



PARISH COUNCIL OF DENMEAD



MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON
WEDNESDAY 13 MAY 2015 IN THE DENMEAD COMMUNITY CENTRE,
OLD SCHOOL, SCHOOL LANE, DENMEAD COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr N Lander-Brinkley (Chairman)	(P)	Cllr K Andreoli	(P)
	Cllr I Brown	(P)	Cllr G Crooks	(P)
	Cllr F Hull	(P)	Cllr N Rusbridger	(P)
	Cllr P Langford-Smith	(P)	Cllr K Scholey	(P)
	Cllr G West (until 8.03pm)	(P)	Cllr M Willoughby	(P)

Also present: D/Cllrs Read and Phillips, sixteen members of the Public and Mr Tony Daniells, Clerk to the Council.

The Chairman preceded the meeting by advising that the Parish Council had been recognised for its work by NALC and awarded Council of the Week.

001/16C Election of Chairman for 2015/2016

Cllr Lander-Brinkley invited nominations for the Chairman of the Council.

Cllr Andreoli was proposed by Cllr Langford-Smith and seconded by Cllr Willoughby.

Cllr Lander-Brinkley was proposed by Cllr Crooks and seconded by Cllr Hull.

Both Councillors confirmed that they were willing to serve. A vote was taken by a show of hands.

It was RESOLVED by a majority, that Cllr Kevin Andreoli be elected as Chairman of the Parish Council for the municipal year 2015/2016.

Cllr Andreoli took the chair.

Declaration of Acceptance of Office:-

Cllr Andreoli read and signed the Declaration of Acceptance of the Office of Chairman which was also signed by the Clerk to the Council (SO.2e).

002/16C Apologies There were no apologies for absence.

003/16C Election of Vice-Chairman

Cllr Andreoli invited nominations for the Vice-Chairman of the Council.

Cllr Hull proposed Cllr Lander-Brinkley who declined to accept that position. Cllr Brown proposed Cllr Langford-Smith and this was seconded by Cllr Scholey. Cllr Langford-Smith confirmed she was willing to serve and members were asked to vote by a show of hands.

It was RESOLVED by a majority that Cllr Langford-Smith be elected as Vice-Chairman of the Parish Council for the municipal year 2015/2016.

004/16C Structure and membership of Committees and Sub-Committees for the ensuing municipal year (2015/2016) (S.O. 2j (iii))

(a) **After a short discussion it was unanimously AGREED that the meeting schedule and frequency should remain as is for the remainder of 2015.**

(b) A list of the current structure of Committees and Sub-Committees had been previously circulated. It was noted that unfilled positions on the Council would result in each Committee running down on membership until the vacancies could be filled. It was considered that due to these vacancies, the workload of the Planning Committee was affected more than the other Committees. Cllr Crooks confirmed that he was prepared to serve on all three main Committees. **It was AGREED that the structure of committees and sub-committees remain without change.**

(c) The Chairman reviewed the membership of Committees. **It was AGREED that Councillors serve on Committees based on their preferences and shown on the attached sheet of Committees and Representatives for 2015/2016.**

005/16C Elect a Chairman for each Committee and Sub-Committee :-

- (a) Amenities Committee: Cllr Langford-Smith proposed Cllr Scholey, seconded by Cllr Willoughby. **It was unanimously RESOLVED that Cllr Ken Scholey be elected as Chairman of the Amenities Committee for the 2015/2016 year.**
- (b) Highways & General Purposes Committee: Cllr West proposed Cllr Langford-Smith, seconded by Cllr Crooks. **It was unanimously RESOLVED that Cllr Paula Langford-Smith be elected as Chairman of the Highways & General Purposes Committee for the 2015/2016 year.**
- (c) Planning Committee: Cllr Andreoli proposed Cllr Crooks who declined to accept the role. No other proposals were forthcoming. Cllr Andreoli proposed that he continue as Chairman and this was seconded by Cllr Brown. **It was unanimously RESOLVED that Cllr Kevin Andreoli be elected as Chairman of the Planning Committee for the 2015/2016 year.**
- (d) Footpaths Sub-Committee: Cllr Scholey proposed Cllr West, seconded by Cllr Langford-Smith. **It was unanimously RESOLVED that Cllr Gary West be elected as Chairman of the Footpaths Sub-Committee for the 2015/2016 year..**

006/16C Appointment of Parish Councillors – other duties in 2014/15:-

- (a) A list of proposed appointments had been previously circulated. Richard Hallett had indicated that he was prepared to remain as the Council's representative to the Hambledon and Denmead Welfare & Educational Trust, a position he held as a Councillor. This offer was accepted. Cllr Langford-Smith would monitor matters related to Transport. Cllr Crooks would represent the Council on Emergency Planning and Flooding. Cllr Lander-Brinkley would be the representative to the Winchester District Association of Local Councils with support from Cllr Hull if her work with the youth permitted this. **It was unanimously RESOLVED to appoint the members to the outside organisations as shown on the attached list.**

Cllr West left the meeting after the conclusion of this item on the agenda.

00 7/16C Declarations of Interest

There were no Declarations of Interest made at this time.

- 008/16C Minutes of the previous Meeting:** The Minutes of the Full Council meeting held on the 8 April 2015 were submitted for approval. **It was RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**

009/16C Public Participation (S.O 68)

At 8.05 pm the meeting recessed into open forum to allow questions and comments from members of the public. The meeting re-convened at 8.25 pm. The meeting was opened to the public on two further occasions to take comments on the celebrations for National Housing Week and Vacancy on the Council.

010/16C County and District Councillors Reports

- (a) Apologies for absence were received from C/Cllr Stallard. Her written report was tabled at the meeting. The Chairman verbally summarised the main points from her report. The report is attached to these minutes.
- (b) Apologies for absence were received from D/C Stallard. D/C Read had submitted a written report which was tabled at the meeting. D/C Read congratulated Councillors on being (re)elected onto the Parish Council. He reported on the West of Waterlooville Forum. A briefing had been held by Officers to update Members on the new Terms of reference and to also give a progress report. The next meeting was planned for 18 June 2015 at the Deverell Hall in Purbrook with further meetings planned for 1 October and 3 March 2016. WCC would contact Parish Councils to ask them to nominate a representative to attend these meetings.

011/16C Correspondence

- (a) Mayor's Sunday Service: Cllr Andreoli would check on his availability to attend the Mayor's Sunday Service on Sunday 31 May 2015. **NOTED.**

- (b) Housing Services Street Meet: A 'street meet' has been organised by the WCC Tenant Involvement Team for 23 June between the hours of 3-5pm in Bere Road. Cllr Langford-Smith would attend. **NOTED.**
- (c) Rural Housing Week: Council has been asked for their view on an event to celebrate National Housing Week with a street party at River End. Cllr Brown suggested asking residents who were in attendance for their views. The Chairman opened the meeting at 8.35pm for public comment. The meeting reconvened at 8.41pm.
Cllr Lander-Brinkley considered that the provision of affordable housing for local people was worthy of celebration. Cllr Hull suggested that the Junior School be approached and asked if they could use the school as a venue. The celebrations would be funded by Hyde Martlett and Drew Smith.
It was AGREED that a response was given to WCC New Homes Delivery Team that using River End as a venue would be insensitive and that they approached the Junior School to ask if use of their facilities was possible.
- (d) A letter of thanks was received from Winchester Theatre Royal and Hat Fair for a grant towards the young people's Circus Project. **NOTED.**
- (e) The Clerk advised of memos received from NALC and HALC. The memo from NALC welcomed new councillors and promoted the value of that organisation. The second memo from HALC consulted on the future affiliation to HALC. A reply to this memo was required by 2 July. The Clerk would circulate both memos for any comment. **NOTED.**

012/16C Village Matters

- (a) West of Waterlooville: There was no report to receive from residents at the West of Waterlooville. The next meeting of the West of Waterlooville Advisory Group was on 4 June 2015 at Berewood School starting at 7.00pm. It was noted that the WCC Implementation Officer would have started her 9 month sabbatical by this meeting. A planning application for the installation of a bridge to link the two halves of the development had been received. This link was important to the development. **NOTED.**
- (b) Town Centre Manager: The Town Centre Manager had submitted an article for the Denmead Scene and this was previously circulated. The success of the Chicken Run was reported and thanks were expressed to Cllrs Willoughby, Brown and Langford-Smith for their help in organising the trail. The Clerk reported that the Business Directory had been prepared for printing and the website was being populated with the business's details. **NOTED.**
- (c) The Barn: The Clerk reported that recovery of all VAT would take the Council over its limit for recovery. **It was AGREED that recovery would be pursued on legal and agency fees and this matter would be closed and removed as an agenda item.**
- (d) ACSO Service: Cllr Lander-Brinkley gave a verbal update. The role had been advertised. A short list of applicants for interview had been drafted and interviews had been held. All three parish councils involved with this project had been involved. Of the two suitable applicants, one had withdrawn as he had been offered full time employment with the MoD Police. The role was being re-advertised with a closing date of 29 May. **NOTED.**

013/16C Vacancy on the Parish Council

- (a) Following an uncontested election, three positions remained to be filled on the Parish Council. The Clerk explained the legal position with vacancies after an ordinary election. In the discussions that followed it was suggested that the positions remained unfilled until September. Another opinion was to fill the vacancies by co-option within the 35 day period. The Clerk advised the Council that two expressions of interest had been received from residents of Worlds End, one of whom was present at the meeting. Due to the hamlets position on the edge of the parish, residents did not feel included in Parish Council matters. **It was AGREED to advertise the vacancies as widely as possible and to consider applications at an extraordinary meeting of the Council prior to the FA&P meeting to be held on 10 June 2015.**

014/16C Denmead Scene

- (a) Issue 124: This issue had been prepared and would be updated with Councillors details following this meeting and sent for printing. The issue would be distributed to all households in

the Parish at the start of June. There were no other matters raised. **NOTED**

015/16C **War Memorial Hall**

(a) Hall Grounds: In a letter dated 12 October 2014, the Management Committee had asked if DPC would enter into a formal lease agreement and an option to purchase the car park and field adjacent to the War Memorial Hall. **It was unanimously RESOLVED that no such agreements for either sale or lease of the land would be considered.**

(b) The Management Committee had asked Council to consider renewal of the Memorandum of Understanding for the maintenance of the Hall Grounds for a further four year period. In the ensuing discussions the following points were considered

- The grounds were maintained by public funds and as such the area should be opened up for public use. The area should only be locked to the public when in use by the pre-school.
- The car park should also be available for public use
- Use of the car park would cause wear to the surface which would need repair in time. As the car park generated no income to offset these costs, the car park should be charged for.
- The pre-school was a commercial operation which generated income for the Hall but none of this was passed on to DPC
- The option to enter into an agreement similar to the Tennis Club or Scouts was considered by some councillors whilst others considered that no agreement was needed. It was helpful at times to have each parties obligations set down on paper.
- Any agreement should not confer exclusive rights to the user of the Hall and any such clause should be removed.

It was AGREED that the new Council needed more time to review this matter and that it should be brought back to the next Council meeting for consideration.

016/16C **Financial**

(a) Accounts: The accounts for April had been issued. **NOTED.**

(b) Orders for Payment (S.O.19): **Orders for Payment (S.O.19): It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 02) should be APPROVED in the sum of £12,529.61 including VAT and the receipts of £2,817.11 are noted. Further payments of £11,560.40 (including VAT) made since the last orders of payment were RATIFIED.**

(c) Bank Statement: The bank statement had been previously circulated. The statement was reviewed and the balance as at 30th April 2015 was noted. The statement was signed at the meeting by the Chairman and Vice-Chairman. **NOTED.**

017/16C **To receive the Minutes, Reports, Recommendations and Resolutions from the meetings listed below:-** *Note: In accordance with S.O.9(c) the only Minutes to be received by Council are those that have been approved by the said committee.*

It was unanimously RESOLVED to accept the Minutes, Reports, Recommendations and Resolutions of the following committee meetings:-

- (a) Amenities Committee – Minutes 11 February 2015
- (b) Finance, Administration & Personnel Committee – 18 March 2015
- (c) Highways & General Purposes Committee – Minutes 4 March 2015. Cllr Lander-Brinkley asked for an update on progress with infrastructure improvement. The Chairman of H&GP, Cllr Langford-Smith gave this update.
- (d) Planning Committee – Minutes 1 April 2015
- (e) Youth Provision Working Party – No minutes to receive

018/16C **Any other report which the Chairman deems urgent – NO DECISIONS can be made.**

(a) There were no other matters raised.

There being no further business, the Chairman declared the meeting closed at 9.40 pm

The next scheduled meeting is on Wednesday 1 July 2015.

PUBLIC SESSION

16 members of the public present

Mr Kennett, a resident of Park Road asked about the health and safety of the Groundstaff when cutting Goodman Fields. May dog owners did not pick up their dog's mess and he was concerned about the health issues. Mr Kennett was advised that the Head Groundsman would risk assess an area prior to work and the Groundstaff had pulled off an area where a health concern had been raised.

Mrs Clementson, a resident of Inhams Lane, commented that the Council were diligent in reviewing and commenting on planning applications, but were letting residents down when applications were refused and breaches of the regulations were not followed through with Planning Enforcement. She gave the history of the caravans on the field in Inhams Lane.

In his reply, the Chairman commented that DPC had followed this matter up with Planning Enforcement on three occasions in 2014. A further planning application had now been received which had to be determined. D/C Read advised that he was being briefed by WCC Officers, but Enforcement was a difficult role to make a success.

Mr Spencer commented that whilst the Parish Council commented on planning applications, and showed passion for the Neighbourhood Plan, they should also act to enforce planning decisions.

A number of residents of Old River commented on proposals to celebrate National Housing Week in June. During the building of affordable homes in River End, they had been subjected to noise from the delivery of materials to the site and from building works. They had no issues with the new residents of the development, but considered that a street party was insensitive. Cllr Hull suggested that the event was held at the Junior School which was accessible on foot by new residents of River End.

HAMPSHIRE COUNTY COUNCIL report to **Denmead, Boarhunt & Southwick Residents** – 11th May 2015

Dear Resident

The general and local elections are now behind us and I expect everyone is glad to return to some sense of normality, so it's good to start with some positive news about primary school places.



Primary School of their Choice

In total just under 90% of parents applying for a primary school place have been allocated a place at their first choice school, with over 97% being offered a place at one of their three preferred schools. Predicting the number of primary places required is a complex calculation, relying on annually collected health data indicating the number of pre-school age children across the County, as well as District and Borough Councils' local development plans showing proposed housing growth. Other factors that play their part, and are less easy to predict, are population movements to existing homes in and out of the County and the impact of parental preference.

In common with the national picture, demand for school places is growing. Hampshire County Council has been working hard to increase capacity at primary schools in areas where demand is highest and the Council has expanded a number of schools across the County to provide quality education locally. In the small number of cases where parents may not have secured a place for their child at a school of their choice, those parents have the right to appeal and can put their child's name down on their preferred school's waiting list. Places can become available if parents change their mind, or families move home.

Figures for 2015 are similar to last year despite rising demand for places. Hampshire County Council's Admissions Service has processed over 15,000 applications for primary school places. In 2013, the County Council put in place a long term strategy to provide 11,300 new primary school places by 2018 to meet increasing demand due to higher birth rates and the growing number of new housing developments attracting new families into Hampshire. A planned investment of £23 million, in new schools and school expansions has been agreed for the current financial year (2015/16).

Smart Living Revolution

Money may be tight, but Hampshire residents are still throwing away, on average, £60 worth of food each month. This adds up to an estimated 62,000 tonnes of food each year, most of which could have been eaten. Nationally this amounts to a staggering 7 million tonnes of food needlessly thrown away each year - enough to fill nine Wembley stadiums!



As part of Hampshire County Council's drive to reduce waste by encouraging residents to think about food and garden waste, this summer will see the launch of the 'Smart living' initiative, starting with a week-long, roadshow, touring around the County on Monday 11 May. Smart living is a new waste prevention and lifestyle drive aimed at helping us all make the most of our money and time at home, through smart ideas and short cuts that are also good for the environment.

Disposing of household waste currently costs the County Council around £45million a year, so we all need to do what we can to keep the costs down. Encouraging people to think about how they can throw away less and reduce, reuse and recycle more can only help. To help spread the word, Hampshire County Council has recruited and trained volunteer community champions to help Hampshire residents take action to prevent food and garden waste within local communities. They will be leading the roadshows, which can be found at:

- Totton precinct on Monday 11 May between 10am-3pm

- St Maurice's Covert, High Street, Winchester, on Tuesday 12 May between 10am-3pm
- Andover High Street, on Wednesday 13 May between 10am-3pm
- West Street precinct, Havant, on Thursday 14 May between 10am-3pm
- Festival Place shopping centre, Basingstoke, on Friday 15 May between 10am-3pm

Hampshire County Council is responsible for the disposal of all household waste collected across Hampshire. The amount of waste created is on the rise and therefore so are the associated costs to transport, process and dispose of this waste. Managing waste costs Hampshire councils around £100 million a year.

Response to the Nepalese disaster

In the wake of the devastating earthquake in Nepal Hampshire County Council is providing a range of support to Nepalese communities living in the County. The County Council's Ethnic Minority and Traveller Achievement Service (EMTAS) and Services for Young Children team, are offering assistance and a signposting service, through pre-schools, nurseries, Children's Centres and schools, including interpreting and first language support via EMTAS.

The Educational Psychology team is providing schools with bereavement support for their pupils, where needed. Additionally, Hampshire's libraries are equipped with computers that have internet access enabling people to go online to check for news about, or from, their families living in Nepal, as well as a range of books that families may find useful in helping their children to deal with bereavement.



Furthermore, the library service has a new online resource Library Press Display that provides access to 3000 newspapers, including several Nepali publications such as The Kathmandu Post. The link is <http://library.pressdisplay.com/pressdisplay/viewer.aspx> and from the home page people can select Nepal from the list of countries on the left hand side.

Be 'Tick Aware'

Hampshire County Council is stepping up its advice to residents to be 'tick aware' while enjoying time outside, or working outdoors. Ticks are found in moist areas of dense vegetation or long grass in woodland, grassland, moorland, heathland and some urban parks and gardens. They can be found throughout the year, but are most active between spring and autumn.

Ticks can transmit bacteria that cause diseases, such as Lyme disease, which can lead to very serious conditions if left untreated. Tick bites often go unnoticed, and the tick can remain feeding for several days before dropping off. The longer the tick is in place, the higher the risk of it passing on the infection. Ticks can attach themselves to an animal or person as they brush by. The best way to avoid being bitten by ticks when you are in wooded or heath areas known to have a high tick population such as the New Forest is by keeping to footpaths and avoiding long grass when out walking.



If you do get bitten by a tick, removing it quickly and correctly can help to reduce any potential risk. The only safe way to remove a tick is to use a pair of fine-tipped tweezers, or an easy to use device which can be purchased from all good retailers. Contact your GP if you begin to feel unwell and remember to tell them that you were bitten by a tick.

Patricia Stallard
 Winchester City Councillor for Denmead and
 County Councillor for Winchester Southern Parishes
 [Denmead, Boarhunt, Southwick, Wickham, Knowle, Whiteley]
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District Council Report

What an amazing Election Day both here in Denmead and the country as a whole.

The elections were held on the 7th May with a turnout 71.84% from the residents of Denmead ward. George Hollingbery was elected to returned to Westminster as the Member of Parliament for Meon Valley with a vote of 31,578 and Cllr Patricia Stallard also retained her seat to return to serve on Winchester District Council for one more year, as 2016 there will be an all-out election for Winchester District Council, as the council readjusts its membership level down from 57 members currently to 45. The revised ward boundaries are due to be published at the end of June 2015.

It was nice to see that a large number of people who had not voted before turned out to vote these included younger first time voters. A total of 20 seats on the District Council were up for re-election. The outcome of the vote means there is a different political balance with 33 Conservatives, 22 Liberal Democrats and 2 Labour councillors forming the new membership.

The count started in Winchester at 10pm on Thursday night with the General Election. Results were announced around 0830 am on Friday morning, followed with the count of the District wards, with the last count finishing at 2.30pm on Friday 8th .

Your District Councillors now wait to be allotted to their respective committees and responsibilities for the coming year. Whatever position we are nominated to serve, we shall commit ourselves to serving Denmead.

Mike Read, District Councillor for Denmead Ward

The number of Parish Councillors for each committee is shown in brackets against the title, in addition the Chairman and Vice-Chairman of Council are voting members of every committee and sub-committee unless they signify that they do not wish to serve.

Chairman of the Council	: Cllr Kevin ANDREOLI **
Vice-Chairman of the Council	: Cllr Paula LANGFORD-SMITH *

Finance, Administration & Personnel Committee
 Chairman of Council
 Vice-Chairman of Council
 Chairman of Amenities Committee
 Vice-Chairman of Highways & General Purposes Committee
 Vice-Chairman of Planning Committee

Amenities (8)	Highways and G.P. (7)	Planning (7)
K Scholey (Chairman) I Brown F Hull N Lander-Brinkley G West M Willoughby K Andreoli ** P Langford-Smith *	P Langford-Smith (Chairman) G Crooks N Lander-Brinkley N Rusbridger K Scholey G West K Andreoli **	K Andreoli (Chairman) I Brown G Crooks F Hull N Rusbridger M Willoughby P Langford-Smith *

Footpaths Sub-Committee (3)
G West (Chairman) G Crooks and M Willoughby plus Chairman and Vice Chairman of Council
 plus co-opted members [non councillors] to be appointed by sub-committee

Youth Provision Working Party
F Hull (Chairman) M Willoughby plus Chairman and Vice Chairman of Council

Landscape Working Party
 F Hull N Lander-Brinkley and K Scholey
 plus co-opted members [non councillors] to be appointed by sub-committee

Parish Scene	Editor:- The Clerk	Distribution:- John Lewis
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Other Groups and Organisations

<p>Parish Councillors elected as representatives</p>	<p>Organisations (Number of representatives required shown in brackets)</p>
<p><i>Vacant</i></p>	<p>All Saints Church (1)</p>
<p>K Andreoli</p>	<p>Denmead Community Association (1)</p>
<p>G Crooks</p>	<p>Emergency Planning / Flood Officer H & S Champion</p>
<p>R Hallett</p>	<p>Hambledon and Denmead Welfare & Educational Trust (1)</p>
<p>P Langford-Smith</p>	<p>Parish Transport Representative (1)</p>
<p>N Lander-Brinkley and F Hull</p>	<p>Winchester District Association of Local Councils (2)</p>
<p>F Hull</p>	<p>Youth Partnership</p>
<p>K Andreoli F Hull and N Lander-Brinkley</p>	<p>West of Waterlooville Advisory Group</p>