

# PARISH COUNCIL OF DENMEAD



MINUTES OF A MEETING OF THE FINANCE, ADMINISTRATION and PERSONNEL COMMITTEE HELD ON WEDNESDAY 22<sup>nd</sup> August 2018 IN THE OLD SCHOOL, DENMEAD commencing at 7.00 pm.

Members: Cllr K Andreoli (P) Cllr I Brown (P)  
Cllr P Langford-Smith (Chairman) (P) Cllr K Scholey 07.05pm (P)  
Cllr M Willoughby (P)

Also present: Mr. Gareth Davies Clerk to the Council and Mrs Jennie Hanman Financial Officer.

**024/19FAP** Apologies: No apologies were received.

**025/19FAP** Declarations of Interest: There were no declarations of interest made.

**026/19FAP** Minutes of the Previous Meeting: The Minutes of the Meeting held on the 18<sup>th</sup> July 2018 were submitted for approval. **It was unanimously RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman.**

**027/19FAP** Public Participation: There was no requirement for a public participation session.

**028/19FAP** Correspondence:  
A letter of resignation was received from a member of the Youth Team. **It was RESOLVED to advertise for a replacement Youth Team worker.**  
Cllr Scholey joined the meeting

**029/19FAP** Old School Lease:  
The Chairman stated that a structural report had been received and due to the intricacy of the report Cllrs would need more time to review and discuss issues. She continued that this would be shared with the DCA once written permission had been received from the author who had conducted the report, **NOTED.**

**030/19FAP** Finance:  
(a) Orders for Payment:  
It was **unanimously RESOLVED that the payments detailed on the Orders for Payment (list 06) should be APPROVED in the sum of £21,381.98 including VAT and the receipts of £18,902.80 are NOTED. Further payments of £8,162.05 (including VAT) made since the last orders of payment were RATIFIED. The Orders were signed at the meeting by the Chairman**

(b) Accounts:  
Bank Statements: The bank statements had been previously circulated. The statements were reviewed and the balances as at 31<sup>st</sup> July 2018 were agreed. The statements were signed at the meeting by Cllr Langford-Smith. **NOTED.**

Lloyds Bank Account Number 23336468 Balance as at 31<sup>st</sup> July 2018 = £263,198.02

The Co-operative Bank Account Number 65807918 Balance as at 31<sup>st</sup> July 2018 = £33,859.65

**The statements and reconciliations were duly signed by the Chairman.**

