



PARISH COUNCIL OF DENMEAD

MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 29 JUNE 2016 IN THE DENMEAD COMMUNITY CENTRE, OLD SCHOOL, SCHOOL LANE, DENMEAD COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr K Andreoli (Chairman)	(P)	Cllr I Brown	(P)
	Cllr C Hargreaves	(P)	Cllr F Hull	(P)
	Cllr A Huntington	(P)	Cllr H Jackson	(P)
	Cllr N Lander-Brinkley	(P)	Cllr P Langford-Smith	(P)
	Cllr S Nienaltowski		Cllr N Rusbridger	
	Cllr K Scholey		Cllr G West	
	Cllr M Willoughby	(P)		

Also present: Two members of the public and District Councillor Mike Read. Also present was Mr Tony Daniells, Clerk to the Council.

018/17C Apologies Apologies were received from Cllrs Nienaltowski, Rusbridger, Scholey and West.

019/17C Declarations of Interest Cllrs Brown and Langford-Smith declared a personal and prejudicial interest in agenda item 11(a) Orders for Payment, as Cllr Langford-Smith was included as a payee being considered.

020/17C Minutes of the previous Meetings: The Minutes of the Annual Council Meeting held on the 18 May 2016 were submitted for approval. **It was unanimously RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**

021/17C Minutes of the previous Meetings: The Minutes of the Finance, Administration & Personnel Committee Meeting held on the 27 April 2016 were submitted for approval. On the arrival of Cllr Hull, Council returned to this item. **It was unanimously RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**

022/17C Public Participation (S.O 1 (d)): The meeting was adjourned at 7.34pm to allow a member of the public to address Council. The meeting reconvened at 7.36pm.

At 7.35pm, Cllr Hull joined the meeting at the close of the Public Session and apologised for her lateness in arrival.

023/17C County and District Councillors Reports

(a) Apologies for absence were received from C/C Stallard. She had submitted a written report which had been previously circulated. Council thanked C/C Stallard for her report.

Cllr Hargreaves asked about a response to a consultation on how HCC funded adult social care. **It was AGREED that the Clerk would enquire about the consultation and that Cllr Hargreaves would draft a reply. It was also asked that the Village Agent was made aware of the consultation.**

(b) Apologies for absence were received from D/Cllrs Brook and Stallard. D/Cllr Read apologised for not having had the time to submit a report. His verbal report covered updates on

- A visit to Denmead of the WCC Tree Officer to view an ancient hedge in Great Mead
- LPP2 had been sent for examination and this would be reviewed between 12- 20 July. The planning application for Carpenter's Field would not be considered before the August meeting. It was pointed out that details of the amended application had yet to appear on WCC's website. The appeal for Inhams Farm had been dismissed and the occupants had 12 months to vacate the site although they could yet appeal further under European legislation. In reply to a question, he could not say where any appeal would be heard.
- WCC had agree to fund the land for a new GP Surgery to replace the one at Silver Hill
- A final decision on the Riverside Leisure Centre would be made in July
- The West of Waterlooville Forum had been deferred until September.

The Chairman thanked Cllr Read for his report. He also asked that the Clerk write to County and Ward Councillors to apologise for not inviting them to the Youth Awards evening as this has been an oversight.

The report was **NOTED**.

024/17C Correspondence

- (a) DIS Subscription: This subscription had now expired and renewal costs £90 for one year. Council discussed the relevance of the publication, and although the content had decreased over the past few years, it still gave a valuable insight from NALC on matters affecting local authorities. **It was RESOLVED by a majority to continue with the subscription for another year.**
- (b) Market Towns Development Support Officer: Council received notification from WCC of the appointment of a Support Officer for the Market Towns Officer and this was **NOTED**.
- (c) Community Library Services: Council received a letter from HCC dated 10 June 2016 regarding support to the Library Service as a result of the Library Strategy to 2020. The Clerk considered that the Parish Council could be a conduit to enabling a local library service to be established using local voluntary groups. Council considered taking advantage of the training offered by HCC and holding a session in the village to raise awareness and explain how to use the e-resources available from the library service. The Village Agent should be invited to attend. The Chairman would also raise the option of expanding the lending library at the Old School with the DCA at their next meeting. **NOTED**.
- (d) HALC: The HALC AGM was to be held on 22 October 2016 in Hartley Witney. Council normally supported this meeting. **It was unanimously RESOLVED that two Councillors and the Clerk should attend as an approved duty.**
- (e) Letter from M Hull: A letter of complaint had been received from Mr Hull alleging that a tree on Parish Council land had caused damage to the householder's patio. During a discussion on this item, Councillors considered
- If the Council was liable and that the damage would have been apparent for some time and that the Council should have been notified sooner.
 - If the patio could be repaired
 - If the householder should obtain a surveyors report to confirm the damage and also link the damage to the Council's tree with DNA evidence.
 - If a visit was appropriate by two Councillors to gather more information
- It was RESOLVED by a majority to notify the matter to the Council's Insurers and to make the householder aware of this action.**
- (f) Cessation of 145 School Bus Service: Council had been made aware that the 145 School Bus Service was to be discontinued w.e.f. 20th July 2016 as a result of HCC removing funding to subsidise the service. In the ensuing discussion, the following points were raised
- Should the Parish Council have been informed of this sooner
 - This was an important service that took Denmead children to schools in Cowplain and Crookhorn and that Denmead was just inside the distance for all children to qualify for free transport.
 - Some families who did not qualify for free transport may find it a hardship to meet the full costs of public transport.
 - What were the schools doing to address the problem and what were the bus company proposing and the costs of any proposal.
- It was AGREED that further information should be obtained by the Clerk by contacting the schools, Hambledon Parish Council and the bus company and that this information be brought back to the next Council**

025/17C Village Matters

- (a) West of Waterlooville: The Clerk reported that he had delivered the Denmead Scene to all households in the Parish within the MDA. He noted that the development was maturing and had much potential but until the open spaces and roads were adopted, maintenance was being neglected. Cllr Lander-Brinkley agreed that adoption was a key issue but at present the developer was still responsible for this and had not responded to requests for this. The Chairman commented that

Taylor Wimpey did not support the West of Waterlooville Advisory group, whereas Grainger, the other developer, did so. Grainger was looking to have some of their roads completed and adopted early. **NOTED.**

- (b) Town Centre Development Manager: The Clerk gave a verbal update on activity including
- The Village Party held on Friday 24 June. This was a well organised and well attended event and the new issue of the Denmead Business Directory was launched by the businesses at this event
 - The next Business Forum was to be held on 13 July as a lunchtime event at the Old School
 - The Apple Day was to be held in October
 - The Loyalty Card was to be relaunched later in the year

The Chairman advised that some of the budget allocated by DPC had been used on the Village Party and thanked the Market Towns Development Officer for organising such a well-run event. **NOTED.**

- (c) DHS Show: Council considered a presence at the Village Show on Saturday 13 August. This could be used to promote the SpeedWatch scheme and explain the Council's Strategy to residents. Other ideas were to invite the Village Agent to be present, promote Council facilities and show prices, use the Chairperson's Reports from the Annual Parish Report to show achievements from the past year and use the Show to promote the Loyalty Card. A prize would be sponsored by Cllr Huntington and any resident supplying an email address would be eligible to win this. **It was AGREED that a table was booked to allow the Parish Council to have a presence at the Show.**

026/17C Use of the Ashling Pavilion

Council received a letter from Denmead Daycare requesting use of the Ashling Pavilion on a rolling monthly basis until the License Agreement was in place. Council considered that a License Agreement had been drafted and was awaiting acceptance by the Daycare Group. This was incurring unnecessary legal fees and until the agreement was accepted, it would not agree to use of the Pavilion by Denmead Daycare. **It was unanimously RESOLVED that the Clerk reply to the effect that a short term hire would not be allowed and that the License Agreement on the table should be accepted.**

027/17C Denmead Scene

- (a) Issue 128: This issue had been delivered to all households and businesses in Denmead in the village centre. It was considered to be a good edition. Some correspondence had been received as a result of an article relating to dog fouling. **NOTED**
- (b) Issue 129: The Clerk advised that this issue will be delivered at the start of September. The cut off for articles to be included will be end of July. **NOTED.**
- (c) HALC Communications Awards for 2016: Invitations to enter this competition will be expected soon. **It was AGREED to submit Denmead Scene issue 128 and the Denmead Parish Council's website into this competition.**

028/17C Southern Parishes Meeting Cllr Andreoli summarised the discussions during a meeting of the Southern Parishes held on 4 April, attended by himself and Cllr Langford-Smith. The main topic of the meeting was Devolution with a presentation by Cllr Rob Humby. Cllr Langford-Smith added to the report by referring to the finding of a study by Deloitte which gave a summary of the options on Devolution. Cllr Lander-Brinkley summarised a meeting attended by him where John Coughlan, Chief Executive of HCC, had covered the same subject. A consultation on this matter would be held over the summer. All concluded that the final arrangement was still undecided. **NOTED.**

029/17C Financial

- (a) Orders for Payment (S.O.19): **It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 04) should be APPROVED in the sum of £5,620.46 including VAT and that receipts of £4,652.80 are noted. Further payments of £755.27 (including VAT) made since the last orders of payment were RATIFIED.**
- (b) Annual Return - 2015/2016 Accounts:
- i. The Council **NOTED** that the Internal Auditor had completed his review of the accounts and completed his audit report.

- ii. The Chairman asked for approval of the Annual Governance Statement. **The statement was unanimously APPROVED by Council.**
- iii. **Council unanimously APPROVED the Chairman to sign Section 1 of the Annual Return, and the Chairman and Clerk to sign Section 2 and these were duly signed at the meeting.**
- iv. The Audit Report and Risk Assessment were received by Council. The Audit Report and Risk Assessment were **NOTED**.

030/17C To receive the Minutes, Reports, Recommendations and Resolutions from the meetings listed below:- *Note: In accordance with S.O.9(c) the only Minutes to be received by Council are those that have been approved by the said committee.*

It was unanimously RESOLVED to accept the Minutes, Reports, Recommendations and Resolutions of the following committee meetings:-

- (a) Amenities Committee – Minutes 13 April 2016
- (b) Finance, Administration & Personnel Committee – Minutes 27 April 2016
- (c) Highways & General Purposes Committee – Minutes 4 May 2016
- (d) Planning Committee – Minutes 11 May & 1 June 2016
- (e) Youth Provision Working Party – Minutes 8 March 2016

031/17C Parish Representation on other bodies and organisations

- (a) Church: No representative.
- (b) Denmead Community Association: Cllr Andreoli reported that he was unable to attend the last meeting as he was attending a WoWAG meeting on the same evening. The next meeting of the DCA was 7 July. Cllr Lander-Brinkley asked if the notice board at the far entrance could be removed and a new notice board of better quality be sited where it could be viewed by those entering the front entrance.
- (c) Winchester District Association of Local Councils: Cllr Lander-Brinkley had nothing further to add to that already covered in minute 028/17C.
- (d) Hambleton and Denmead Welfare & Educational Trust: Richard Hallett. No report to receive. The Chairman reported that some of the funds raised by the this year's Denmead Charity Cycle Ride were to be given to the Trust, and he encouraged Councillors to support the event.
- (e) Youth Partnership: Cllr Hull summarised a meeting of the Local Children's Partnership which she attended. At this meeting, concern was expressed of the effect on children's mental health caused by use of social media. Meetings were held once a term but in future the only meeting would be the AGM.

032/17C Staff Matters: The resignation of Mrs Debbie Cooper, Committee Clerk for personal reasons was NOTED and Council were sorry to see her leave.

There being no further business, the Chairman declared the meeting closed at 9.29pm

The next scheduled Council Meeting is on Wednesday 6 September 2016

PUBLIC SESSION
Full Council – 29 June 2016

2 members of the public present

Two members of the public came to discuss the planning application for Carpenter's Field believing that this was there meeting where it would be covered. Cllr Langford-Smith advised them that this would be discussed at the next Planning Committee meeting to be held on 13 July and that this meeting would be held in the Ashling Pavilion. The Council also planned to stage an exhibition of the plans in the village centre.