE OLD SCHOOL, DENMEAD  
COMMENCING AT 7:30pm



Cllr K Scholey (Chairman)	(P)	Cllr M Willoughby (Vice Chairman)	(P)
Cllr K Andreoli	(P)	Cllr I Brown	
Cllr F Hull	(P)	Cllr H Jackson	(P)
Cllr N Lander-Brinkley		Cllr P Langford-Smith	
Cllr S Nienaltowski	(P)	Cllr G West	(P)

Also present: Tony Daniells, Clerk to the Council.

- 086/16A **Apologies:** Apologies were received from Cllrs Brown, Lander-Brinkley and Langford-Smith.
- 087/16A **Declarations of Interest:** Cllr Willoughby declared a personal and prejudicial interest in Denmead Day Care – Agenda item 8f.
- 088/16A **Minutes of Previous Meeting:** The minutes of the Amenities Committee meeting held on 20 January 2016 were submitted for approval. **It was unanimously RESOLVED that the minutes of the Amenities Committee be accepted as an accurate record and were duly signed by the Chairman.**
- 089/16A **Public Participation (S.0.1 (c)):** There was no requirement for a Public Session. The Clerk commented that he had asked the Environment Agency if they carried out water quality tests of the water courses at Goodman Fields and if these results were available. A reply was awaited.
- 090/16A **Correspondence:** There was no correspondence to receive that was not covered elsewhere on the agenda.
- 091/16A **River End:** An email had been received from the WCC Landscape Officer to inform Council that he had inspected the open space areas at River End and these had been laid out satisfactorily and that the area of land could be transferred to the Parish Council. The Clerk reported that he had visited the area and that the fruit trees shown in the landscape plan had not been planted and he requested that this was addressed before the land was transferred. The Clerk also reported that there was no water supply to the allotment area and this also needed to be addressed. **It was AGREED that the Clerk would follow up to get these matter resolved before the transfer could complete.**
- 092/16A **Landscape Working Party**
- (a) The purpose of the LWP was explained for the benefit of the new Councillor. The Terms of Reference for LWP were considered. It was questioned if LWP was a Working Party or Sub-Committee of the Amenities Committee and if a quorum was needed. The Clerk commented that the issues raised by LWP were being addressed by the Groundstaff with many now complete. He commended the work of the Groundstaff. **It was AGREED that the Terms of Reference would be referred to Council to have the meeting confirmed as a Working Party.**
- (b) **It was unanimously RESOLVED to accept the notes of the LWP meeting held on 9 February 2016.**
- 093/16A **Matters Relating to Ashling Park**
- (a) Vandalism / Incidence Reports: There was no incidence to report. A post on Facebook by a resident did report an occasion of bullying in the playarea. Cllr Hull considered that behaviours in the Ashling Park had improved since the appointment of the new Senior Youth Worker. **NOTED.**
- (b) Electric shutters at Ashling Pavilion: The Clerk reported that the shutters to the doors in the Pavilion would be motorised in the week commencing 21 March. **NOTED.**
- (c) Ashling Park Football Pitches: There was no update on available grants to fund drainage

and relaying of the football pitches in the Ashling Park. **This matter would be carried forward for an update at the next meeting.**

- (d) Additional tennis courts/MUGA: The first meeting of the Working Party had been held and looked at layout and options for sports that could be provided by a MUGA, together with the preferred surface. Astro turf was considered to be the least versatile surface. Cllr Langford-Smith had met with a supplier and was awaiting an indicative price. Councillors considered the practical aspects of siting the tennis courts alongside a MUGA. As the tennis courts would be for beginners, this should not cause a problem. The contribution available from a developer was considered but it was unclear what could be expected. It may also be possible for the youth football club to apply for a grant. **NOTED.**
- (e) Vertidrainage: It was noted that the football pitches were last vertidrainaged two years ago, but no top dressing was utilised due to weather conditions at the time. Three quotes had been obtained for vertidrainage. Quote C, which included 120 tonnes of top dressing, was preferred. **It was unanimously RESOLVED that the quote from Kestrel would be accepted and the authority to proceed was given.**
- (f) Ashling Pavilion: Cllr Nienaltowski reported that he had met with Daycare and released a draft copy of the lease agreement. A few points had been raised but these were of a minor nature. The Clerk reported that he and Cllr Hull had also met with Daycare to view the facilities at the Pavilion and clarify what was available. No issues were raised that would prevent Daycare from operating from the Pavilion. Cllr Rusbridger would be asked for his opinion on kitchen facilities and any recommendations would be brought back to the next meeting of this Committee. Daycare were awaiting an Ofsted inspection and approval. **NOTED.**
- i. Daycare had applied to HCC for a grant to fund fencing for a secure outside play space. **It was unanimously RESOLVED to support this request provided that the fencing was not a permanent structure.**

094/16A **Sports User Group:** The next meeting of the Sports User Group would be held on 7 April 2016. **NOTED.**

095/16A **Denmead Scout Group Meeting with DPC:** Cllr Hull reported that she and Cllr Nienaltowski would meet with the Scouts to review their adherence to their lease on 10 March 2016. **NOTED.**

096/16A **Harvest Field:** There was no update available on quotes to relay the footpath in Harvest Field. **This matter would be carried forward for an update at the next meeting of the Amenities Committee.**

097/16A **Goodman Fields**

- a) The Clerk gave two possible locations for siting the Cairn and Memorial to Peter Goodman. These being at the entrance to the car park or by the kissing gate on the field side. **It was unanimously RESOLVED that the cairn and memorial should be sited by the kissing gate and the authority to proceed with this work was given.**
- b) Cllrs Hull and Scholey would meet with the Scouts on 9 March 2016 to agree the area where the seeds would be sown and the Scouts involvement in this activity. **NOTED.**
- c) The Committee had previously agreed to provide a litter bin at the entrance to Goodman Fields. An offer of sponsorship had been received but this would not cover the full cost of the preferred bin used by DPC. **It was unanimously AGREED that the Clerk would contact the sponsor to agree their contribution with the shortfall being made up by DPC from Reserves.**

098/16A **Kidmore Field:** The fencing at Kidmore Field was in need of replacement. The Chairman had proposed that only some posts were replaced with plastic posts. The alternative would be to replace the fence in its entirety but this would utilise the budget for the year. **It was AGREED that the Chairman and Cllr Hull would view the fence when meeting with the Scouts and bring a recommendation back to the next meeting of the Amenities Committee on what work was needed.**

099/16A **Annual Playground Inspections:** The Clerk reported that the annual playground inspections had been completed and that the reports were available. The Committee asked

that all members were copied in on the reports as previously agreed, and prior to the next meeting of the Youth Provision Working Party. **It was AGREED that this matter was carried forward to the next meeting of the Amenities Committee where members could raise any concerns.**

100/16A **Sponsorship of Roundabouts in Forest Road and flower beds around the village:** In the absence of Cllr Langford-Smith there was no report to receive, although it was believed that she was working on costings and sources of funding. **It was AGREED to carry this matter forward for an update at the next meeting of the Amenities Committee.**

101/16A **Forestry Commission Liaison Group:** The date of the next Forestry Commission Liaison Group had moved to Monday, 21<sup>st</sup> March 2016 at 2pm. The Clerk was asked to confirm that date and time. **NOTED**

102/16A **Matters arising and Outstanding Actions from Previous minutes:** Goodman Fields Bridges. The Chairman stated that this would require a separate licence from the Environment Agency once details of the proposed works were agreed. **Ongoing.**

103/16A **Matters Raised by Councillors:** There were no matters raised.

There being no other business the meeting closed at 8.35pm. The next scheduled meeting is Wednesday 13 April 2016.