



PARISH COUNCIL OF DENMEAD

MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 8
APRIL 2015 IN THE DENMEAD COMMUNITY CENTRE, OLD SCHOOL,
SCHOOL LANE, DENMEAD COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr N Lander-Brinkley (Chairman)	(P)	Cllr K Andreoli	(P)
	Cllr I Brown	(P)	Cllr G Crooks	(P)
	Cllr W Crowther		Cllr R Hallett	(P)
	Cllr J Harrison	(P)	Cllr F Hull	(P)
	Cllr P Langford-Smith	(P)	Cllr I Reed	(P)
	Cllr K Scholey	(P)	Cllr G West	
	Cllr M Willoughby	(P)		

Also present: Five members of the public and C/Cllr Stallard. Also present was Mr Tony Daniells, Clerk to the Council.

128/15C Apologies Apologies were received from Councillors Crowther and West.

129/15C Declarations of Interest Cllr Lander-Brinkley declared a personal interest in agenda item 15(a), Orders for Payment, as he was listed as a payee in payments being considered for approval. There were no other Declarations of Interest made at this time.

130/15C Minutes of the previous Meeting: The Minutes of the Council meeting held on the 25 February 2015 were submitted for approval. **It was unanimously RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**

131/15C Public Participation (S.O 68)

The meeting was adjourned at 7.35pm to allow a member of the public to address Council. The meeting reconvened at 7.43pm. The meeting recessed into open forum on further occasions to allow specific comments relating to the Denmead Neighbourhood Plan from members of the DNP Steering Group who were in attendance.

132/15C County and District Councillors Reports

- (a) C/C Stallard was present at the meeting. Her written report was tabled at the meeting and is appended to these minutes. C/C Stallard verbally summarised her report. **NOTED.**
- (b) Apologies were received from D/Cllrs Read and Phillips. D/C Stallard gave a verbal report. This covered the position with the proposed redevelopment of Silver Hill; that WCC had again set a 0% increase in their Council Tax and that the Denmead Neighbourhood Plan had now been 'made' by WCC and now had a legal status when considering planning matters. **NOTED**

133/15C Correspondence

- (a) HALC e-update: The March update had been circulated to all Councillors. Cllr Hallett advised that HALC were discussing continuing involvement with NALC and if the LGA gave better value. It was also unknown what level of financial support that HCC would continue to give to HALC. **NOTED.**
- (b) HALC: The Government was to start a consultation on extending the jurisdiction of the Ombudsman to larger town and parish councils. Further details were awaited. **NOTED.**
- (c) War Memorial Hall: An invitation had been received to the War Memorial Hall AGM to be held on 13 April 2015 at 7.30pm. Cllr Lander-Brinkley would attend and welcomed attendance by other Councillors. **NOTED.**
- (d) Parish Appointment to the SDNPA: HALC had supplied details of the selection process for appointees to the South Downs National Park Authority. **NOTED.**

- (e) DYFC: An email had been received from the Youth Football Club outlining their aspirations for a visit to France to play against French youth teams. They sought advice on how to make this an annual event and how to obtain funding. The Chairman would discuss this with the Club at the Sports User meeting. **NOTED.**

134/15C **Village Matters**

- (a) West of Waterlooville: The Chairman introduced this item. He reported that the last WoWAG meeting had been cancelled as key members of the Group were unavailable. New Terms of Reference had been agreed for the West of Waterlooville Forum and he would attend a briefing to receive details of these from WCC Officers. The Group still held the view that WCC should correct their mistake with the spelling of Herdwick Lane in the development. **It was unanimously RESOLVED that WCC should be contacted and pushed into correcting their mistake with all costs met by them.**
- (b) Village Centre Manager: A report from the WCC Town Centre Manager had been previously circulated. Arising from this report
- Cllrs Andreoli and Hull offered their support for the Chicken Run on Saturday 11 April
 - The cost of a banner to promote the Business Forum should be met from funds already allocated for use by the Town Centre Manager [min ref:074/15FAP(c)] The estimated cost may be better by using known suppliers used previously.
 - Cllr Langford-Smith was meeting with Town Centre Manager and Denmead in Bloom to discuss the village centre planters.
- The above matters were **NOTED.**
- (c) The Barn: The Clerk reported that enquiries into the reclaiming of VAT were ongoing. A reply from the consultant used by HALC was awaited. **NOTED.**
- (d) Community Assets: The Clerk reported that the Kidmore Lane Car Park was now protected in the Neighbourhood Plan. Other pubs suggested for listing were unlikely to be accepted by WCC as they were too close to other pubs. **It was AGREED that this item was removed from the agenda until the Local List had been compiled.**

135/15C **Denmead Neighbourhood Plan**

- (a) A memo from the Chairman had been previously circulated. This summarised the completion of the Plan. It also proposed that the Steering Group be formally wound up but that the expertise of the SG members should not be lost to the Council. It proposed that an Advisory Group be formed to consider planning applications relating to the Plan and delivery of the Plan. The Plan would need to be reviewed on a 3-5 year cycle. In the lengthy discussion that followed, the following matters were raised
- The preparation of the Plan had involved a lot of research and consultation and it would be a pity to lose the experience and knowledge gained. Patricia Stallard thanked Cllr Lander-Brinkley for his foresight and determination in getting the Plan completed. Cllr Hull also recognised the tremendous work of Peter Ambrose.
 - The proposal to retain the experience of the Steering Group as advisors to Council was endorsed. Other Councillors considered that planning matters should be considered by elected Councillors noting that some members of the Steering Group being elected Councillors.
 - The SG members would only act in an advisory capacity and would not consider all planning matters, only those relating to the Plan. Their knowledge should be available if asked for.
 - The members would be involved with larger planning applications where maybe a working party would be formed to understand the complexities of such applications. The Advisory Group would have no authority and would not add a layer of bureaucracy.
 - The minutes and notes from meetings held to draft the Plan did not record all of the information gather in coming to decisions. The Council should recognise that information may be with individuals and it should be used where necessary.
 - Councillors who were also members of the Steering Group may not be elected in future years.

It was RESOLVED by a majority to put in place a mechanism for the Advisory Group to complete the revision of the Village Design Statement and Local List and to be available to advise on planning matters relating to the Neighbourhood Plan. This mechanism would be reviewed annually.

136/15C **Denmead Scene**

- (a) Issue 124: This issue would be distributed at the start of June. The Clerk asked for input by 1 May 2015. Cllr Andreoli would write an article to thank all those who had contributed to the Neighbourhood Plan. Cllr Hallett would write an article to raise awareness of the John Ring Charity and its aims. WCC had submitted an article on dog fouling. Cllr Langford-Smith reminded Council that from this issue, the Parish Scene would be in full colour. **NOTED.**

137/15C **Old School Lease**

- (a) The Chairman reported that this Council's Working Party had met with that of the DCA to discuss matters of detail related to the transfer of the building from HCC to DPC. Four areas of specific importance were discussed. These being length of lease; building insurance; rent and upkeep of the premises. A number of actions would be progressed as a result of this initial meeting. Discussions would continue once HCC had supplied the final transfer document. **NOTED.**

138/15C **ACSO Service**

- (a) The Clerk gave a progress update which included
- Job adverts for this role had been published on the HCC website
 - A number of applications had been received and from these a short list of those to be interviewed would be agreed by the three parish councils
 - The closing date for applications was 10 April and it was hoped to interview candidates on 14 April
 - A job specification had been drafted based on the HCC specification
- The update was **NOTED.**

139/15C **Annual Parish Assembly**

- (a) Cllr Andreoli gave his thanks to Neil Rusbridger and the youth for their help in preparing and serving the food on the evening at the APA. In the discussion on the evening, the following points were raised
- Councillors should identify themselves to the public. Whilst badges were worn, these were not always easily visible to the public.
 - If using the Pavilion again, raise the shutters to give visibility of the venue
 - Advertise the Assembly at all of the bus stops and use a banner at the Church
 - The format used was the same as last year was good and worked well
 - Find a way to light the path from the Pavilion to the Southwick Road car park
 - The Communicare minibus was used to shuttle between the village centre and car parks but was unused by attendees.
 - The Church Hall was unavailable on a Tuesday evening. Either use a different hall, or if the Church Hall is the preferred venue hold the Assembly on a different day or in a different month
 - Numbers were down on previous years which could be due to completion of the Neighbourhood Plan which took away a discussion point.

It was AGREED to make a contribution of £20 for the use of the Communicare minibus.

140/15C **S106 Monies and Play Equipment**

- (a) Proposed Play Equipment at Mill Close and The Barn: Cllr Hull introduced this item. She outlined the equipment proposed for Mill Close and The Barn playareas. The original supplier she had contacted could not meet the brief given. She had now found another supplier who

- (a) could supply the equipment and at a better price. Cllr Lander-Brinkley was pleased to see the use of safety matting which would help keep the equipment and users of it clean. **It was unanimously RESOLVED to use S106 funds to purchase the equipment. It was further RESOLVED that any remaining funds be used at Goodman Fields subject to approval by the WCC Open Space Officer.**

141/15C Parish Councillor Training

The Planning Framework: **It was unanimously RESOLVED that Cllrs Brown, Crooks and Langford-Smith could attend a planning training session on 21st April at a cost of £35 plus vat each with funding for this coming from the training budget.**

142/15C Financial

- (a) Orders for Payment (S.O.19): **It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 16) should be APPROVED in the sum of £11,153.74 including VAT and the receipts of £38,552.27 are noted. Further payments of £205,253.57 (including VAT) made since the last orders of payment were RATIFIED.**
- (b) Bank Statement: The bank statement had been previously circulated. The statement was reviewed and the balance as at 31st March 2015 was noted. The statement was signed at the meeting by the Chairman and Vice-Chairman. **NOTED.**

143/15C To receive the Minutes, Reports, Recommendations and Resolutions from the meetings listed below:- *Note: In accordance with S.O.9(c) the only Minutes to be received by Council are those that have been approved by the said committee.*

It was unanimously RESOLVED to accept the Minutes, Reports, Recommendations and Resolutions of the following committee meetings:-

- (a) Amenities Committee – Minutes 11 February 2015
- (b) Finance, Administration & Personnel Committee – 4 February 2015
- (c) Highways & General Purposes Committee – Minutes 21 January 2015
- (d) Planning Committee – Minutes 18 February and 11 March 2015
- (e) Youth Provision Working Party – Minutes 26 January 2015. Cllr Hull was pleased that the Head of Denmead Junior School was able to attend the Working party meeting in March.

144/15C Parish Representation on other bodies and organisations

- (a) Church: Cllr Hallett reported that he posted the minutes of Council in the Heath Room in the Church Hall.
- (b) Denmead Community Association: Cllr Andreoli reported that quotes were being sought to paint the outside of the building. In the meantime, the Facilities Manager would paint the Parish Office door. DUG were now maintaining the small flower bed outside of the office. The Chairman advised of a thank you letter received from the DCA for a grant, with details of how the monies were spent.
- (c) Winchester District Association of Local Councils: Cllr Hallett reported that he would attend a meeting on Friday 10 April where he expected a discussion on the value of NALC to be discussed.
- (d) Hambledon and Denmead Welfare & Educational Trust: Cllr Hallett reported that there was to be a meeting of the Trust on 13 May.
- (e) Youth Partnership: Cllr Hull said that she was pleased to report the Police had attended a youth evening as their part in the Partnership agreement.

145/15C Any other report which the Chairman deems urgent – NO DECISIONS can be made.

- (a) Cllr Lander-Brinkley reported that he had replied to the Boundary Commission with regards to their consultation on proposed changes to Ward Boundaries.
- (b) There was a Sports User Group meeting to be held at the Pavilion on Thursday 9 April.

- (c) The Clerk reported that he had hosted a Work Experience student and she had produced a directory of local village groups. He would circulate to all Councillors and if there were any errors or omissions, then please make him aware. It was hoped this could be distributed with the Denmead Scene. Cllr Hull also suggested placing copies with local Estate Agents so that people coming to live in Denmead were aware of these groups.
- (d) This being the last Council meeting of the four year life of this Council, the Chairman thanked all Councillors for their support and commitment during this time.

There being no further business, the Chairman declared the meeting closed at 9.30 pm

The next scheduled Council Meeting is on Wednesday 13 May 2015.

PUBLIC SESSION

5 members of the public present

Mr Kennett, a resident of Park Road raised two matters with Council

- The Council owned open space at Goodman Fields could be used to address the shortfall in open space if it was used. What were the plans to use it for sport? The Chairman replied that it was planned to improve access so that it could be used for informal recreation. The Clerk would review the Deeds for the land and any restrictions regarding its use.
- The litter bin outside of the Coop in the village centre was overflowing as the catch to the door was broken. Could it be repaired? The Chairman replied that this would be reported to WCC.

Changes to Opening Hours

Opening hours at Hampshire's 24 Household Waste Recycling Centres (HWRCs) changed from 1st April 2015. The change follows consultation with residents on a number of options to shape the service for the future whilst continuing to give value for money service for Hampshire's residents. No recycling centre will be closed down to meet the required overall budget savings necessary for 2015.

Sites will open an hour later in the morning and close at 4.00 pm in the winter, at 5.00 pm during March and at 6.00 pm during the summer months. From 1st April 2015 the opening hours of HWRCs are:

- 1 October - 28 February 9.00 am – 4.00 pm
- 1 March - 31 March 9.00 am – 5.00 pm
- 1 April - 30 September 9.00 am - 6.00 pm

Key facts and figures on Waste Prevention

- In 2013/14, Hampshire residents generated just over 600,000 tonnes of household waste. This means that each household produced just over 1 tonne of waste per year.
- Delivery of all waste management services (collection and disposal) across Hampshire, including Portsmouth and Southampton, costs approximately £97 million per year.
- In Hampshire, around 62,000 tonnes of food waste are thrown away each year.
- Two thirds of food waste in Hampshire is thought to be 'avoidable', i.e. at some point it was edible, but it was thrown away for reasons such as not being used in time, or too much being cooked or served.
- Families with children spend around £60 a month (£700 a year) on food that gets thrown away.
- If we all stopped throwing away food, it would have the equivalent environmental impact of taking 1 in 4 cars off of UK roads.
- Composting your organic waste at home is estimated to divert 150kg per household per year from the waste management system.
- The total number of bin sales in Hampshire through the national framework is approximately 67,000 bins. However, it is estimated that only 30,000 bins are still being used (based on research suggesting a 9% drop-out rate each year where there is no support network).
- One tonne of re-used household goods is estimated to assist 15 low income households.
- 66 tonnes of household goods collected and processed for re-use each year creates 1 full time job and 1 full-time equivalent volunteer/work placement trainee opportunity.
- One tonne of household goods diverted for re-use can save 3.45 tonnes of carbon dioxide

General HCC News

- Like all other Local Authorities the County Council has to make significant savings and is on target to achieve savings of £102 million by the end of March 2015 and another £100 million by 31st March 2017. Despite this HCC has again frozen its council tax levy, there has been no increase for six years and this makes Hampshire's council tax the second lowest of any County.
- Hampshire County Council came out top of all County Councils in a national survey of residents' satisfaction with local Highway Maintenance services. It also took the top spot in satisfaction with street lighting and highway enforcement, second in winter maintenance, and third in satisfaction with the overall condition of the highways.
- During the month of February the Hampshire Highways maintenance team cleared 9,080 gullies and catchpits; repaired 1,121 potholes; completed 113 drainage jobs; spent 4,923 hours on spreading salt on 64,154 miles of roads and resurfaced 30,927 square metres of carriageway [which, I am told, is equivalent to resurfacing Wembley Stadium over 4.3 times!].

- Hampshire County Council is taking positive action to pilot the County's first licensing scheme for A-boards. The year-long pilot will take place in Andover town centre, where the County Council has recently had to resort to legal action over the placement of A-Boards on the public highway. This followed safety complaints from the public, which the Council has a legal duty to follow up as the Highway Authority.
- The pilot will be run within Andover Town Centre for 12 months, and will be reviewed after the first four months. Businesses will be required to apply for a license which includes a £50 fee to cover the costs of operating the scheme.
- The County Council's headquarters office in Winchester is now topped with 90 solar panels, which are expected to generate around 21.8 kW at their peak performance - equivalent to powering a small primary school. The panels are also set to cut the authority's carbon footprint by reducing its reliance on non-renewable electricity from the grid. This is part of a wider Carbon Reduction strategy which will see consumption reduced by 20% from 2010 to 2015.
- The County Council has already installed more than 20 solar panel arrays on schools in the area, which are saving money and generating free electricity as well as acting as a learning resource for pupils.
- Hampshire County Council has been able to offer 98.4% of parents a place for their child at a secondary school of their choice, with 97.6% being offered a place at their first or second preference school for September 2015. Pupils who did not secure a place at one of their chosen schools are allocated a place at a school, near to where they live, with available places. Parents have the right to appeal in these situations, and can put their child's name down on their preferred school's waiting list. Places do become available if parents change their mind, or families move home.
- The admissions team is now processing primary school applications with offers due to go out to parents on 16 April 2015.

More News in a Nutshell – Hampshire County Council

- Central funding for Hants is £97 per head of population [third lowest in England] Cumbria is highest and receives £216 per head. If Hampshire received the average upper tier funding per head [£149] it would give the County £70 million more.
- Hampshire Council Tax is third lowest, Nottinghamshire is highest and if HCC imposed the same Council Tax level as Nottinghamshire it would give us £86 million more.
- Total reserves of £482 million as at 31st March 2014 but only £81 million is available [not ring-fenced] for one-off spending
- A four year capital programme is in place which totals £876 million which includes –
 - £180 m investment in new and school buildings
 - £26 m for older persons Extra-Care
 - £136 m for structural maintenance of roads and bridges
 - £13.75 m towards a £30 m programme for broadband coverage
- 2014/2015 gross expenditure was £1.9 billion [£732 m on schools; £442 million on adult social care; £281 million on children's services; Culture and communities £137 million]
- On 1st October 2015 responsibility for 0-5 children's public health commissioning will transfer to the County Council
- It is anticipated that the Public Health budget for 2015/2016 will be around £49 million for Hampshire.
- The number of extra-care places to be provided has been extended to 700 units at an estimated cost of £26 million

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