



PARISH COUNCIL OF DENMEAD

MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 19
OCTOBER 2016 IN THE DENMEAD COMMUNITY CENTRE, OLD
SCHOOL, SCHOOL LANE, DENMEAD COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr K Andreoli (Chairman)	(P)	Cllr I Brown	(P)
	Cllr C Hargreaves	(P)	Cllr F Hull	(P)
	Cllr A Huntington	(P)	Cllr H Jackson	
	Cllr N Lander-Brinkley	(P)	Cllr P Langford-Smith	(P)
	Cllr S Nienaltowski		Cllr N Rusbridger	(P)
	Cllr K Scholey		Cllr G West	(P)
	Cllr M Willoughby	(P)		

Also present: County Councillor Patricia Stallard and WCC Community Planning Officer. Also present was Mr Tony Daniells, Clerk to the Council. No members of the Public were present.

051/17C Apologies Apologies were received from Cllrs Jackson, Nienaltowski and Scholey.

052/17C Declarations of Interest There were no Declarations of Interest made at this time.

053/17C Minutes of the previous Meetings: The Minutes of the Council Meeting held on the 7 September 2016 were submitted for approval. The Clerk indicated that the date of the informal budget workshop should read 17 October. **With this change made on the file copy of the minute, it was unanimously RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**

054/17C Public Participation (S.O 1 (d)): The Chairman made a statement during the Public Session that whilst he promised to take part in the interview process for a new Clerk to the Council, he was unable to do so as the only applicant was known to him. He apologised to his fellow Councillors for this. There was no other requirement for a Public Session.

055/17C County and District Councillors Reports

- (a) C/C Stallard was in attendance and had submitted a written report which is appended to these minutes.
- (b) D/C Stallard was in attendance. She apologised for there being no report and had she known beforehand that other District Councillors would have been absent; she would have prepared a report.
- (c) An informal meeting of all elected Councillors for Denmead would be held on 24 October starting at 7.30 in the Old School and this was **NOTED**.

056/17C Village Matters

- (a) West of Waterlooville:
 - i The WCC Community Planning Officer was present to address Council on provision of a Community Building in the West of Waterlooville development by Grainger. He gave details of the location by the Berewood School, size of building and an indicative layout. The building would be leased to a council and WCC would expect this to then be sub-leased to a local parish. Initial discussions had been held with DPC as to who might take on the management of the building with the aim of getting local residents to manage their own facility in time. A call from the Chairman of Southwick & Widley Parish Council had indicated that they would be prepared to take it on. In the ensuing discussion, it was agreed that it would be logical to lease the building to SWPC but that WoWAG should move ahead with forming a shadow council for the area with the intention that once established, then it would be they who took on responsibility for the running of the facility. DPC through their involvement with WoWAG would be able to support.
It was AGREED that DPC would offer moral and/or practical support to SWPC in managing the community facility at the West of Waterlooville Development.

- ii The Chairman gave an update. The last WoW Advisory Group meeting had been given a preview of the proposed community building by Grainger. WoWAG could now increase its resident members to seven and Cllr Lander-Brinkley would update his article from the Denmead Scene for the next newsletter to promote membership. The Public Arts Panel had met and despite some difficulties, had been admirably chaired by D/C Brook. The next Forum meeting on 20 October would have a single focus which was to be the community building. **NOTED.**
- (b) Town Centre Manager:
The Chairman reported that the Apple Day had again been successful and attracted many people into the Village Centre with positive media coverage. The Retailers were happy with the business generated. The Clerk reported on the last Business Forum where the members agreed that they should take over the running of it with meetings held monthly. **NOTED.**
- (c) Denmead Business Awards and Gin Festival: Cllrs Rusbridger and Nienaltowski had met with the Festival organiser. She was unable to commit to start organising the Festival until early in 2017. This left no time to organise an Awards Dinner to run alongside the Festival to help fund the event. The organiser was now confident of funding. **It was AGREED that DPC would not need to take forward the proposal of an Awards Dinner and the Council wished her well in her endeavour.**

057/17C **Correspondence**

- (a) Home Start: An invitation to the launch of 'Big Hopes Big Future' project on Thursday 3 November at 6.30pm in Whiteley was **NOTED.**
- (b) Precept Capping: In the discussion on this matter, Council considered what constituted an excessive precept increase that would trigger a Referendum and the Clerk gave a reply of 2% or £5 increase on a band D property. The threat of a referendum had been present for a number of years but the cost of any referendum may outweigh the increase in the precept. This matter was an agenda item on the forthcoming HALC AGM. In its current form, DPC would find the proposal unacceptable and should be prepared to respond to the consultation with its views. **It was unanimously RESOLVED to await the outcome of the discussion at the HALC AGM and then submit a response based on input from those councillors attending.**
- (c) Boundary Commission Review of Hampshire County Council: The Chairman read out a summary from C/C Stallard's report of the Boundary Commission's review of County Divisions. Cllr Lander-Brinkley observed that most parishes in the Division now had a border with Denmead and he recommended agreeing the recommendations. **It was unanimously RESOLVED to write in support of the recommendations of the Review.**
- (d) HALC e-update: The September update had been circulated to all Councillors. There were no matters arising. **NOTED.**

058/17C **Annual Parish Assembly**

Council discussed date options in 2017 taking into account the Elections purdah period. Various themes were also discussed with no agreement reached. **It was AGREED that the 2017 Annual Parish Assembly would be held on 14 March 2017 in the Ashling Pavilion. It was further AGREED that the choice of a theme for the APA would be deferred until the next meeting.**

059/17C **Denmead Scene**

- (a) Issue 129: This issue has been delivered. Cllr West and Huntington did not receive a copy. **NOTED.**
- (b) Issue 130: This issue will be delivered at the start of December. Any articles for inclusion should reach the Clerk by 1 November. **NOTED**
- (c) Delivery: The Council's current distributor was unable to continue to deliver the newsletter. The Clerk had prepared a paper giving options and costs for delivery of the Denmead Scene. **It was RESOLVED to use the Directory Group to deliver the next issue at the start of December.**

060/17C **Southern Parishes Meeting** The next Southern Parishes meeting would be held on 24 October. The Clerk would attend if available. **NOTED.**

061/17C Council Policies

- (a) Traveller Policy: An update of the Illegal Encampment Policy was received. A number of changes were requested to correct and clarify the procedure. These changes would be made by the Clerk. **It was AGREED that the Policy should be updated and brought back to the next meeting.**
- (b) Complaints Policy: An update of the Complaints Policy was received. This removed reference to the Standards Board and made the Policy easier to use by members of the public unfamiliar with Council protocol. **It was unanimously RESOLVED to adopt the Complaints Policy.**

062/17C Financial

- (a) Orders for Payment (S.O.19): **It was unanimously RESOLVED by those voting that the payments detailed on the Orders for Payment (list 09) should be APPROVED in the sum of £16,846.74 including VAT and that receipts of £8,814.02 are noted. Further payments of £16,665.17 (including VAT) made since the last orders of payment were RATIFIED.**
- (b) Accounts: The accounts for September had been issued. **NOTED.**
- (c) Bank Statement: The bank statement had been previously circulated. The statement was reviewed and the balance as at 30 September 2016 was agreed. The statement was signed at the meeting by the Chairman. **NOTED.**
- (d) External Audit: Council received a report from the External Audit at the conclusion of the audit. One issue was raised regarding the wording of a review of its internal controls including a review of the financial risk assessment. **The issue was ACCEPTED and will be addressed in future years.**
- (f) Internal Audit: The Internal Auditor visited on 14 October 2016. No matters came to his attention. The Council expressed their thanks to the RFO. **NOTED.**
- (g) Account with the Coop Bank: The RFO had opened an account locally and sought approval to transfer a working balance into the account. Other transfers would be approved by FA&P. **It was unanimously RESOLVED that a sum of £1,000 be transferred to the account with the Coop Bank.**

063/17C To receive the Minutes, Reports, Recommendations and Resolutions from the meetings listed below:- *Note: In accordance with S.O.9(c) the only Minutes to be received by Council are those that have been approved by the said committee.*

It was unanimously RESOLVED to accept the Minutes, Reports, Recommendations and Resolutions of the following committee meetings:-

- (a) Amenities Committee – Minutes 4 July 2016
- (b) Finance, Administration & Personnel Committee – 20 July and 24 August 2016
- (c) Highways & General Purposes Committee – Minutes 27 July 2016
- (d) Planning Committee – Minutes 24 August & 14 September 2016
- (e) Youth Provision Working Party – Minutes 17 May & 21 June 2016. Cllr Langford-Smith challenged the wording in the minutes of 21 June. Her comments at the meeting referred to her not understanding the need to spend on modifications to the wifi systems as FA&P had agreed to replace the system, not that she did not understand what had been said. As the minutes had already been approved, her comments were noted. Any corrections to the minutes of 21 September can be made at the next YPWP meeting when the minutes are considered for approval.

064/17C Parish Representation on other bodies and organisations

- (a) Church: No representative. It was reported that a new vicar was still to be appointed.
- (b) Denmead Community Association: Cllr Nienaltowski had attended the last meeting of the DCA and his written report was read out to the meeting. He was thanked for his report and the content was **NOTED.**
- (c) Winchester District Association of Local Councils: Cllr Lander-Brinkley referred to a review of Parliamentary Boundaries. Hampshire was to reduce from 18 to 17 Wards. The Meon Valley Ward would be split with the Denmead element being incorporated into Winchester. He suggested this was discussed at the next Council meeting with any comments submitted to the consultation.
- (d) Hambleton and Denmead Welfare & Educational Trust: Richard Hallett. There was no report to receive until after the next meeting of the Trust on 19 October.

- (e) Youth Partnership: Cllr Hull reported of the difficulty of running the youth clubs due to a shortage of staff. This was exacerbated if there was staff absence due to sickness. There was a lengthy discussion and points raised were
- Council were waiting for information on staffing requirements. Until this was available, it was difficult to budget costs to run the clubs. This information should be available for review at the next FA&P meeting.
 - The Youth Service should be something to be proud of so why was it being micro managed?
 - The club operated on an open access basis so it was difficult to predict numbers of youth attending. The ratio of staff to youth was questioned and the Clerk was asked to determine the guideline. The belief was that two extra staff would be needed by January.
 - Just because the youth clubs had always run in a certain way, there was no harm in looking at current practice and performing due diligence on the Youth Service run by DPC.
 - The involvement of FA&P was questioned when youth matters were now reported to Council. FA&P was a committee that reported to Council.
 - Council had a duty to its youth service and replacement of staff that had left should go ahead.
- It was RESOLVED by a majority to advertise the three month contract agreed by FA&P for the vacancy for a Youth/Play Worker and allow the level of support required to be established.**

065/17C Exempt Business

- (a) **It was RESOLVED that in accordance with the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters where publicity might be prejudicial to the special nature of the business.**

There being no further business, the Chairman declared the meeting closed at 9.46pm

The next scheduled Council Meeting is on Wednesday 30 November 2016

Stubbington Bypass Scheme

The Solent LEP have submitted a bid to Government via the Local Growth Fund, for the sum of £25.5 million and have endorsed this scheme as their number one priority project for the current Local growth fund bidding round. The total scheme should cost £34 million and Hampshire County Council has agreed to fund the remaining £8.5 million.

Dual Carriageway between Segensworth and Titchfield

Work on a £10 million project developed by Hampshire County Council to widen the A27 between the Segensworth roundabout and Titchfield Gyratory to two lanes in each direction, will start on Monday 24th October. The scheme has been designed to reduce congestion and improve traffic flow, as well as enhance safety for pedestrians and cyclists.

As well as providing two lanes in each direction, a third lane will be introduced to the nearside of the A27 Southampton Road approach to the Segensworth Roundabout; U-turns will be banned by Hambrooks Garden Centre (however the right turn will be kept); and an off-road pedestrian and cycle path will be installed along the north side of the A27 Southampton Road between the crossing at Titchfield Park Road and Mill Lane. This scheme has been promoted and developed by Hampshire County Council and joint funded with the Solent Local Enterprise Partnership.

Boundary Commission – County Divisions

The Local Government Boundary Commission for England [LGBCE] has now published its report setting out its final recommendations and conclusions for County divisions. The number of County Councillors is to remain at 78 but the proposed Order must now be made a “statutory instrument” and be laid before each House of Parliament for 40 days, although there is no provision for Parliament to modify the proposed Order, which will come into law in May 2017 unless Parliament objects. Although Whiteley is to be removed from the Southern Parishes Division and put into the Meon Valley Division I am delighted to report that Wickham, Knowle, Boarhunt, Southwick and Denmead will remain in the Division, whilst Newtown and Soberton will be welcome additions.

Boundary Commission - Constituencies

The Boundary Commission for England has published its Initial Proposals for new Parliamentary constituency boundaries for the South East Region. A 12 week consultation period will follow and accordingly, relevant documents including maps have been left for public inspection in the City Council’s Customer Service Centre. The Meon Valley constituency (which includes part of Winchester District) is to be abolished so we will be losing our MP George Hollingbery. Instead, Denmead and all of the Southern Parishes division, with the exception of Whiteley, are to be placed into the Winchester Constituency, where the current MP is Steve Brine. Whiteley is to be placed in the Fareham constituency.

Armed Forces Support

Hampshire County Council’s commitment to the Armed Forces as a local authority and employer has been recognised with a Gold Award within the MOD Employer Recognition Scheme. The County Council was one of the first local authorities to sign the Armed Forces Covenant and establish a strategic Civilian Military Partnership to ensure those who serve or have served, and their families, are treated fairly.

The local authority employs a number of ex service personnel and reservists from the Royal Navy, British Army and Royal Air Force, and has been supporting the armed forces communities in the county for many years, which is among the largest in the country with over 60,000 veterans, 20,000 serving personnel, 1,200 reservists and 4,000 civilians employed by the MOD.

A STEP Forward

Young people who are not in education, employment or training, and are not sure what to do next, can now access tailored support to help them find their way forward through a new service called STEP – Solent Traineeships, Engagement and Participation. STEP includes a new offer of 'Enhanced Traineeships' providing young people with valuable work experience placements and support with maths and English, as a stepping stone into full apprenticeships. Anyone who progresses to a traineeship will receive dedicated 1-to-1 support throughout their placement and may receive a bursary depending on personal circumstances.

The programme is available from now until the end of March 2018. It is funded by the European Social Fund, through the Solent Local Enterprise Partnership (LEP). It will be delivered by a partnership including local councils and the Wheatsheaf Trust, led by Hampshire County Council.

To be eligible for the scheme, young people must be aged 15 to 24 years, legally resident and able to work in the UK or EU, and not in education, employment or training. To take part in STEP, or to find out more information, please email hampshire.futures@hants.gov.uk or call 01962 846193 or visit the web site at <http://www3.hants.gov.uk/yourfuture/youthsupport-careers/youth-careers-help-guide.htm>

Come in from the Cold

The County Council has just awarded £42,000 for the Hitting the Cold Spots project, which provides assistance with heating bills, system repairs or replacements. The project has been running for five years, with around 30% of people who have benefitted from the scheme, so far, living in rural areas. This funding is in addition to £337,000 secured from the Department for Energy and Climate Change to deliver first time central heating into the properties of vulnerable older people and families

The Hitting the Cold Spots Team can help people with:

- a home visit from a Hitting the Cold Spots adviser offering practical support and advice
- support with alternative heating measures (electric oil filled radiators) if you are without heating
- access to funding where available for boiler repairs and replacements
- access to funding for first time central heating
- access to small grant support to help cope with winter fuel emergencies
- boiler repairs and replacements, through trusted 'Buy With Confidence' contractors
- eligibility check for grants, discounts and local energy efficiency schemes

For more information and advice to tackle winter fuel poverty, visit Hitting the Cold Spots at <http://www3.hants.gov.uk/cold-spots> or call the advice line on 0800 804 8601.

Cost of Obesity

Did you know that almost 7 in 10 of Hampshire adults are overweight or obese and the cost to the NHS in Hampshire in managing diseases related to obesity is estimated at almost £340 million per year! That is why, in my HCC role as Cabinet Member for Health and Public Health I have commissioned a new self-referral service with Weight Watchers for people aged 18 years and over. If you are a resident in the administrative county of Hampshire, or are registered with a Hampshire GP and have a Body Mass Index [BMI] of 30+, or don't know what your BMI is but think you might qualify for this free service, call 0345 602 7068. People who qualify will be offered a free tailored service and will aim to lose not less than 5% of their body weight.

Grant for Denmead Community Centre

In the past two years HCC has awarded 34 capital fund grants collectively worth £485,000 for community buildings, and 79 grants collectively worth £163,000 for cultural and community activities throughout the county. Denmead Community Association has just been awarded £12,240 towards refurbishing the main kitchen in the Centre, which was originally installed in the 1970s. Work is planned to take place in

November 2016. The organisation has committed £2,243 of its own funds to the project and has secured £10,000 from Big Lottery Awards for All.

Patricia Stallard
County Councillor for Winchester Southern Parishes
[Denmead, Boarhunt, Southwick, Wickham, Knowle, Whiteley]

pgstallard@aol.com 02392 251484