

PARISH COUNCIL OF DENMEAD



MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON WEDNESDAY,
25th MAY 2016, IN THE BARN GREEN ROOM, THE OLD SCHOOL, DENMEAD
COMMENCING AT 7:30pm

Cllr K Andreoli (Chairman)	(P)	Cllr I Brown	(P)
Cllr F Hull	(P)	Cllr A Huntington	
Cllr H Jackson	(P)	Cllr N Lander-Brinkley	(P)
Cllr P Langford-Smith	(P)	Cllr S Nienaltowski	(P)
Cllr K Scholey		Cllr G West	
Cllr M Willoughby	(P)		

Also present – Mrs Debbie Cooper, Committee Clerk and no members of the public.

001/17A **Apologies:** Apologies for absence were received from Cllr Scholey, West and Huntington.

002/17A **Declarations of Interest:** There were no declarations of interest made at this time.

003/17A **The election of a Vice-Chairman to the Amenities Committee:** It was unanimously **RESOLVED** that Cllr Nienaltowski be elected Vice-Chairman of the Amenities Committee for the municipal year 2016 – 2017.

004/17A **Minutes of the Previous meeting:** The minutes of the Amenities Committee meeting held on 13th April 2016 were submitted for approval. With the following amendment:
“Page 35, paragraph 121/16A – Sponsorship of the roundabouts in Forest Road and flower beds around the village: **It was unanimously RESOLVED that the working party take forward the recommendations as detailed in the sponsorship document as presented**”.
With this amendment **it was unanimously RESOLVED that the minutes of the Amenities Committee be accepted as an accurate record and were duly signed.**

005/17A **Public Participation (S.0.1 (c)):** There was no requirement for a public session

006/17A **Correspondence:**

- a) Fields-in-Trust AGM – 7th June 2016. **Noted**
- b) Letter from Rory Heard, Denmead 10K Race Director, dated 11th April 2016.
It was noted that Mr Heard had asked permission from the Scouts to use Denmead Parish Council owned land.

It was unanimously RESOLVED that a letter should be sent to the race organisers requesting the following information:

- Risk assessment
- Insurance

It was further unanimously RESOLVED that:

- After the race, the organisers must ensure that all signage is removed and that all rubbish / litter is removed from Kidmore Field and surrounding area.
- The Archery and football should be made aware of this race.

Mr Heard should also be asked if he would write an article for the Denmead scene. The letter should also state that the Parish Council fully supports the race and therefore have waved our charge for this event. If there is anything else that Denmead Parish Council can assist with, please let us know.

The car park at Kidmore KGV requires some tidying, the fence is falling apart and requires attention. It was stated that the repairs to the fence are being dealt with and that some of the scrap metal has been removed.

- c) Letter from Fields-in-Trust, received 16th May 2016. Centenary Fields Programme.
The Chairman stated that this was a nice idea, but currently Denmead Parish Council had no land which was suitable. And requested that the Committee Clerk obtains information relating to any deadlines. **Noted.**
- d) Letter from a resident, dated 13th May 2016. Regarding the toilets in Ashling Park.
The Committee Clerk reported that this had been an oversight and will ensure that they are opened daily from now on.
- e) Email from a resident, dated 17th May 2016. Complaint regarding Southwick Road Car Park noise.
The Chairman stated that the Parish Clerk had asked the Groundstaff / Rangers to ensure that the gates to the car parks were locked on the nights when the youth club is not using the Pavilion.

The hinges on the compound gates require attention.

Cllr Hull stated that there is a requirement for police patrol in Ashling Park, especially in the evenings there has been some drug / vehicle issues. It was requested that the Committee Clerk contact Stuart Gilmore and make him aware of the situation.

- f) Email from a resident, dated 17th May 2016. Concern regarding drones being flown at Goodman Fields.
After some discussion on the flying of drones in Goodman Fields **it was unanimously RESOLVED that drones or helicopters should be flown in the back field, and that a sign should be displayed to that effect, and asking that all users show consideration to other users.**

007/17A **River End Cultivation Areas:**

The Committee Clerk gave the following update on the Cultivation Areas:

- The water supply issues have been resolved and the water meter located.
- The developer has planted fruit trees along the back fence line of the cultivation areas.
- Denmead Junior School have declined their larger plot. This plot will now be changed into 2 cultivation area plots and offered to residents.
- All cultivation area plots have been cultivated and produce is growing, and the area is looking very nice.
- Invoices for rent have been raised.

Noted.

008/17A **Landscape Working Party:**

- a) To receive any update from the Landscape Working Party:
The only matter raised was the fencing at Kidmore, which is in hand.
- b) **It was unanimously RESOLVED to accept the notes of the Landscape Working Party meeting held on 3rd May 2016.**

009/17A **Heath Field Charges:**

- a) To consider a special motion (S.O.11(a)) supported by 5 Councillors that the decision on allowing the use of Heath Field at no charge be revisited [min ref: 116/16A].
The Chairman stated that at the last Amenities meeting, Committee has agreed that there would not be any charges for Heath Field. Since then a 5 member motion had been raised and the Chairman asked committee to vote on this motion. It was RESOLVED by majority vote to review the charges for Heath field.

The following charges for Heath Field were RESOLVED by majority vote:

Non-Commercial £10 for half a day (or part thereof)
Commercial £25 for half a day (or part thereof)
Charities Price on application

During discussion it had been agreed that the half day started / ended at noon.

It was also agreed that there would be no block bookings for Heath Field and that a sign should be displayed stating that the field could be booked through the Parish Council Office.

010/17A **Matters relating to Ashling Park:**

a) Vandalism / incidence reports

There has been 3 reports of vandalism / incidence during the reporting period:

- 1) Ashling Park Play area – human faeces on the slide. Area cleaned and disinfected.
- 2) Ashling Pavilion public toilets – broken glass and smashed paving slabs. Glass and debris removed and area cleaned.
- 3) BBQ in Ashling Park – no damage, but 3 bin bags full of rubbish left behind.

Noted.

b) Purchase of a tractor mounted drag brush for use at Ashling Park.

It was unanimously RESOLVED that the drag brush be purchased from Mark Harrod Ltd at a cost of £630.00 + £75 delivery. It was unanimously RESOLVED that this matter should be referred to FA&P.

c) Tractor cutting deck – retrospective approval of this item referred to members of FA&P.

It was unanimously RESOLVED that funding for this item to be taken from 6050 – Machinery Maintenance.

d) Email from Howard Broad, dated 28th April 2016, regarding the location of AEDs in Denmead.

The Chairman stated that original intention had been to have an AED at Ashling Pavilion, but the Ambulance service said it was unsuitable as the pavilion is not always open and they cannot access Ashling Park with their vehicles.

It was unanimously RESOLVED that a letter should be written to Howard Broad stating that if he could fund raise the costs, the Parish Council would be happy for an AED to be installed at the Pavilion, but the Parish Council have no available funds for an additional AED, this letter should include the reasons why an AED had not been installed at the Ashling Pavilion.

e) Pop-up café – Ashling Park (Summer 2016)

i) Email from Hollie Lynes, dated 14th April 2016.

ii) Email from Liz Graham, dated 5th May 2016.

It was unanimously RESOLVED that the pop-up café should be offered to Hollie Lynes, and if she was unavailable on certain dates, these should be offered to Liz Graham.

- The following conditions would apply to both cafes:
- Insurance
- Health and Hygiene certificates
- Weekly report on profit and loss
- And that the Parish Council would expect 10% of any profits made.

f) Repairs to the Skatepark:

It was unanimously RESOLVED that quotation 2559 to carry out maintenance / repairs to the skate equipment riding surfaces be accepted and that the funding should be taken from 6120 with the shortfall being taken from Earmarked Reserves.

011/17A **IOG Saltex:** The IOG Saltex will take place from 2nd – 3rd November 2016 at the NEC Birmingham. Approval is requested for the Groundstaff to attend Saltex and for an allocation of petty cash, for the purchase of misc hand tools.

It was unanimously RESOLVED that the DPC Groundstaff be allowed to attend SALTEX at the NEC in November 2016 and that £200 petty cash be allocated for the purchase of hand tools etc.

012/17A **Hedge at Kidmore Lane Car Park:**

- a) To consider the removal and replacement of the hedge to the frontage of Kidmore Car Park and re-grass the area.

Cllr Langford-Smith stated that Hampshire County Council had agreed to the replacement of the hedge and the removal of the bollard and replacement of the path.

It was unanimously RESOLVED that this matter be referred to FA&P to agree the source of funding for this work.

013/17A **Sports User Group:**

- a) Scale of charges for Ashling Park.

It was unanimously RESOLVED to increase the scale of charges for Ashling Park by 2% and rounded up to the nearest 50 pence.

- b) To consider if these charges should be visible on the DPC website.

It was unanimously AGREED that the charges for facilities around the village should be visible on the Denmead Parish Council website.

014/17A Denmead Scout Group meeting with DPC:

- a) A progress update regarding items identified from the meeting held between DPC and the Scouts.

Cllr Nienaltowski stated that another meeting had been arranged with the scouts for Mid July to review the items identified at the initial meeting.

015/17A Sponsorship of Roundabouts in Forest Road and flower beds around the village.

Cllr Langford-Smith reported that the another meeting of the working party and the following update given

- the traffic statistics were accurate
- agreements with Hampshire County Council were in place
- Sponsorship plaques were to be produced by PCMI.
- Prices had been agreed

016/17A Forestry Commission Liaison Group: The next Forestry Commission liaison group meeting will be held on Thursday, 14th July 2016 at 10am. **Noted.**

017/17A Matters arising and Outstanding matters from previous minutes:

116/16A (a) – Scale of Charges for Ashling Park and Kidmore Field. 013/17A (a) refers.

100/16A – Goodman Fields bridges – some discussion regarding the missing bridges in Goodman Fields took place and **it was unanimously RESOLVED that the bridges should be reinstated and should include a handrail.** Quotations to replace these bridges should be obtained and the necessary licence from the Environment Agency be obtained.

095/16A – Denmead Scout Group meeting with DPC – 014/17A refers.

098/16A – Kidmore Field Fencing – it had previously been agreed that alternate fence posts should be replaced and the wire fencing reattached.

018/17A Matters Raised by Councillors: No matters were raised.

There being no other business the meeting closed at 9:43pm. The next scheduled meeting is Wednesday, 6th July 2016.