

PARISH COUNCIL OF DENMEAD



MINUTES OF A MEETING OF THE FINANCE, ADMINISTRATION and PERSONNEL COMMITTEE HELD ON WEDNESDAY 30th JANUARY 2019 IN THE OLD SCHOOL, DENMEAD commencing at 7.30 pm.

Members: Cllr K Andreoli (P) Cllr I Brown (P)
Cllr P Langford-Smith (Chairman) (P) Cllr K Scholey
Cllr A Jones

Also present: Mr Gareth Davies Clerk to the Council and Mrs Jennie Hanman Financial Officer.

- 061/19FAP** Apologies: Apologies were received from Cllr Jones and Cllr Scholey.
- 062/19FAP** Declarations of Interest: Cllr Langford-Smith and Cllr Brown declared an interest in orders for payment.
- 063/19FAP** Minutes of the Previous Meeting: The Minutes of the Meeting held on the 19th December 2018 were submitted for approval. **It was unanimously RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman.**
- 064/19FAP** Public Participation: There was no requirement for a public participation session.
- 065/19FAP** Correspondence:
There was no correspondence to receive. **NOTED.**
- 066/19FAP** Finance:
- (a) Orders for Payment:
It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 14) should be APPROVED in the sum of £25,949.63 including VAT and the receipts of £10,790.37 are NOTED. Further payments of £17,177.10 (including VAT) made since the last orders of payment were RATIFIED.
- (b) Cutter Deck: The Chairman stated that information had been distributed by the RFO and a decision was required on whether the Cutter Deck should be repaired or renewed Cllr Brown stated that it was his opinion that it was not cost effective to repair the current one continuing that it was an old piece of machinery that is used heavily in cutting periods. Cllr Andreoli stated that the Head Groundsman had informed that the price for a new cutter deck included a £600 discount. **It was unanimously RESOLVED to purchase a new Cutter Deck.**
- (c) A run-around vehicle for Ground staff: The Chairman stated that it had been requested that a vehicle is purchased in principle for the Head Groundsman. The RFO explained that a small van could be purchased to augment the workforce and used when the Head Groundsman visits a site. Cllr Brown stated that he can see the benefits of the vehicle but £1500 would not purchase a reasonable vehicle that suits the requirements, although he agreed with the idea in principle. **It was unanimously AGREED that a proposal is made to Full Council for the purchase of a small vehicle for Groundstaff.**
- (d) Hodge Bank Maturity Instruction: The Chairman stated the Fixed Rate Bond is due to mature on 04th February 2019. Account Number 10006722. The RFO advised that with elections due in May it would be courteous for the sum to remain in investment for the period of one year. **It was unanimously RESOLVED that the investment remains for a period of one year.**

Meeting closed at 9.15pm

Next Meeting, Finance Administration & Personnel Committee – 13th March 2019.