



PARISH COUNCIL OF DENMEAD

MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 25
FEBRUARY 2015 IN THE DENMEAD COMMUNITY CENTRE, OLD
SCHOOL, SCHOOL LANE, DENMEAD COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr N Lander-Brinkley (Chairman)	(P)	Cllr K Andreoli	(P)
	Cllr I Brown	(P)	Cllr G Crooks	(P)
	Cllr W Crowther	(P)	Cllr R Hallett	
	Cllr J Harrison	(P)	Cllr F Hull	(P)
	Cllr P Langford-Smith	(P)	Cllr I Reed	(P)
	Cllr K Scholey		Cllr G West	(P)
	Cllr M Willoughby	(P)		

Also present: One member of the public and D/Cllr Phillips. Also present was Mr Tony Daniells, Clerk to the Council.

111/15C Apologies Apologies were received from Councillors Hallett and Scholey.

112/15C Declarations of Interest There were no Declarations of Interest made at this time.

113/15C Minutes of the previous Meeting: The Minutes of the Council meeting held on the 14 January 2015 were submitted for approval. **It was unanimously RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**

114/15C Public Participation (S.O 68)
The meeting was adjourned at 7.35pm to allow a member of the public to address Council. The meeting reconvened at 7.42pm.

115/15C County and District Councillors Reports

- (a) C/C Stallard had presented her apologies for absence. Her written report was tabled at the meeting and is appended to these minutes. **NOTED.**
- (b) D/Cllrs Read and Stallard had presented their apologies for absence. D/C Phillips was in attendance and gave a verbal report. This covered the resignation of the WCC Leader and Deputy Leader together with the Cabinet as a consequence of a judicial review into the Silver Hill project in Winchester. **NOTED**

116/15C Correspondence

- (a) DIS Subscription: The Clerk outlined the content of DIS and the value of this publication. **It was unanimously RESOLVED to continue with this subscription.**
- (b) WCC Standards Committee: Nominations for membership of the WCC Standards Committee were invited. No Councillor wished to be considered. **NOTED**
- (c) Solent Overlord: The annual event would take place from 23rd – 25th May. Details of the wet weather plan have been requested and were awaited. Cllr Hull asked that the organiser have a steward on the exit gate to control traffic turning right. The matters would be left with The Clerk to deal with. **NOTED**
- (d) Review of Ward Boundaries: The Chairman introduced this item. He and the Clerk had met with the Chairman of Southwick & Widley Parish Council to discuss the draft proposals from the Boundary Commission. A letter of reply had been drafted by Southwick and Widley Parish Council. The Chairman opened this item up for comment. In a lengthy discussion. Council considered:
- What response could be made? The Chairman advised that the Review of the Winchester District aimed to balance the number of electors per Ward Councillor. In achieving this, it could make changes to ward boundaries with the result that communities could be split across wards. This was the proposal for the West of Waterlooville. This did not help to establish a new community in this new development.

- The proposals were detrimental to Denmead in its aim to establish the best representation for the MDA.
- The Chairman confirmed where the new ward boundary was proposed and a map had been previously circulated.
- Denmead would not be warded and the parish boundary would not change..
- The Chairman read out the conclusion from the draft letter from the Chairman of Southwick & Widley Parish Council to the Boundary Commission.
- The Chairman considered that a change to the ward boundary might be an option to allow the new community to be in one ward, although Councillors would not wish the Ward boundary to differ from that of the Parish.
- The number of new dwellings remaining to be built was discussed and if the projection could be used to justify the ward boundary remaining the same as it was today. The number of new dwellings remaining to be built in the Southwick & Widley Parish was unknown.

It was unanimously RESOLVED that a letter of response be sent to the Boundary Commission commenting on their draft proposals. The Chairman and the Clerk to action this.

- (e) HALC Annual Conference: This event would be held on Wednesday 4 March 2015 at Chilworth. **NOTED.**
- (f) HALC: A letter from S Lugg dated 29 January 2015 had been previously circulated. This outlined the benefits of membership to the Association and concluded with two questions on what was the foremost reason for membership and what improvement to benefits would Councils like to see. **It was AGREED that The Clerk would reply that the Query Service was one of a number of benefits of membership and that the legal service was seen as a major benefit to Denmead Parish Council.**
- (g) Parish Event: HCC would again organise an event for Parish Councils to explore budget implications and future service options under consideration. **It was AGREED that Cllr Langford-Smith (if available) and the Clerk would attend as an approved duty.**
- (h) Portsmouth Hospitals Trust: An email had been received advising of the start of an inspection by the Quality Care Commission. The email invited anyone to become involved. **NOTED**

117/15C Village Matters

- (a) West of Waterlooville: A report from Caroline Brook a resident of the development had been previously circulated. The Chairman added to this report with an update from the last WoWAG meeting relating to the planting of a Christmas Tree that could grow with the community and planning matters related to the Skatepark in the new Town Park which was being decided by WCC officers and did not involve parish councils. He reported that WoWAG considered that the Parishes experiences of play equipment should be taken into account. **NOTED.**
- (b) Village Centre Manager: The Chairman introduced this item by referring to a meeting held with the Town Centre Development Manager on 17 February and attended by Councillors Reed, Crooks, Hull and Lander-Brinkley. A précis of the matters covered at this meeting is also given in the Manager's report previously circulated. The Council would fund the cost of setting up a dedicated website to host the Denmead Business Directory. The village planters and planting scheme were discussed. The planters were funded from a HCC Highways improvements budget. Council preferred to have all planters matching. The smaller planter should be used elsewhere with the Council funding a replacement to match the other planters.
It was unanimously RESOLVED that
- The cost of the website to host the Business Directory was met by the Parish Council;**
 - A planter was purchased by the Parish Council so that all planters matched. This matter would be referred to FA&P for financing and**
 - The name of the business(es) sponsoring the new planters was displayed on plaques attached to the planters and funded by the Parish Council.**
- (c) The Barn: The Clerk reported that an exchange of contracts on the sale of The Barn had taken place. Completion would be within 10 working days. This report was **NOTED with considerable relief.**
- (d) Community Assets: The Clerk had no update to report.

118/15C **Denmead Neighbourhood Plan**

- (a) The Chairman gave an update. He thanked those who had helped in promoting the Plan to residents. Other promotional materials were also being produced in the run up to the Referendum (on March 5th) and for on the day. He noted that challenges to Neighbourhood Plans had been dismissed elsewhere in the country. One developer wishing to build in Denmead had delivered materials promoting its site to households in Denmead. **NOTED.**

119/15C **Denmead Scene**

- (a) Issue 123: This issue had been prepared and distributed. Cllr Andreoli considered that the article from the Clerk on becoming a Councillor was confusing. **NOTED.**

120/15C **Old School Lease**

- (a) The Chairman had little update to give to Council as the Working Party had not met since his last report. A Parish Council in a similar position of having a Community Association as a tenant had not been identified. A letter from the Chairman of the DCA had been received and this would be circulated. **NOTED.**

121/15C **ACSO Service**

- (a) The Chairman reported
- That a meeting had been held with the other two partners wishing to take ACSO services along with Denmead. The meeting had been positive.
 - An agreement had been drafted and agreed by the three Parish Councils.
 - The starting salary of the ACSO had also been agreed.
 - Basingstoke and Deane Borough Council would be employing their own ACSO's and had agreed to let DPC share training and experiences.
 - A recruitment advert was available and had been agreed by HCC who previously ran this service. The Manager would enquire to see if it could be posted onto the Hantsweb Jobsite.
 - A 1% administration fee would be paid to DPC by the other two parishes.
 - When agreed by the other parishes, then the project would look to place recruitment adverts.

NOTED

122/15C **Annual Parish Assembly**

- (a) The Council considered that a speaker from the Environment Agency could talk about management of the ditches and water channels in Denmead, and/or the Manager of the ACSO Service at HCC could talk about the role of the ACSO. The evening would be organised and managed as it was in 2014, with refreshments first and leading into the formal part of the evening. **NOTED.**
- (b) Cllr West was concerned that poor lighting in the car parks would deter attendance. It was suggested that the Communicare minibus could collect residents from the bus stops in the village. Denmead Activity Nights would prepare and serve refreshments. **NOTED.**

123/15C **War Memorial Hall**

- (a) The DWMH Management Committee had requested that Memorandum of Understanding (previously circulated) relating to the maintenance of the DPC land adjacent to the Hall was renewed. Council considered that this matter should be deferred to the new Council following the May elections. **It was AGREED that the Clerk would write to the Management Committee to advise them of this.**

124/15C **Financial**

- (a) **Orders for Payment (S.O.19): It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 14) should be APPROVED in the sum of £12,303.14 including VAT and the receipts of £18,558.54 are noted. Further payments of £10,751.90 (including VAT) made since the last orders of payment were RATIFIED.**
- (b) **Accounts:** The accounts for January had been issued. **NOTED.**

- (c) Asset Register: Councillors had previously received a summary of the value of assets and the sums insured. The Chairman had reviewed the full asset register with the RFO and agreed its completeness and accuracy. The **Chairman confirmed that he had reviewed and approved the full register of assets.**
- (d) Financial Risk Assessment: The Financial Risk Assessment (previously circulated) was received and amendments at 2.4 (electronic banking) and 3.3 (change of insurers) were noted. **It was unanimously agreed to APPROVE the report.**
- (e) Statement of Assurance: The Chairman had met with the Internal Auditor. He summarised the discussions held with her in a report. **The Statement of Assurance on the effectiveness of the system of internal audit was unanimously APPROVED. It was further AGREED to continue to use the services of Johnston Wood Roach as its Internal Auditor.**
- (f) Bank Statement: The bank statement giving the current account balance as at 30 January 2015 was **NOTED.**

125/15C To receive the Minutes, Reports, Recommendations and Resolutions from the meetings listed below:- *Note: In accordance with S.O.9(c) the only Minutes to be received by Council are those that have been approved by the said committee.*

It was unanimously RESOLVED to accept the Minutes, Reports, Recommendations and Resolutions of the following committee meetings:-

- (a) Amenities Committee – Minutes 3 December 2014
- (b) Finance, Administration & Personnel Committee – 17 December 2014
- (c) Highways & General Purposes Committee – Minutes 12 November 2014
- (d) Planning Committee – Minutes 7 & 28 January 2015
- (e) Youth Provision Working Party – Minutes 17 November 2014

126/15C Parish Representation on other bodies and organisations

- (a) Church: In the absence of Cllr Hallett, there was no report to receive.
- (b) Denmead Community Association: Cllr Andreoli reported that the next meeting of the Executive Committee was on 5 March. He advised that the DUG helpers would now maintain the flower bed and the building, including the Parish Office entrance door would be repainted soon.
- (c) Winchester District Association of Local Councils: In the absence of Cllr Hallett, there was no report to receive, and The Clerk was unaware of any recent activity of the Association.
- (d) Hambledon and Denmead Welfare & Educational Trust: Cllr Hallett.
 - i. **It was unanimously RESOLVED to reappoint Derek Gilbert as a Nominative Trustees to the Hambledon and Denmead Welfare and Educational Trust by Denmead Parish Council as one of the two Parish Council's Representative to the Trust.**
- (e) Youth Partnership: Cllr Hull
 - i. Cllr Hull introduced this item. She explained the policy documents on Youth Strategy, Play and the Denmead Youth Partnership Agreement. She emphasised the importance of the actions on p9 of the Youth Strategy. Cllr Langford-Smith asked about a target for attendance of the youth and Cllr replied that this should be included as an action to market the current provision. Cllr Andreoli complimented those who had worked on the documents. The Play Policy would need to be update to reflect new safety surfaces that were developed. **It was unanimously APPROVED that the documents should be forwarded to the WCC Open Space Officer to be consulted when considering planning applications by WCC.**

127/15C Any other report which the Chairman deems urgent – NO DECISIONS can be made.

- (a) No matters were raised under this item.

There being no further business, the Chairman declared the meeting closed at 9.40 pm

The next scheduled Council Meeting is on Wednesday 8 April 2015.

PUBLIC SESSION

1 member of the public present

Mr Kennett, a resident of Park Road asked

- If it would be easier to make a new set for the refurbished milestone. Cllr Langford-Smith's answer reflected that recorded in the minutes of the last Highways & General Purposes Committee meeting.
- Mr Kennett asked how many residents had attended the drop in meeting at Cornerstones. Cllr Crooks gave him the answer of fifty.
- His final question related to information on drainage given in materials being circulated or delivered to residents in relation to alternative sites for development in the village. The Chairman responded and Cllr West reiterated that these answers had previously been given to Mr Kennett.

Hampshire GCSE and Post 16 Success

Around 13,000 16 year olds in Hampshire sat their Key Stage 4 (KS4) GCSE examinations in 2014 and have achieved impressive results, continuing to outperform the national averages. School Performance tables released on 29 January 2015, by the Department for Education, show that in Hampshire, 59% of students achieved five A*-C GCSE passes, including English and mathematics. This compares to a national figure of 57%. There have been substantial changes this year in how results are calculated which means that results in 2014 cannot be compared on a like-for-like basis with those achieved in 2013. Hampshire's progress against the national average figure however, is clearly significant.

In Hampshire 26% of students have also achieved the suite of qualifications that count towards the English Baccalaureate (EBacc - English, mathematics, history or geography, science and a language), compared with a national percentage of 24%. Many students also studied for a range of other qualifications including diplomas, BTECs and National Vocational Qualifications.

GCSE English and mathematics performance has also remained strong in Hampshire with 71% achieving A*-C in English and 70% in mathematics, again higher than national averages of 69% and 68% respectively.

The 2014 results of the 10,000 post-16 students who studied at Hampshire's colleges and sixth forms have also been published. It was another successful year for Hampshire's Post-16 students with 95% of A-level students achieving two or more A*-E grades, and 71% of vocational students achieving the equivalent compared with national results of 92% and 66% respectively. Results also show that 13% of Hampshire's A-level students achieved three or more high grades (AAB) in subjects compared to 12% nationally.

Changes to Opening Hours

Opening hours at Hampshire's 24 Household Waste Recycling Centres (HWRCs) will be changing from 1st April 2015. The change follows consultation with residents on a number of options to shape the service for the future whilst continuing to give value for money service for Hampshire's residents. No recycling centre will be closed down to meet the required overall budget savings necessary for 2015.

Sites will open an hour later in the morning and close at 4.00 pm in the winter, at 5.00 pm during March and at 6.00 pm during the summer months. From 1st April 2015 the opening hours of HWRCs will be:

- 1 October - 28 February 9.00 am – 4.00 pm
- 1 March - 31 March 9.00 am – 5.00 pm
- 1 April - 30 September 9.00 am - 6.00 pm

Draft Countryside Access Plan approved

The aim of the draft Countryside Access Plan is to ensure that the County Council is able to continue to provide a high quality network of public access across Hampshire that meets the needs of the public through using resources to best effect. A series of workshops, consultations and public surveys in 2014 have demonstrated that the eight countywide issues identified in 2008, when the County's first Access Plan was published, are still the most relevant issues today.

They are:

- maintaining the condition of the rights of way network
- getting to the countryside from urban areas
- using roads as part of the access network
- connectivity of routes
- impacts on land management
- information provision
- meeting the needs of all users
- joint working with others with interests in maintaining the countryside

Hampshire County Council protects and maintains nearly 3,000 miles of footpaths, bridleways, byways and byways open to all traffic which enable people to explore the County. The Council also owns seven major country parks, and several nature reserves and historic sites. Nationally, Hampshire has the second highest public satisfaction rating for rights of way among comparable authorities. [The draft Countryside Access Plan is available for comment until Tuesday 31st March 2015](#), make your comments on the draft Plan at - <http://www3.hants.gov.uk/countryside/access-plans.htm>

Key facts and figures on Waste Prevention

- In 2013/14, Hampshire residents generated just over 600,000 tonnes of household waste. This means that each household produced just over 1 tonne of waste per year.
- Delivery of all waste management services (collection and disposal) across Hampshire, including Portsmouth and Southampton, costs approximately £97 million per year.
- In Hampshire, around 62,000 tonnes of food waste are thrown away each year.
- Two thirds of food waste in Hampshire is thought to be ‘avoidable’, i.e. at some point it was edible, but it was thrown away for reasons such as not being used in time, or too much being cooked or served.
- Families with children spend around £60 a month (£700 a year) on food that gets thrown away.
- If we all stopped throwing away food, it would have the equivalent environmental impact of taking 1 in 4 cars off of UK roads.
- Composting your organic waste at home is estimated to divert 150kg per household per year from the waste management system.
- The total number of bin sales in Hampshire through the national framework is approximately 67,000 bins. However, it is estimated that only 30,000 bins are still being used (based on research suggesting a 9% drop-out rate each year where there is no support network).
- One tonne of re-used household goods is estimated to assist 15 low income households.
- 66 tonnes of household goods collected and processed for re-use each year creates 1 full time job and 1 full-time equivalent volunteer/work placement trainee opportunity.
- One tonne of household goods diverted for re-use can save 3.45 tonnes of carbon dioxide

Hambledon Flood Alleviation Scheme

With preliminary works complete, the Hambledon Flood Alleviation Scheme is moving forward with the contract for Phase 2 of the scheme now out to tender. The scheme is designed to help mitigate the effect of flooding in the future. It is being jointly funded by Hampshire County Council (£2.4m), the Environment Agency (£1.4m) and Winchester City Council (£100,000), and will see new floodwater culverts, road resurfacing and, where practical, re-shaping of the road to help any floodwater stay within the kerbs of the road.

The first phase of the works have improved the network of drainage ditches to the south of the village by widening and deepening the ditches and provided larger pipes beneath property accesses. These have already proved helpful with the management of water this winter. The bid for the Hambledon Flood Alleviation Scheme was one of the first submitted for Government Funding. Phase 1 of the works began last October and are now substantially complete, making possible the design and, once groundwater conditions are suitable, implementation of Phase 2. For more information about the scheme visit - <http://www3.hants.gov.uk/transport-schemes-index/transport-schemes-winchester/hambledon-flood-alleviation.htm>

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