

MINUTES OF THE COUNCIL MEETING HELD ON  
**WEDNESDAY 14 JANUARY 2015** IN THE DENMEAD  
COMMUNITY CENTRE, OLD SCHOOL, SCHOOL LANE,  
DENMEAD COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr N Lander-Brinkley (Chairman)	(P)	Cllr K Andreoli	(P)
	Cllr G Crooks		Cllr W Crowther	
	Cllr R Hallett	(P)	Cllr J Harrison	(P)
	Cllr F Hull		Cllr P Langford-Smith	(P)
	Cllr I Reed	(P)	Cllr K Scholey	(P)
	Cllr G West	(P)	Cllr M Willoughby	(P)

Also present: Four members of the public, C/Cllr Stallard and D/Cllrs Read and Phillips. Also present was Mr Tony Daniells, Clerk to the Council.

At the start of the meeting, Cllr Lander-Brinkley welcomed Cllr Eddie Schofield, Chairman of Boarhunt Parish Council who was present as an observer.

**093/15C** Apologies Apologies were received from Councillors Crooks, Crowther and Hull.

**094/15C** Declarations of Interest Cllr Lander-Brinkley declared a personal interest in agenda item 15 (a) Orders for Payment, as he would be in receipt of a payment being considered.

**095/15C** Minutes of the previous Meeting: The Minutes of the Council meeting held on the 26 November 2014 were submitted for approval. **It was unanimously RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**

**096/15C** Public Participation (S.O 68)  
The meeting was adjourned at 7.34pm to allow a member of the public to address Council. The meeting reconvened at 7.47pm.

**097/15C** County and District Councillors Reports

- (a) C/C Stallard was present at the meeting and her written report was previously circulated. She had nothing further to add to her report. Cllr Hallett asked if the talk on devolution could result in another South East Regional Assembly. In reply, C/C Stallard advised that she had not heard this spoken of. C/C Stallard was thanked for her report and her report was **NOTED**.
- (b) D/Cllrs Read, Phillips and Stallard were in attendance and a report from D/C Read was tabled at the meeting. D/C Read added that draft Terms of Reference for the West of Waterlooville Forum had been sent to the Legal Department at Havant Borough Council and a response was awaited. In answer to a question put by Cllr Lander-Brinkley as to when the West of Waterlooville Advisory Group would be given a copy, D/C Read replied that the Terms of Reference had only been seen by the Legal Departments at HBC and WCC. Members had not been given sight of this document. Cllr Langford-Smith was pleased to read in his report that the Enforcement Team at WCC was now at strength. Cllr Scholey noted the information on grant funding and in particular funding from Sport England to improve existing facilities and asked that DPC look into this to improve the pitches at Ashling Park. D/C Stallard reminded Council that the Hampshire Playing Fields also had funds available. The Clerk would ask the Committee Clerk to follow this up. **NOTED**.

**098/15C** Correspondence

- (a) Local Council Award Scheme: Council received details of the scheme to replace the Quality Parish Scheme together with an email from HALC on their withdrawal of support to administer the new scheme. The Chairman invited comments. Whilst some Councillors agreed that it was

a good scheme and allowed a council to demonstrate that it met a set of standards set by the sector, others considered that any benefits has yet to be realised. The Clerk also gave his views on the scheme. **It was AGREED that the Council would apply for accreditation under the new scheme with any further involvement being decided by the incoming council post the May Elections. It was also AGREED that the Quality logo was removed from headed paper.**

- (b) Police Commissioner: HALC had circulated a memo from the Police Commissioner inviting members of the public across Hampshire and Isle of Wight to have their say on the level of council tax precept for the policing budget in 2015/16. Councillors supported an increase to the maximum permissible before a referendum had to be held. This message would be conveyed through the Safer Neighbourhood Panel. **It was unanimously RESOLVED that this view should be sent from DPC in response to his request for views on this topic.**
- (c) Parish Borrowing: Notice of the proposed abolition of the Public Works Loan Board was received. Council requested that when the consultation paper on transferring the lending function to another body was available, it was brought to their attention. **NOTED.**

#### **099/15C Village Matters**

- (a) West of Waterlooville: No report had been sent by residents of the development. The Chairman would invite those resident members of the WoW Advisory Group to prepare an update for each Council meeting. Cllr West asked if there had been any comment made on the outside appearance of the buildings. The Chairman replied that this had been raised at the last joint planning meeting between HBC and WCC where it had been confirmed that wooden cladding would be used on the new care homes in preference to paint. He also understood that the WCC Implementation Officer was aware of the appearance and was taking this up with Taylor Wimpey. The Clerk would follow up on this and the matter would also be raised at the next WoWAG meeting. **NOTED.**
- (b) Village Centre Manager: A summary of recent activity by the Village Centre Development Manager was tabled at the meeting. The Chairman suggested a regular contact meeting was held with Councillors and Development Manager. The Clerk would arrange this. He suggested that the use of the PO7/PO8 newspaper to publicise village events should be discussed at the next contact meeting. **NOTED.**
- (c) The Barn: The Clerk gave an update on progress with the sale of The Barn. The respective solicitors were responding to enquiries. It was hoped that this would be completed in the near future and an exchange or simultaneous completion could then occur. **NOTED.**
- (d) Community Assets: The Clerk had no update to report. He considered that applications to list more public houses would not be accepted and suggested listing of halls or the Kidmore Car Park. The Chairman pointed out that the DNP protects the car park. **It was unanimously AGREED that the Kidmore Car Park was a valuable asset and the Clerk should prepare a case for submission to WCC.**

#### **100/15C Denmead Neighbourhood Plan**

- (a) The Chairman reported that at a meeting earlier that day, the WCC Cabinet had agreed that the DNP should go to Referendum. The report from the Independent Examiner had been received by WCC and his recommendations had been accepted. Apart from some textual changes and corrections, the main change was that Policy 8 on Travellers would become Proposal 5 and be published in an annexe. This records the position of Denmead with regard to travellers and this will be put forward within the context of WCC's Local Plan Part 2 consultations. The date for the Referendum was still to be confirmed by WCC. **NOTED.**

#### **101/15C Denmead Scene**

- (a) Issue 123: This issue would be prepared, printed and distributed in mid-February so that it was received by households ahead of the Referendum. **NOTED.**

#### **102/15C Old School Lease**

- (a) The Chairman reported that surveys on the building fabric had been received. The Heads of Terms for the transfer of the Old School premises and land had been agreed. The Executive

Member at HCC had approved the transfer although no formal correspondence had been received by DPC. **NOTED.**

- (b) The Clerk reported that a valuation of the Old School was available and set the baseline if the overage clause was ever invoked. A valuation for insurance purposes was also available. A copy of the valuation report would be handed to the DCA Executive Committee. A proposed meeting between the Council and the DCA would need to be re-arranged due to a clash with a DNP public “drop in” meeting. **NOTED.**

**103/15C**     **ACSO Service**

- (a) The Chairman gave an update in a memo dated 12 January 2015 and this was tabled at the meeting. In summary

- Bishops Waltham and Swanmore PCs had agreed to fund the project for a trial period of one year
- The Chairman of Swanmore PC would draft an agreement between the parish councils
- The three PCs will hold monthly meetings to monitor the project
- DPC would take the lead as the accredited Employer, to which the Parish Council has agreed.
- A visit to Hythe and Dibden would be arranged to learn from their experiences.
- All three parish councils would update the Police on the proposal.

In the discussion that followed

- Feedback and views on support for the ACSO project would be sought at the next APA
- A survey could be conducted to determine if there was a shift in views from residents once the service was in operation.
- It had previously been agreed that a review of the project would be conducted after six months of operation. This would be put to the other Parishes who propose one after ten months
- There was a need for a baseline such that the effectiveness and value of the project could be measured. Hythe & Dibden would be asked for input on how best to set this
- It was asked if the Lengthsman could deal with litter picking and dog fouling issues?
- If anti-social behaviour was consider a bigger issue than dog fouling or littering?
- If a job and person description was available for the role. The latter is being prepared by Swanmore PC.

A meeting of the Working Party would be held following the visit to Hythe & Dibden. **NOTED**

**104/15C**     **Market Towns Development Officer**

- (a) The Chairman reported that following an informal discussion with the WCC Leader at the budget meeting, a revised proposal had been received for DPC’s share of the cost of the Market Towns Development Officer. A sum had been set in the budget to meet the original cost, but it was considered that the new lower cost was acceptable and should be agreed to. **It was RESOLVED to accept DPC’s share of the new cost of employing a Market Town Development Officer.**

**Cllr Scholey asked if the additional budget could be used to help the Officer in her role and it was AGREED that this matter be referred to the next meeting of FA&P.**

**105/15C**     **Illegal Encampment Policy**

- (a) Following an incursion on to DPC land, a policy had been drafted on how to handle any future incursions. This policy had been reviewed and accepted by members of FA&P and was now put before Council for approval. **It was unanimously RESOLVED to approve and adopt the policy.**

**106/15C**     **Budget 2015/2016**

- (a) The Tax Base for Denmead had been received from WCC and was 2,826.21. **NOTED**

- (b) WCC had again passed on the full Council Tax Support Grant to town and parish councils. The Clerk previously circulated a memo dated 9 January 2015 and had used the tax base and the grant sum to give the Band D equivalent for Denmead residents. It was noted that the Band D tax had decreased again over previous years. This was believed to be due to additional housing at the West of Waterloo. The Clerk was asked to contact WCC to determine the effect of removing these dwellings from the Denmead tax base in a future year. **NOTED.**
- (c) **It was unanimously RESOLVED that the Precept requirement (to be submitted to Winchester City Council) for 2015/16 should be set at £326,424.41p**

**107/15C Financial**

- (a) **Orders for Payment (S.O.19): It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 12) should be APPROVED in the sum of £23,053.96 including VAT and the receipts of £29,070.43 are noted. Further payments of £15,868.68 (including VAT) made since the last orders of payment were RATIFIED.**

**108/15C To receive the Minutes, Reports, Recommendations and Resolutions from the meetings listed below:- Note: In accordance with S.O.9(c) the only Minutes to be received by Council are those that have been approved by the said committee.**

**It was unanimously RESOLVED to accept the Minutes, Reports, Recommendations and Resolutions of the following committee meetings:-**

- (a) Amenities Committee – Minutes 22 October 2014
- (b) Finance, Administration & Personnel Committee – 5 November 2014
- (c) Highways & General Purposes Committee – No minutes to receive
- (d) Planning Committee – Minutes 10 December 2014
- (e) Youth Provision Working Party – No minutes to receive

**109/15C Parish Representation on other bodies and organisations**

- (a) Church: Cllr Hallett. Cllr Hallett had no report to give..
- (b) Denmead Community Association: Cllr Andreoli. Cllr Lander-Brinkley asked that the DCA repainted the entrance door to the Parish Council and the flower beds were maintained. Cllr Andreoli replied that the DCA were considering repainting the outside of the building. Cllr Andreoli had no further report.
- (c) Winchester District Association of Local Councils: Cllr Hallett. Cllr Hallett would attend a meeting of the Executive Committee on Monday 19 January.
- (d) Hambledon and Denmead Welfare & Educational Trust: Cllr Hallett. Cllr Hallett had no report to give.
- (e) Youth Partnership: Cllr Hull. Cllr Hull was unable to attend the meeting so no report was available.

**110/15C Any other report which the Chairman deems urgent – NO DECISIONS can be made.**

- (a) Cllr Langford-Smith was concerned by the number of A frame advertising boards appearing around the village. This matter would be referred to the H&GP Committee for consideration.
- (b) The Clerk reminded Councillors of the in-house training on 20 January. The training would be given by Steven Lugg and other local parish councils had accepted the invitation to attend.

There being no further business, the Chairman declared the meeting closed at 9.21 pm

The next scheduled Council Meeting is on Wednesday 25 February 2015.

## **PUBLIC SESSION**

### **4 members of the public present**

Mr Kennett, a resident of Park Road asked

- Why had members of the public been asked to leave the room during discussion of a new councillor. He considered this to be in the public interest.
- Denmead had been awash following recent heavy rain and he considered that no more development should be allowed until the drainage issues had been sorted out. The SUDS system at Little Frenchies Field had proven ineffective and the new pipe at Edneys Lane had also failed to address the problem.

In reply, the Chairman apologised for asking members of the public to leave the room. In future, changes in the law would allow members to remain, and DPC would follow this guidance. At this point, Cllr I Brown, who was co-opted onto the Council at the last meeting, introduced himself.

In response to his other point on drainage, Cllr Lander-Brinkley replied that development would provide an opportunity to improve drainage. C/C Stallard had been advised by the Highways Engineers that, in Southwick Road, utility companies had damaged the drains during installation work. As HCC became aware of problems, they took action to fix the drains. C/C Stallard also reported that HCC would no longer clear ditches that were the responsibility of the riparian owners to maintain. This was a major issue on farm land.

Mr Gibbs, a resident of The Heath, was attending to hear the views of Council on the new Local Council Award Scheme, the sale of The Barn and the ACSO Project. Mr Gibbs advised that the Denmead Charity Cycle Ride raised funds for local charities. He would recommend that a donation to the Hambleton and Denmead Welfare and Educational Trust was made from monies raised. Cllr Hallett thanked Mr Gibbs for putting the Trust forward for consideration.