

MINUTES OF A MEETING OF THE FINANCE, ADMINISTRATION and
PERSONNEL COMMITTEE HELD ON WEDNESDAY 22 JULY 2015 IN THE
OLD SCHOOL, DENMEAD commencing at 7.30 pm

Members: Cllr K Andreoli (Chairman)
Cllr F Hull (P)
Cllr P Langford-Smith (P)
Cllr M Willoughby (for Cllr K Scholey) (P)
Cllr G West (P)

Also present: Tony Daniells, Clerk to the Council.

In the absence of the Chairman, Cllr Andreoli, the Vice Chairman, Cllr Langford-Smith took the Chair.

010/16FAP Apologies for Absence: Apologies for absence were received from Cllrs Andreoli and Scholey. Cllr Willoughby deputised for Cllr Scholey as Vice Chairman of Amenities Committee.

011/16FAP Declarations of Interest: Cllr Langford-Smith declared a personal interest in agenda item 8(a), Orders for Payment, as she was listed as a payee in payments being considered for approval. There were no other Declarations of Interest made at this time.

012/16FAP Minutes of the Previous Meeting:
The Minutes of the Meeting held on the 10 June 2015 were submitted for approval. **It was RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**

013/16FAP Public Participation (SO.1 (c)): There was no requirement for a Public Session.

014/16FAP Correspondence
(a) There was no correspondence to receive.

015/16FAP Parish Council's Website
(a) The Clerk reported that BT Infinity Broadband was unavailable on the line used for broadband from the Parish Offices. An alternative was to install a cable connection from another supplier or wait until BT Infinity was available. The Clerk would follow this up with BT. The Council's website had been entered into the HALC 2015 Communications Awards. **NOTED.**

016/16FAP Old School
(a) Email from DCA Chairman: The email from the DCA Chairman followed on from a meeting held between DPC and the DCA to discuss the take on of the premises from HCC. The DCA were not happy with the position adopted by DPC and conveyed their thoughts in this email. The costs to the DCA associated with running and maintain the premises were unknown to DPC. It was considered that if DPC insured the building on their insurance, the costs were likely to be less than if the DCA took out a separate insurance themselves. This cost would be passed on to the DCA who would benefit from effectively having a lower insurance premium. The option to leave arrangements as they were today, with the DCA paying rent to DPC and DPC in turn paying for the use of office space was supported. The rental income received from the DCA could be held in Reserves for future major repairs to DPC owned properties when needed. Take on of the freehold title to the premises should be separated from any lease discussions, although an extension to the Lease term could be agreed to allow grant applications by the DCA a better chance of being successful. **It was unanimously AGREED that further discussions with the DCA should held.**

- (b) Legal Matters: The Clerk reported the he had received an update from Hedleys who were handling the legal aspects of taking on the freehold title from HCC. Hedleys had received a draft transfer document and had gone back to HCC with some queries and comments.
NOTED.

017/16FAP Finance

- (a) **It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 05) should be APPROVED in the sum of £25,701.23 including VAT and the receipts of £7,616.81. Further payments of £1,676.59 (including VAT) made since the last orders of payment were RATIFIED.**

- (b) Accounts: The accounts for June 2015 had been published. **NOTED.**

- (c) Bank Statement: The bank statement had been previously circulated. The statement was reviewed and the balance as at 30 June 2015 was noted. The statement was signed at the meeting by Cllrs Langford-Smith and Hull.

- (d) Goodman Fields: **It was unanimously RESOLVED that an interim payment of £10,000 was made to the contractor responsible for the construction of the car park at Goodman Fields.**

018/16FAP Any other report which the Chairman deems urgent – NO DECISIONS can be made.

- (a) The Clerk reported that the Financial Services Compensation Scheme would now cover the first £75,000 (€100,000) of eligible deposits of small local authorities that had an annual budget of less than £375,000 (€500,000).

019/16FAP Exempt Business

- It was RESOLVED that in accordance with the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters where publicity might be prejudicial to the special nature of the business.**

The meeting closed at 8.27pm. The next scheduled meeting is Wednesday 5 August 2015