



## PARISH COUNCIL OF DENMEAD

MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 30 NOVEMBER 2016 IN THE DENMEAD COMMUNITY CENTRE, OLD SCHOOL, SCHOOL LANE, DENMEAD COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr I Brown	(P)	Cllr C Hargreaves	(P)
	Cllr F Hull	(P)	Cllr A Huntington	(P)
	Cllr H Jackson	(P)	Cllr N Lander-Brinkley	(P)
	Cllr P Langford-Smith	(P)	Cllr S Nienaltowski	(P)
	Cllr N Rusbridger	(P)	Cllr K Scholey	(P)
	Cllr G West		Cllr M Willoughby	

Also present: District Councillors Mike Read and Caroline Brook. Three members of the public and Mr Tony Daniells, Clerk to the Council.

### 074/17C Election of Chairman

Prior to the election of a new Chairman, Cllr Langford-Smith referred to Standing Order 21(SO21) relating to canvassing by Councillors. She read out the advice received from HALC. Cllr Rusbridger advised that SO31 allowed for the suspension of Standing Orders. **It was unanimously RESOLVED that SO21 was suspended to allow the election of a Chairman and that the Clerk should review Standing Orders.**

Cllr Langford-Smith invited nominations for the Chairman of the Council.

Cllr Langford-Smith was proposed by Cllr Nienaltowski and seconded by Cllr Huntington. There were no other nominations. A vote was taken by a show of hands.

**It was RESOLVED by a majority that Cllr Paula Langford-Smith be elected as Chairman of the Parish Council for the remainder of the municipal year 2016/2017.**

Cllr Langford-Smith remained in the chair.

Declaration of Acceptance of Office:- Cllr Langford-Smith signed the Declaration of Acceptance of the Office of Chairman which was also signed by the Clerk to the Council (SO.2e).

### 075/17C Election of a Vice Chairman

Cllr Langford-Smith invited nominations for the Vice-Chairman of the Council.

Cllr Langford-Smith proposed Cllr Huntington and this was seconded by Cllr Nienaltowski. Cllr Huntington confirmed she was willing to serve and members were asked to vote by a show of hands.

**It was unanimously RESOLVED that Cllr Huntington be elected as Vice-Chairman of the Parish Council for the remainder of the municipal year 2016/2017.**

076/17C Apologies Apologies were received from Cllrs West and Willoughby.

077/17C Declarations of Interest Cllr Langford-Smith and Brown declared a personal and prejudicial interest in agenda item 17(a) as Cllr Langford-Smith would be in receipt of payment submitted for approval.

078/17C Minutes of the previous Meetings: The Minutes of the Council Meeting held on the 19 October 2016 and the minutes of the Extraordinary Council meeting held on 2 November 2016 were submitted for approval. **It was unanimously RESOLVED that these Minutes be accepted as an accurate record and were duly signed by the Chairman.**

079/17C Public Participation (S.O 1 (d)): At 7.37 pm the meeting recessed into open forum to allow questions and comments from members of the public. The meeting re-convened at 7.38pm. The meeting recessed into open forum on one further occasion to allow a specific question to be asked about the timetable for the Review of the DYP Partnership Agreement.

### **080/17C County and District Councillors Reports**

- (a) Apologies were received from C/C Stallard. Her written report is appended to these minutes. The Chairman verbally summarised key points from her report.
- (b) Apologies were received from D/C Stallard. D/C Brook advised of a grant available to help in emergencies and fund the hire of a generator and radios. D/C Read gave an update on devolution. WCC were receiving an increasing number of planning applications and more of these were being referred to Committee. LPP2 was due to be adopted in March 2017 but as this was a rolling process, WCC were already preparing to review the document. He further added that the new CE started in January. WCC were progressing nine major planning applications. The X9 bus service would change in January.  
Cllr Langford-Smith was concerned that once the X9 bus service was discontinued, there would be no direct bus from Denmead into the QA Hospital.

### **081/17C Correspondence**

- (a) WDALC: Invitations to nominate a Councillor to attend the Queens Garden Party in June 2017. **It was unanimously RESOLVED to nominate Cllr Langford-Smith to attend the Queens Garden Party in 2017 as an approved duty.**
- (b) HALC: The November e-update has been circulated to all Councillors. Councillors would monitor grant funding to see if any would be appropriate for use in Denmead. **NOTED.**
- (c) WCC Budget Consultation and Devolution Update: An invitation has been received for the Chairman to attend the WCC Budget Briefing for 2017/18 on 7 December 2016 in Winchester. **It was unanimously RESOLVED that the Chairman would attend as an approved duty.**
- (d) Introduction to Time Banking: To receive an invitation to a presentation on an introduction to Timebanking in Waterlooville on 12 December 2016. Cllr Nienaltowski was aware of this initiative running in Portsmouth and was in favour of it. **It was unanimously RESOLVED that Cllrs Hull and Huntington would attend as an approved duty.**

The Chairman took agenda item 9(c) as the next item of business as a member of the public was in attendance to hear the discussion on this item

### **082/17C Village Matters**

- (a) Dementia Friendly Denmead: In a memo, previously circulated, Cllr Nienaltowski was asking Council for their support to allow him to look into what was needed for Denmead to become dementia friendly. He had spoken with Chris Roby of the Wellington Way care home, and others in the village who ran activities for people with dementia. This was an HCC initiative to allow communities to be more understanding and supportive of those with dementia. Cllr Hargreaves offered to assist. D/C Brook was also happy to champion this cause. **It was AGREED by a majority that Cllrs Nienaltowski and Hargreaves look at what was involved and report back with a recommendation to a future meeting of Council.**
- (b) West of Waterlooville: Cllr Lander-Brinkley spoke on this item. He referred to the last meeting of the West of Waterlooville Advisory Group where it was reported that the residents group was now functioning well. The last meeting was attended by over 50 residents. A community building would soon be provided which could provide the focus for more residents to get involved in administering their area. The building would need planning permission due to its size, and Southwick and Widley PC were willing to take ownership of the lease and to form a management committee to oversee the running of the facility. WCC had agreed that as the Boundary Review did not change the boundaries in the area, a Community Governance Review could start. Cllr Lander-Brinkley would look to take this to a residents meeting to progress the steps needed to form a new parish council. **NOTED.**
- (c) Town Centre Manager: The Market Towns Development Office had submitted a written report which had been previously circulated. Cllr Nienaltowski added to the report. The breakfast meetings of the Business Forum were the most popular and some retailers had now taken on organising meetings with the next meeting in January already planned. Cllr Nienaltowski noted that the budget for the year 2017/18 was still at the draft level and did not allow expansion of activity. Cllr Lander-Brinkley asked the Clerk to ascertain the position with the loyalty cards and if the existing scheme was still active. **NOTED.**

- (d) Parliamentary Constituency Review: The Clerk introduced this item and referred to the recommendation to allow two Parliamentary Constituencies in the Isle of Wight and reduce Hampshire from 18 to 17. The Meon Valley Constituency would disappear and Denmead would be absorbed into the Winchester Constituency. Councillors remembered that this was how it used to be before the Meon Valley Constituency was formed. Councillors agreed that no comment from this Council was required. **It was unanimously RESOLVED to make no comment on the recommendations for Parliamentary Constituency changes in Hampshire.**  
Cllr Lander-Brinkley declared a personal interest as he was involved in the administration of the Meon Valley Constituency.

**083/17C Community Energy Funding for Parish Councils**

A paper had been previously circulated which advised that parish councils were eligible to apply for grant funding to assess the feasibility of local renewable energy supplies which would benefit the local community. The Council had no plans for renewable energy which could be used as the basis for a grant application. **It was AGREED that Cllr Huntington would look further into this opportunity.**

**084/17C HALC AGM**

Cllrs Langford-Smith and Rusbridger had attended the AGM and summarised the meeting in a report which had been previously circulated. Cllr Langford-Smith verbally summarised the meeting from the report. Of interest from the meeting were the experiences of Wickham and Whiteley Parishes in attracting residents to their APA with involvement from the youth of those Parishes. The Clerk was asked to contact their Clerk to learn from their experiences. Crowdfunding may also be an avenue to explore in funding other initiatives in Denmead. Cllr Huntington was interested in attending the Social Media training in January and the Clerk would follow up on this. **NOTED**

**085/17C Annual Parish Assembly 2017**

The last item morphed into this item with Councillors discussing ways to get residents interested in becoming a Councillor and in attending the APA. Marketing of the APA should be more dynamic and incorporate the use of technology. Residents were unaware that the APA was a meeting for them. Past APA meetings had been better attended when the agenda included items that were of relevance at the time. DPC should promote what it does but this should be presented in a light hearted and entertaining way. The option of combining the Youth Awards with the APA was suggested but this had not worked before. Another suggestion was to distribute a flyer at the Christmas Festival. Cllr Nienaltowski agreed to take the lead in looking at options to promote the APA and Cllrs Huntington and Rusbridger offered to be involved to assist. Their findings would be brought back to Council for discussion. **NOTED.**

**086/17C Meeting Schedule 2017**

The 2017 Schedule of Meetings (previously circulated) have been reviewed by FA&P and recommended to Full Council. The Clerk advised that following the last WoWAG meeting, dates for these meetings would change. The Clerk would amend the schedule and republish. **It was unanimously RESOLVED that the Schedule of Meetings for 2017 be accepted.**

**087/17C Denmead Scene**

Issue 130: This issue had been printed and was being distributed. **NOTED.**

**088/17C Illegal Encampment Policy**

The policy for dealing with illegal encampments had been updated by the Clerk. He explained that when dealing with travellers, there were two options open to Council. The Policy reflected these options. Cllr Brown asked that the fencing at Harvest Field was repaired and the Clerk explained that materials were available and he was waiting for the contractor to schedule this into his programme. **It was unanimously RESOLVED to adopt the policy of dealing with illegal encampments.**

**089/17C Election of a Chairman for the Amenities Committee**

The Chairman invited nominations and Cllr Brown proposed Cllr Nienaltowski, which was seconded by Cllr Huntington. **It was unanimously RESOLVED that Cllr Nienaltowski be elected as Chairman of the Amenities Committee for the remainder of the municipal year 2016/2017.**

**090/17C Financial**

- (a) Orders for Payment (S.O.19): **It was unanimously RESOLVED by those voting that the payments detailed on the Orders for Payment (list 11) should be APPROVED in the sum of £60,749.15 including VAT and that receipts of £2,397.50 are noted. Further payments of £17,806.69 (including VAT) made since the last orders of payment were RATIFIED.**
- (b) 2017/2018 Budget: The Clerk asked for any changes to the draft budget for 2017/18 pending receipt of the tax base and any grant from WCC prior to confirming the budget and the Precept. Cllr Hargreaves would contact the Junior School to discuss their grant requirement. No changes were required at this time. **NOTED.**
- (c) Term Account Clydesdale Bank: **It was unanimously RESOLVED to reinvest a maturing term deposit of play equipment reserves for a further 12 month period Clydesdale Bank.**

**091/17C Youth Provision**

- (a) The minutes of the Youth Provision Working Party meeting held on 8 November 2016 were received. The minute at 080/16YPWP was challenged as being factually incorrect. Some considered that it should be removed until Mr Hull had verified the accuracy, and others thought it should be corrected when these minutes were presented for approval at the next meeting of the Working Party. The Clerk advised that he wished Council to be kept informed on matters related to youth provision and asked that minutes were presented to Council in good time. **NOTED.**
- (b) Cllr Hull reported that the revised Child Protection Policy should have been presented to Council at this meeting. The Clerk replied that he had read the minutes differently and it would be included on the agenda for the next Council meeting.  
Cllr Hull further reported that the Seniors Tea Party was to be held on 19 December. The Wednesday Youth Staff were pressured due to a staff shortage. Cllr Hull asked that the lock on the hall door be reversed. **NOTED.**
- (c) Review of DYP Partnership Agreement: Cllr Nienaltowski introduced this item and referred to his document which scoped the review. Once agreed by Council, the document would be sent to the other two parties in the Agreement for approval. Findings would only be fed back to the three parties in the Agreement. He summarised the qualities of himself and Cllr Hargreaves which allowed them to lead the Review. Cllr Nienaltowski then summarised the process and timings to be used. It was asked that S5 be amended to add 'from Denmead' to bullet point 2 and the document should refer to children and young people. It was asked if the timetable was realistic and Cllr Nienaltowski replied that he believed it was.  
The Chairman opened the meeting to the public to allow Mr Hull to advise that the timetable may not be met as DENSaT would have to consult with its Trustees. He advised that DENSaT was now registered as a charity.  
Cllr Lander-Brinkley welcomed open discussion on this matter rather than under exempt business. Any service should be reviewed periodically, but he questioned the reason for this review when there had been no complaints with the service. He did not understand the aim of the review. Cllr Lander-Brinkley was concerned that staff had not been replaced and this was putting the youth service in jeopardy. He further added that others should have been included in drafting the scope and that there were omissions and inaccuracies in the document. The document was flawed and he would be happy to help re-draft it. The Chairman replied that a new member of staff had been recruited and Cllr Hull was appalled that this had been done without reference to the organiser of the youth nights. The Chairman advised that Cllr Lander-Brinkley wasn't present at the meeting of Council where it was resolved that Cllrs Nienaltowski and Hargreaves would lead the review and also that she had spoken to the Youth Leader employed by DPC prior to interviewing the candidate.  
**It was RESOLVED by a majority that the Review document should be approved and sent to the other parties in the DYP Agreement.**

**092/17C** **To receive the Minutes, Reports, Recommendations and Resolutions from the meetings listed below:-** *Note: In accordance with S.O.9(c) the only Minutes to be received by Council are those that have been approved by the said committee.*

**It was unanimously RESOLVED to accept the Minutes, Reports, Recommendations and Resolutions of the following committee meetings:-**

- (a) Amenities Committee – Minutes 21 September 2016
- (b) Finance, Administration & Personnel Committee – 28 September 2016
- (c) Highways & General Purposes Committee – Minutes 12 October 2016
- (d) Planning Committee – Minutes 14 September 2016 and 6 & 26 October 2016
- (e) Youth Provision Working Party – Minutes 20 September 2016.

**093/17C** **Parish Representation on other bodies and organisations**

- (a) Church: No representative. It was reported that a new vicar, Rev Emma Racklyeft, would be ordained in January 2017.
- (b) Denmead Community Association: The next meeting of the DCA Management Committee would be held on 8 December. Cllr Langford-Smith would try to attend.
- (c) Winchester District Association of Local Councils: Cllr Lander-Brinkley reported that the AGM of WDALC would be held on 8 December.  
The Chairman asked Cllr Lander-Brinkley to outline what was involved in membership of the WDALC Executive Board and he replied that the Board met to discuss issues raised by Winchester parishes. **It was RESOLVED by a majority that Cllr Lander-Brinkley be nominated as a member of the WDALC Executive Board.**
- (d) Hambledon and Denmead Welfare & Educational Trust: Richard Hallett had provided a report and the Chairman gave a verbal summary of this. A generous donation had been made to the Trust by the Denmead Cycle Ride.

There being no further business, the Chairman declared the meeting closed at 9.10pm

The next scheduled Council Meeting is on Wednesday 11 January 2017

**PUBLIC SESSION**  
**Full Council – 30 November 2016**

3 members of the public present

Mr Hull, Chairman of Denmead Swings and Things, was concerned that he had not received a copy of the scope of the review of the DYP Agreement. The aims of the review had not been discussed with other members of the Partnership and he considered the scope should have included the reasons for the review. He also considered that the scoping document went into too much detail and his opinion was that this was unusual. He was disappointed that his emails had not been acknowledged or replied to.

Cllr Nienaltowski responded that the review document would be sent to other parties in the Partnership when it had been approved by Council and this should be sent out on 1 December.

D/C Mike Read advised Council that the representatives from the Twinning Association who would work with Council to look at the provision of a Boule Court would be chosen at their meeting in January 2017.

## **Cutting Carbon Emissions**

More energy efficient buildings and street lights have helped Hampshire County Council cut its carbon emissions by more than a third - and saved almost £3 million for Hampshire taxpayers. In just six years HCC has cut emissions from 54,200 tonnes in 2010 to 34,813 tonnes this year. We are now accelerating towards our 2025 target of cutting our emissions to 32,500 tonnes. These latest figures show that the County Council has cut its carbon emissions by 35.8% compared with 2010 figures, and is on track to reach its 40% savings target by 2025 with the ultimate aim of being carbon neutral by 2050

Alongside energy saving habits adopted by County Council staff and pupils in Hampshire's 500 plus schools, maintenance improvements such as re-roofing projects and boiler and lighting replacements in schools and office buildings, have contributed substantially to the saving. The successful installation of 23 Solar Photovoltaic systems across the County Council's corporate buildings is now delivering efficiency savings of £45,000 per year, and generating 450,000kWh of power annually. A major programme of street lighting replacement has also contributed strongly to the reductions, by using more energy efficient lamps, reducing burning hours and dimming lights.

## **Housing**

Hampshire County Council is to go ahead with phase one of a £24 million two-year investment programme to develop around 100 assisted living units for people with learning and physical disabilities. Phase one of the scheme, with a financial commitment of £14.6 million, will create five developments, providing accommodation in one bedroom or studio flats with supporting communal spaces for staff and group activities, for 63 people with learning disabilities and/or physical disabilities currently receiving adult social care support. The County Council will own the schemes and work in partnership with a Registered Social Landlord to run the buildings. The County Council will procure 24/7 care and support to meet the needs of the residents within each development. Phase Two of the scheme is expected to involve the development of two or three further schemes comprising 30-35 housing units, by March 2019.

## **Flooding**

Hampshire County Council's highways teams are all set for the winter weather this year combining tried and tested methods with new technology. Heavy, intense rainfall can result in localised flooding, and keeping the water off Hampshire's 5,300 miles of road surfaces is at the forefront of highways work throughout the winter. This year, HCC engineers are trialling some new sensors in roadside gullies on some sections of roads in Hampshire. These sensors automatically provide data on key factors which affect flooding on the roads, such as silt and water levels in the gullies, and combine this information with weather forecasts. In this way, an inventory of each gully can be established which will show when and where HCC need to direct resources. HCC has installed 25 sensors in known 'high risk' gullies and are currently collecting information at these sites. If these sensors work as well as expected it could lead to a radically different approach in Hampshire and elsewhere.

As well as the new sensors, a new fleet of gully emptiers have been included in the highways network to ensure drains and gullies are ready for the winter weather. These machines have automatic gearboxes to prolong their life, can suck silt from up to 30m deep and jet 100m long pipelines.

The work of the new gully fleet compliments the cycle of inspections, clearing and maintenance work which is carried out on Hampshire's 60,000 gullies and 4,600 catchpits throughout the year, as well as continual structural improvements to the drainage system. As well as gullies in the roadsides, ditches on private land also need to be clear for water to run off the roads, particularly during periods of heavy and intense rainfall, and HCC is asking all residents to make sure ditches on their land are clear of leaves, vegetation and other debris to help prevent localised flooding after heavy rainfall.

## **Fridges and Freezers**

You may have been aware that for the past few weeks Household Waste Recycling Centres (HWRCs) in Hampshire were not accepting fridges or freezers for disposal. This was due to a nationwide issue with the collection, storage and treatment of fridges, freezers and similar cooling equipment. The County Council provides a collection point only for the scheme provided by the manufacturers and regulated by the Government. However, central Government has now resolved the issue it had with disposal agencies and HWRCs are again accepting fridges and freezers to store for onward collection and disposal.

## **Household Waste Recycling Centres [HWRCs]**

Earlier this year Hampshire County Council took the decision to reduce the daily operating hours of HWRCs by two hours per day and to close all sites on a Thursday from 1<sup>st</sup> January 2017. They also approved a charging regime for non-household and trade waste, as from 1<sup>st</sup> October 2016. These decisions were made in the context of achieving operational savings and made following public consultation held from March to May 2016. However, because of uncertainty created by recent Government intervention regarding the charging regimes being introduced by local authorities across the country, the County Council has decided that the reduced opening hours will not now start until 1<sup>st</sup> October 2017 as this will give a longer period in which to better establish the potential pattern of demand and the impact of accepting trade waste at HWRCs, which it is hoped, will reduce fly tipping.

## **Public Consultation - Community Involvement (Planning)**

The County Council are carrying out a public consultation, which commenced 7<sup>th</sup> November and will run until 19<sup>th</sup> December 2016, on proposed revisions to the Hampshire Statement of Community Involvement [SCI]. The SCI is a statement of policy for involving local communities, consultees and interested parties in matters relating to minerals, waste and County Council planning within their local area. It relates specifically to the County Council's planning responsibilities. The draft SCI and a response form for comments is available to view and download on the Strategic Planning webpages: [www3.hants.gov.uk/mineralsandwaste/sciconsultation2016](http://www3.hants.gov.uk/mineralsandwaste/sciconsultation2016). The draft SCI can be also viewed electronically at all of Hampshire's libraries.

## **Free Bus Pass**

Nearly 2,500 young people with disabilities are now using a concessionary bus pass from Hampshire County Council which allows them free bus travel at any time on journeys in Hampshire. The County Council is hoping more young people will apply for a disabled person's bus pass, and has been working with schools across the county to promote the scheme. The pass enables free travel on local bus journeys which start in Hampshire and between 9:30am and 11pm Monday to Friday and at any time during the weekend in the rest of England. Companion passes are also available, depending on the needs of the person applying. More information on who is eligible and how to apply for a bus pass online is available at: [www.hants.gov.uk/concessionary-travel](http://www.hants.gov.uk/concessionary-travel)

And finally, and perhaps a little prematurely, I should like to wish everyone a very Happy Christmas and a Peaceful New Year.

Patricia Stallard  
County Councillor for Winchester Southern Parishes  
[Denmead, Boarhunt, Southwick, Wickham, Knowle, Whiteley]

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