

MINUTES OF A MEETING OF THE FINANCE, ADMINISTRATION and
PERSONNEL COMMITTEE HELD ON WEDNESDAY 23 SEPTEMBER 2015
IN THE OLD SCHOOL, DENMEAD commencing at 7.30 pm

Members: Cllr K Andreoli (Chairman) (P)
Cllr F Hull (P)
Cllr P Langford-Smith (P)
Cllr K Scholey (P)
Cllr G West

Also present: Tony Daniells, Clerk to the Council.

- 028/16FAP Apologies for Absence:** Apologies for absence were received from Cllr West.
- 029/16FAP Declarations of Interest:** There were no Declarations of Interest made at this time.
- 030/16FAP Minutes of the Previous Meeting:**
The Minutes of the Meeting held on the 5 August 2015 were submitted for approval. **It was RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**
- 031/16FAP Public Participation (SO.1 (c)):** There was no requirement for a Public Session.
- 032/16FAP Correspondence:** There was no correspondence to receive.
- 033/16FAP Parish Council's Website**
(a) The Clerk reported that superfast broadband had now been installed to the Parish Office. Line speed was now 10x that previously experienced.
- 034/16FAP Old School**
(a) Legal Matters: Confirmation that the transfer of the Old School from HCC to DPC had completed was awaited from DPC's solicitor. It was noted that the DCA had now paid their latest quarterly rent and if completion occurred prior to the end of the quarter; a rebate would be asked for. **NOTED.**
(b) Meeting with the DCA: It was agreed that a further meeting with the DCA would be required with a suggestion of a Thursday in October. Prior to this, members of FA&P would meet to consider their response to an email dated 30 June from the DCA Chairman. In addition to the points raised in this email, the insurance of the building would be discussed. It was also suggested that over time, DPC explore options to share services within the building with the DCA. **It was AGREED to hold a pre-meeting with members of FA&P on 1 October at 6.00pm.**
- 035/16FAP Finance**
(a) **It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 08) should be APPROVED in the sum of £25,630.91 including VAT and the receipts of £2,117.50. Further payments of £318.05 (including VAT) made since the last orders of payment were RATIFIED.**
(b) Accounts: The accounts for August 2015 had been published. **NOTED.**
- 036/16FAP Any other report which the Chairman deems urgent – NO DECISIONS can be made.**
(a) There were no other reports to be made.
- 037/16FAP Exempt Business**
It was RESOLVED that in accordance with the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters

where publicity might be prejudicial to the special nature of the business.

The meeting closed at 9.32pm. The next scheduled meeting is Wednesday 4 November 2015