

# PARISH COUNCIL OF DENMEAD



MINUTES OF A MEETING OF THE FINANCE, ADMINISTRATION and PERSONNEL COMMITTEE HELD ON WEDNESDAY 28 SEPTEMBER 2016 IN THE OLD SCHOOL, DENMEAD commencing at 7.30 pm

Members: Cllr K Andreoli (Chairman) Cllr I Brown (P)  
Cllr P Langford-Smith (P) Cllr S Nienaltowski  
Cllr M Willoughby (P)

Also present: Tony Daniells, Clerk to the Council.

**033/17FAP Apologies:** Apologies for absence were received from Cllrs Andreoli and Nienaltowski. In the absence of Cllr Andreoli, Cllr Langford-Smith took the Chair.

**034/17FAP Declarations of Interest:** There were no Declarations of Interest made at this time.

**035/17FAP Minutes of the Previous Meeting:** The Minutes of the Meeting held on the 24 August 2016 were submitted for approval. **It was unanimously RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**

**036/17FAP Public Participation (SO.1 (c)):** There was no requirement for a Public Session.

**037/17FAP Correspondence**

(a) Denmead Community Association: A letter of thanks was received from the DCA for a grant received and giving details of how the money had been spent. **NOTED.**

**038/17FAP Parish Council's Website**

The Council's website has been entered into the 2016 HALC Communications Awards and the winners would be announced at the HALC AGM on 22 October 2016. The website was up to date with no issues arising. In reply to a question, the Clerk responded that there was no link to the Denmead Youth Partnership website as this was out of date. **NOTED.**

**039/17FAP Old School**

There was no update on any matter arising relating to the Old School and the survey or lease renewal with the DCA. The Clerk reported that the broadband contracts expired in August and October 2017 with penalties paid for early cancellation. **It was unanimously agreed that sharing of broadband would be revisited when current contracts expire next Summer and Autumn.**

**040/17FAP Pavilion Wifi**

FA&P had previously agreed that public wifi should be available at the Pavilion. The current setup provided by Swings and Things only allowed internet access to those previously registered. It was recognised that this setup did allow internet access to the Head Groundsman. Whilst the Clerk had obtained some detail and costings of a public wifi service, this fell short of a fully scoped solution to replace that currently installed. It was agreed that the Council's current IT provider should be asked to propose a solution which was legally compliant and included content filtering and was child friendly. When installed, this service would replace the current setup. Presentation material had been prepared for the last meeting of Council, but was unused but remained available. The presentation material would be provided to The Youth Team and they would be advised of the system that will be installed so that they were aware that it would be fully Government compliant and for comment. **It was unanimously agreed that the current equipment would be removed as compliance with Data Protection legislation was unclear, and that wifi provision would be outsourced to the Councils IT provider to provide a system that was compliant to the Government backed 'Friendly Wi-Fi' Public Wi-Fi Accreditation Scheme.**

**041/17FAP Finance**

- (a) Orders for Payment (S.O.19): **It was unanimously RESOLVED by those voting that the payments detailed on the Orders for Payment (list 08) should be APPROVED in the sum of £6,786.62 including VAT and the receipts of £185,628.87. Further payments of £1,197.63 (including VAT) made since the last orders of payment were RATIFIED.**

**042/17FAP Exempt Business**

**It was RESOLVED that in accordance with the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters where publicity might be prejudicial to the special nature of the business.**

The meeting closed at 8.35pm. The next scheduled meeting is on Wednesday 9 November 2016.