



PARISH COUNCIL OF DENMEAD

MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 6
APRIL 2016 IN THE DENMEAD COMMUNITY CENTRE, OLD SCHOOL,
SCHOOL LANE, DENMEAD COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr K Andreoli (Chairman)	(P)	Cllr I Brown	(P)
	Cllr C Hargreaves	(P)	Cllr F Hull	(P)
	Cllr A Huntington	(P)	Cllr H Jackson	(P)
	Cllr N Lander-Brinkley		Cllr P Langford-Smith	(P)
	Cllr S Nienaltowski	(P)	Cllr N Rusbridger	(P)
	Cllr K Scholey		Cllr G West	(P)
	Cllr M Willoughby			

Also present: Two members of the public and District Councillor Mike Read. Also present was Mr Tony Daniells, Clerk to the Council.

115/16C Apologies Apologies were received from Cllrs Lander-Brinkley, Scholey and Willoughby.

116/16C Declarations of Interest There were no Declarations of Interest made at this time.

117/16C Minutes of the previous Meetings: The Minutes of the Council Meeting held on the 24 February 2016 were submitted for approval. It was **unanimously RESOLVED** that the Minutes be accepted as an accurate record and were duly signed by the Chairman.

118/16C Public Participation (S.O 1 (d)): The meeting was adjourned at 7.33pm to allow a member of the public to address Council. The meeting reconvened at 7.57pm.

119/16C County and District Councillors Reports

- (a) Apologies for absence were received from C/C Stallard. There was no report to receive.
- (b) Apologies for absence were received from D/Cllrs Phillips and Stallard. D/Cllr Read submitted a written report which was tabled at the meeting. He added to his report by verbally summarising the position with the two Devolution bids affecting Hampshire. **NOTED.**

120/16C Correspondence

- (a) HALC e-update: The March update has been circulated to all Councillors. There were no matters arising from this update. **NOTED.**
- (b) WCC Community Strategy Review: It was **AGREED** that the Clerk would review the Strategy and respond as necessary.

121/16C Village Matters

- (a) West of Waterlooville: The Chairman gave a brief update on matters relating to the West of Waterlooville. He took his input from the recent West of Waterlooville Advisory Group meeting and the report submitted by D/C Read. He reported that a temporary route to Berewood School was being put in place until the link bridge was installed later this year. The Community Arts Programme was progressing with more acorns being planted by the schoolchildren. **NOTED.**
- (b) Town Centre Development Manager: The Chairman reported that the Chicken Run was a great success, with over 150 children participating. The Annual Litter Pick would take place on Sunday 10 April and the next Business Forum was planned for Friday 15 April. **NOTED.**
- (c) First Aid Training: The Clerk reported the costs of different types of training. A grant of £140 had been received towards providing training. It was suggested that those residents who attend training then champion the information to other residents. The preference was for a short, sharp training course limited to one evening. It was **unanimously RESOLVED** that the training would cover Defibrillator use and CPR at a cost of £150 for 12 participants.

122/16C **Denmead Scene**

- (a) Issue 127: This issue had now been distributed. The subject of distribution had been raised during Council strategy discussions. **NOTED.**
- (b) Issue 128: The Clerk asked for input for this issue to reach him by 29 April. Cllr Huntington would write an article on the interaction between drivers, horse riders and cyclists and Cllr Nienaltowski would inform residents of the Council's strategy discussions. Cllr Jackson offered to provide better quality photos if required. The number of copies printed would be referred to FA&P to consider an increase in the print run. **NOTED**

123/16C **Southern Parishes Meeting** The notes of a meeting of the Southern Parishes held on 4 April were tabled at the meeting. Cllr Langford-Smith advised Council that the Police would attend the next meeting, and referred to the minibus scheme in the other parishes. The Clerk gave an update on a Q&A session with Cllr Mike Evans who was the Chairman of the Winchester District Association of Local Councils. Questions to Cllr Evans covered topics such as devolution, the relationship between NALC and HALC and boundary changes. **NOTED.**

124/16C **Annual Parish Assembly**

- (a) The APA was held on 15 March 2016. The Chairman thanked Cllrs Hull and Rusbridger and the youth for preparing and serving the refreshments. Lessons learnt from this Assembly and to be considered when planning the Assembly in 2017 were
- Bring the subject to Council 6 months prior to the meeting to agree a theme and allow time to arrange any speakers.
 - To attract more residents to attend the meeting by increasing the publicity
 - Thank the youth at the start of the meeting
- It was AGREED that these lessons learnt would be taken into account in planning future Assemblies.**

125/16C **Council Strategy**

- (a) Council had met to discuss a strategy of what it wants to achieve to take it to the end of its ordinary term to 2019. Cllr Langford-Smith was thanked for her work in facilitating this meeting. She considered a further meeting was required to finalise the 'what and how' for the strategy. Cllr Langford-Smith would circulate some dates for this next meeting. The Chairman considered that this would now be in June. **NOTED.**

126/16C **Media Policy:** An update to the Media Policy had been prepared and circulated to all Councillors. In the discussions, Councillors considered the use of social media, comments and views during planning visits and if the Denmead Scene should be included in this Policy. Cllr Langford-Smith reminded Council that the Policy was for handling communications with the Media. It was agreed to remove the last column in the table on page 3. **After making this change, it was unanimously RESOLVED to adopt the Media Policy as written.**

127/16C **HALC Conference:** Cllrs Hargreaves and Langford-Smith, who attended the Conference on 9 March 2016, gave a short summary of the elective sessions attended by them. Cllr Hargreaves attended the sessions titled 'Fracking Do We need Shale Gas' and 'Planning Applications from the Gypsy & Traveller Community' with Cllr Langford-Smith attending sessions titled 'Landscape Watch' and 'Supporting Councils with better Policy'. There were no matters arising and their reports were **NOTED.**

128/16C **Devolution:** Cllrs Hargreaves and Rusbridger attended a workshop on Devolution on 1 March 2016. Cllr Hargreaves referred to a report from C/C Stallard at the recent APA and considered this summed up the position. Cllr Nienaltowski also gave an update based on a meeting he had attended with Cllr Donna Jones, the Leader of Portsmouth City Council. The reports were **NOTED.**

129/16C **Landscape Working Party Terms of Reference:** Councillors discussed the differences between a Working Party and a Sub-Committee. **It was unanimously RESOLVED that the Landscape Working Party's Terms of Reference were that of a Working Party.**

130/16C Financial

- (a) Orders for Payment (S.O.19): **It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 17) should be APPROVED in the sum of £9,148.14 including VAT and that receipts of £544.00 are noted. Further payments of £12,122.42 (including VAT) made since the last orders of payment were RATIFIED.**
- (b) 2015/16 Underspend: The RFO had proposed that some underspend was earmarked for specific purposes as identified in her financial sheet. This related to salary underspend and Audit Fees and Election Expenses. **It was unanimously RESOLVED that these identified underspends be earmarked to Sage code 3011 and that other underspends in the Admin budget were used to offset the Truck replacement in Sage code 6053.**
- (c) New Bank Account: The Chairman had discussed with the RFO her wishes to retain an account with a local bank once the Lloyds Branch in Denmead closed. An option was to open an account with the Co-operative Bank who allowed counter transactions with the local post office. **It was unanimously RESOLVED to open an account with the Co-operative Bank.**

131/16C To receive the Minutes, Reports, Recommendations and Resolutions from the meetings listed below:- *Note: In accordance with S.O.9(c) the only Minutes to be received by Council are those that have been approved by the said committee.*

It was unanimously RESOLVED to accept the Minutes, Reports, Recommendations and Resolutions of the following committee meetings:-

- (a) Amenities Committee – Minutes 20 January 2016
- (b) Finance, Administration & Personnel Committee – Minutes 3 February 2016
- (c) Highways & General Purposes Committee – Minutes 10 February 2016
- (d) Planning Committee – Minutes 17 February & 9 March 2016
- (e) Youth Provision Working Party – None to receive

132/16C Parish Representation on other bodies and organisations

- (a) Church: No representative.
- (b) Denmead Community Association: Cllr Andreoli reported that the next meeting of the DCA was 14 April. The Clerk reported that the photocopier was now being shared between the Council and the Community Centre.
- (c) Winchester District Association of Local Councils: Cllr Lander-Brinkley. No report to receive.
- (d) Hambledon and Denmead Welfare & Educational Trust: Richard Hallett. No report to receive.
- (e) Youth Partnership: Cllr Hull No report to receive.

133/16C Any other report which the Chairman deems urgent – NO DECISIONS can be made.

- (a) Cllr Hull offered to drive new Councillors to view the outer boundaries of the Parish. Cllr Nienaltowski also advised that as a new Councillor, he also found the tour of the Pavilion very useful.

There being no further business, the Chairman declared the meeting closed at 9.40pm

The next scheduled Council Meeting is the Annual Council Meeting on Wednesday 18 May 2016

PUBLIC SESSION
Full Council – 6 April 2016

2 members of the public present

Ms Caine enquired about the Council's process for dealing with complaints. She had made a complaint but had yet to receive a response. She also enquired if the Council had a Complaints Policy.

The Chairman and Councillors responded that they were reviewing Policies. The Chairman had been made aware of her complaint. He would respond when he had been able to talk with the Councillor concerned.

D/C Mike Read asked about the location of dog bins in Ashling Park Road as he had received complaints about dog fouling in the vicinity. The Clerk replied with the location of the bins and that WCC Animal Welfare Officers were aware of the problem.