

# PARISH COUNCIL OF DENMEAD



## MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON WEDNESDAY, 3 MAY 2017 IN THE BARN GREEN ROOM, THE OLD SCHOOL, DENMEAD COMMENCING AT 7:30pm

Cllr K Andreoli (Chairman)	(P)	Cllr I Brown	(P)
Cllr F Hull		Cllr A Huntington	(P)
Cllr N Lander-Brinkley		Cllr P Langford-Smith	(P)
Cllr K Scholey	(P)	Cllr G West	
Cllr M Willoughby	(P)		

Also present – Mr Tony Daniells, Committee Clerk. There were no members of the public in attendance.

**116/17A Apologies:** No apologies for absence were received.

**117/17A Declarations of Interest:** There were no declarations of interest made at this time.

**118/17A Minutes of the Previous meeting:** The minutes of the Amenities Committee meeting held on 22 March 2017 were submitted for approval. **It was unanimously RESOLVED that the minutes of the Amenities Committee be accepted as an accurate record and were duly signed.**

**119/17A Matters arising and Outstanding matters from Previous Minutes:**

The Chairman invited comments on the Actions List previously circulated. There were no comments made by Councillors. The Clerk gave an update on the following items

- The shower flow controls had been replaced. The original cartridge was no longer available but a replacement had been sourced which fitted without the need for modification to the existing control although the timer was now 45 seconds.
- The Groundstaff storage area was cleared and it was believed this had been done by WCC.
- The second bin at Goodman Fields was seldom used and this would be moved to provide a second bin in an area of high use.
- Two picnic benches had been ordered and delivery was awaited.
- The ditches at Kidmore would be re-instated at the beginning of June.

These updates were **NOTED**.

**120/17A Public Participation (S.0.1 (c)):** There was no requirement for a Public Session.

**121/17A Correspondence:**

- a) Email from WCC Development Manager: An email had been received thanking the Council for the use of Ashling Park to stage the Easter football coaching sessions. It was planned to continue with these sessions in October and the Amenities Committee agreed to continue to support this. **NOTED**.

**122/17A Landscape Working Party:**

- a) The notes from the Landscape Working Party meeting held on 11 April 2017 were received.
- b) There were no updates to receive above that recorded in the notes of the LWP meeting held on 11 April 2017.
- c) The following recommendations were received from the Landscape Working Party.
- i. To consider the purchase of a replacement flail and mower. The Head groundsman had provided two quotes with his recommendation of which supplier to use. Both items had been included in the 2017/18 budget. The Committee asked if in the future, consideration be given to purchasing such items at the annual IoG Show where a better deal might be obtained.

**It was unanimously RESOLVED to purchase a Bomford Wren Flail from Chichester Tractors and a Honda Mower from Carters of Swanwick.**

- ii. To consider a request raised at the DWMH AGM to remove the planters and the entrance to the car park. During the discussion, the Committee considered
  - The cost to remove the planters and if there was a need to replace them to prevent unwanted access to the Heath Field. It was noted that the DWMH Committee had requested the installation of a barrier to prevent unwanted access.
  - A width sign could be displayed on the planters.
  - A quote should be obtained for removing the planters

**It was unanimously RESOLVED to refer this matter to the Heath Field Working Party to**

**consider in any future plans for the use of the Heath Field.**

iii. Other matters discussed were

- a. the temporary repair and replacement of the fence at the Heath Field. The fence had been repaired and it was proposed to replace this with a similar fence in August. The Committee had previously agreed that the field should be open to all and the removal of the fence would encourage use. It was proposed to remove the fence and replace with dragons teeth which would allow access but prevent parking on the field. An amendment to this proposal was to install a knee rail fence but this was subsequently withdrawn. **It was unanimously RESOLVED to remove the fence and replace it with dragons teeth. The Clerk would write to the DWMH to advise them of this.** During the discussion on this item, Cllr Willoughby declared a personal interest as his son attended the pre-school held at the War Memorial Hall.
- b. Signage for Goodman Fields and the Heath Field. A sum of £2,900 remained unspent from the budget allocated for car parking at Goodman Fields. It was proposed that this was used to provide signage at both Goodman Fields and the Heath Field. This signage would promote these areas and that they were provided by the Parish Council. **It was unanimously RESOLVED to utilise these funds for signage at Goodman Fields and the Heath Field.**

**123/17A Matters Relating to Ashling Park/Ashling Pavilion**

There were no matters raised relating to Ashling Park or the Ashling Pavilion.

**124/17A Open Spaces**

a) Goodman Fields

The delivery of two picnic benches for the rear field, the moving of the litter bin and signage for the Fields had been previously discussed. It was observed that drainage works to the adjacent field at The Lawns was taking place. The Committee did not consider that any further comment or action was required from the Parish Council. The replacement of the foot bridge in the rear field would commence in May. The Clerk was asked to confirm if permission was needed from the Environment Agency as it was close to the main river.

b) Kidmore Field

There were no matters raised relating to Kidmore Field. The Clerk did inform the Committee that he had received an enquiry for a wedding to be held there in 2018 but a confirmed date or booking had not been made.

c) Harvest Field

It was agreed that matters relating to this area of open space should be included on the agenda. The Committee asked that the access from Roman Green could allow access by travellers and it was asked if the entrance width could be restricted. The Clerk also noted that the fence towards Southwick Road was often damaged and in hindsight, an access should have been provided at this point.

**125/17A Denmead Day Care**

A review meeting had been held with Denmead Day Care and the notes of this meeting had been previously circulated. The Chairman reviewed each of the items raised, noting that some had already been actioned and closed. The items that remained outstanding were

- Provision of additional storage. DDC had a need for additional storage so that their outside play toys could be relocated from the Groundstaff compound. The Committee explored options such as external storage by some form of container or use of changing room 4 or an extension to the Pavilion. DPC could provide and pass the costs onto DDC or DDC could provide for external storage or the costs of converting CR4. It was agreed that any form of external storage or extension should await the outcome of the proposals for a MUSA. In the meantime, the Clerk would obtain an estimate cost for external storage and conversion of CR4.
- Use of a steam cleaner for the hall floor and kitchen. DDC currently used a domestic steam cleaner but dry cleaning the hall floor required light industrial equipment. The Clerk would obtain costs for this equipment, either as an outright purchase or by hire. It was also considered that use of the current cleaning contractor was reviewed and the use of other contractors be explored.
- Provision of a second fridge. The use of a fridge used by the Youth Service may be available and a fridge was available from a local business. If the youth fridge became available for shared use, this would be used otherwise the offer from a local business would be accepted.

For both the provision of a steam cleaner and second fridge, it was agreed that DPC should provide these. It was also asked that the Clerk remind the Youth Clubs to remain in the youth room when other

booking were using the Pavilion hall.

**126/17A Boules Terrain**

The Committee received an update. The Committee supported the provision of a boules terrain but this should not be at the expense of a MUSA. A site had been identified and this may need the Developer to be involved but in any negotiations this would be secondary to the provision of a MUSA. A specification for a boules terrain was available from the Parish Office. It was suggested that the DTA explore what grant funding may be available. **NOTED.**

**127/17A Vandalism:** The Clerk advised of four reports of vandalism/ASB.

- Two incidences of broken glass bottles on the skatepark
- Roofing plank torn from the slide house
- Padlock smashed off the gate at Southwick Road car park. This had been reported to 101 and the police had asked for a copy of the video footage taken by a resident and the car registration number of the person who committed the damage.

Cllr Langford-Smith advised that the Safer Neighbourhoods Panel had asked the police for priority to be given to carrying out more foot patrols by PCSOs. **NOTED.**

**128/17A Sponsorship of Roundabouts in Forest Road and flower beds around the village.**

Cllr Langford-Smith gave an update. The new planters had been installed at the Kidmore Lane car park and the damaged planters in the village centre had been replaced. No business had yet come forward to sponsor the planting of these. It was asked that the sponsor plaques of the two planters either side of the bench in the village were removed. The Committee asked if the Groundstaff could find some way to encourage users to use the path and not take a short cut across the land by the oak tree at Kidmore Lane car park.

**129/17A Forestry Commission Liaison Group:**

- a) The date of the next Liaison Meeting on 12 June 2017 was **NOTED.**

There being no other business the meeting closed at 8.45pm. The next scheduled meeting is Wednesday, 14 June 2017.