

PARISH COUNCIL OF DENMEAD



MINUTES OF A MEETING OF THE FINANCE, ADMINISTRATION and PERSONNEL COMMITTEE HELD ON WEDNESDAY 24 AUGUST 2016 IN THE OLD SCHOOL, DENMEAD commencing at 7.00 pm

Members: Cllr K Andreoli (Chairman) (P) Cllr I Brown (P)
Cllr P Langford-Smith (P) Cllr S Nienaltowski (P)
Cllr M Willoughby (P)

Also present: Tony Daniells, Clerk to the Council.

026/17FAP Apologies for Absence: There were no apologies for absence.

027/17FAP Declarations of Interest: Cllrs Brown and Langford-Smith declared a personal and prejudicial interest in agenda item 5a), Orders for Payment, as Cllr Langford-Smith was included on the list as a payee.

028/17FAP Minutes of the Previous Meeting: The Minutes of the Meeting held on the 20 July 2016 were submitted for approval. It was agreed to insert the word 'allegedly' into the Exempt minute ref 025/17FAP(a). **With this manual amendment, it was unanimously RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**

029/17FAP Public Participation (SO.1 (c)): There was no requirement for a Public Session.

030/17FAP Finance

(a) Orders for Payment (S.O.19): **It was unanimously RESOLVED by those voting that the payments detailed on the Orders for Payment (list 06) should be APPROVED in the sum of £12,630.28 including VAT and the receipts of £1,651.80. Further payments of £18,204.28 (including VAT) made since the last orders of payment were RATIFIED.**

Cllrs Brown and Langford-Smith took no part in the approval of these payments.

(b) Accounts: The accounts for July 2016 had been published. **NOTED.**

(c) Bank Statement: The bank statement had been previously circulated. The statement was reviewed and the balance as at 28 July was agreed. The statement was signed at the meeting by the Chairman. **NOTED.**

(d) Maturity of Fixed Term Deposit: **It was unanimously RESOLVED that a maturing fixed term deposit, including interest, for the Burial Ground funds were reinvested with the same financial institution for a further 3 year period.**

031/17FAP Exempt Business

(a) **It was RESOLVED that in accordance with the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters where publicity might be prejudicial to the special nature of the business.**

The meeting closed at 7.20pm. The next scheduled meeting is on Wednesday 28 September 2016.