



PARISH COUNCIL OF DENMEAD

MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON
WEDNESDAY 18 MAY 2016 IN THE DENMEAD COMMUNITY CENTRE,
OLD SCHOOL, SCHOOL LANE, DENMEAD COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr K Andreoli (Chairman)	(P)	Cllr I Brown	(P)
	Cllr C Hargreaves	(P)	Cllr F Hull	(P)
	Cllr A Huntington	(P)	Cllr H Jackson	
	Cllr N Lander-Brinkley	(P)	Cllr P Langford-Smith	(P)
	Cllr S Nienaltowski	(P)	Cllr N Rusbridger	(P)
	Cllr K Scholey	(P)	Cllr G West	(P)
	Cllr M Willoughby	(P)		

Also present: Mr Tony Daniells, Clerk to the Council.

001/17C Election of Chairman for 2016/2017

Cllr Andreoli invited nominations for the Chairman of the Council.

Cllr Andreoli was proposed by Cllr Langford-Smith and seconded by Cllr Nienaltowski.

Councillor Andreoli confirmed that he was willing to serve. A vote was taken by a show of hands.

It was unanimously RESOLVED that Cllr Kevin Andreoli be elected as Chairman of the Parish Council for the municipal year 2016/2017.

Cllr Andreoli remained in the chair.

Declaration of Acceptance of Office:-

Cllr Andreoli read and signed the Declaration of Acceptance of the Office of Chairman which was also signed by the Clerk to the Council (SO.2e).

002/17C Apologies Apologies were received from Cllr Helen Jackson.

003/17C Election of Vice-Chairman

Cllr Andreoli invited nominations for the Vice-Chairman of the Council.

Cllr Scholey proposed Cllr Langford-Smith and this was seconded by Cllr Andreoli. Cllr Langford-Smith confirmed she was willing to serve and members were asked to vote by a show of hands.

It was unanimously RESOLVED that Cllr Langford-Smith be elected as Vice-Chairman of the Parish Council for the municipal year 2016/2017.

004/17C Structure and membership of Committees and Sub-Committees for the ensuing municipal year (2016/2017) (S.O. 2j (iii))

(a) **It was unanimously AGREED that the meeting schedule and frequency should remain as is for the remainder of 2016.**

(b) A list of the current structure of Committees and Sub-Committees had been previously circulated. **It was AGREED that the structure of committees and sub-committees remain without change.**

(c) The Chairman reviewed the membership of Committees. Membership of the Youth Provision Working Party (YPWP) and Safer Neighbourhood Panel (SNP) was open to any Councillor. Cllr Langford-Smith chaired the SNP. The Anmore Flooding Working Party was open to Members of the Planning Committee and the MUGA Working Party consisted of Cllrs Langford-Smith, Hull, Willoughby and Brown and David Chiswell of the Denmead Tennis Club. **It was AGREED that Councillors serve on Committees based on their preferences and shown on the attached sheet of Committees and Representatives for 2016/2017.**

005/17C Elect a Chairman for each Committee and Sub-Committee :-

- (a) Amenities Committee: Cllr Nienaltowski proposed Cllr Andreoli, seconded by Cllr Brown. Cllr Lander-Brinkley expressed his concerns with the Chairman and Vice-Chairman of Council also serving as a Committee Chairmen. **It was RESOLVED by a majority that Cllr Kevin Andreoli be elected as Chairman of the Amenities Committee for the 2016/2017 year.**
- (b) Highways & General Purposes Committee: Cllr Rusbridger proposed Cllr Langford-Smith. Cllr Andreoli proposed Cllr Brown, seconded by Cllr Hargreaves. **It was unanimously RESOLVED that Cllr Ian Brown be elected as Chairman of the Highways & General Purposes Committee for the 2016/2017 year.**
- (c) Planning Committee: Cllr Willoughby proposed Cllr Langford-Smith, seconded by Cllr Rusbridger. **It was RESOLVED by a majority that Cllr Paula Langford-Smith be elected as Chairman of the Planning Committee for the 2016/2017 year.**
- (d) Footpaths Sub-Committee: Cllr Brown proposed Cllr Hargreaves, seconded by Cllr Langford-Smith. **It was unanimously RESOLVED that Cllr Carolyn Hargreaves be elected as Chairman of the Footpaths Sub-Committee for the 2016/2017 year.**

006/17C Appointment of Parish Councillors – other duties in 2016/17:-

- (a) A list of proposed appointments had been previously circulated. Richard Hallett had indicated that he was prepared to remain as the Council's representative to the Hambledon and Denmead Welfare & Educational Trust, a position he held as a Councillor. This offer was accepted. Cllr Langford-Smith would monitor matters related to Transport. Cllr Hargreaves would represent the Council on Emergency Planning and Flooding. Cllr Lander-Brinkley would be the representative to the Winchester District Association of Local Councils. Jerry Harrison would continue as a co-opted Member of the Landscape Working Party **It was unanimously RESOLVED to appoint the members to the outside organisations as shown on the attached list.**

007/17C Declarations of Interest

There were no Declarations of Interest made at this time.

- 008/17C Minutes of the previous Meeting:** The Minutes of the Full Council meeting held on the 6 April 2016 were submitted for approval. **It was RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**

009/17C Public Participation (S.O 1(d))

There was no requirement for a Public Session.

010/17C County and District Councillors Reports

- (a) Apologies for absence were received from C/Cllr Stallard. Her written report giving an update on Devolution had been previously circulated. She was thanked for her report which was **NOTED**. Cllr Lander-Brinkley commented that the devolution proposal gave a strategic challenge to Parish Councils. There was also concern that the Solent City bid would put pressure for development on adjoining parishes
- (b) Apologies for absence were received from D/Cllrs Brook, Read and Stallard. The Chairman announced that D/Cllr Brook had been elected. He thanked former D/Cllr Phillips for his past service.

011/17C Correspondence

- (a) HARA: A letter dated 5 May 2016 advising of changes to HARA's housing development partner was received and **NOTED**.
- (b) HALC e-update: The April & May updates have been circulated to all Councillors. Cllr Lander-Brinkley asked if any Council had a view on a consultation on the Land Registry moving into the private sector. He also highlighted the training schedule from HALC. The Clerk advised that Land Registry information was available as an overlay on the Council's GIS system. The right to appeal by communities that drew up neighbourhood plans over developments that conflict with those plans had been included back into the Housing and Planning Bill. **It was AGREED that the Clerk would review the Land Registry consultation document and respond as necessary.**

- (c) First Aid Training: Training will take place on 13 June from 7.00pm – 9.15pm. **NOTED.**
- (d) HCC: A letter was dated 4 May was received with information on HCC's Gypsy and Traveller Service which would manage matters related to unauthorised encampments. **It was AGREED to allow the Clerk to deal with any incursions and to register with the HCC service and use this as a backup if needed.**
- (e) Electoral Review of Hampshire: Information had been received from The Boundary Commission on further limited consultation in the New Forest and Havant as a result of further evidence received. This would delay the final recommendations for the whole of the county being published until 16 August 2016. The Council recognised the impact to its intention to petition WCC for a Governance Review for the Waterlooville MDA. **NOTED.**

012/17C Village Matters

- (a) West of Waterlooville: Cllr Lander-Brinkley had prepared a report which was previously circulated. This report gave an update on matters raised at the West of Waterlooville Forum meeting held on 17 March 2016. It was noted that an Implementation Officer for the development had been appointed by WCC. The Chairman advised that the next meeting of WOWAG would be held on 26 May 2016. **NOTED.**
- (b) Town Centre Manager: The Chairman referred to the next Village event which was the mid-summer party. He had advised the Town Centre Manager that the Council had made funds available to support events throughout the year. WCC were recruiting an assistant to help her in her work. **NOTED.**

013/17C Denmead Scene

- (a) Issue 128: This issue had been prepared and was being distributed early due to the holiday of the distributor. The print run had been increased and copies would be distributed to business in the Village. Copies would also be sent to the two schools in Denmead. **NOTED.**

014/17C Southern Parishes Meeting

Notes of a meeting of the Southern Parishes held on 9 May 2016 had been previously circulated. The Chairman attended the meeting and explained the definition used for rural crime. Crime figures had risen due to reporting of historical crimes, although Denmead remained a low crime area. The Chairman had asked for feedback on its Speedwatch reporting. Cllr Lander-Brinkley congratulated BWPC on persevering with his initiative to appoint a Community Safety Officer. The next meeting was planned for 27 June 2016. **NOTED.**

015/17C Financial

- (a) Accounts: The accounts for April had been issued. **NOTED.**
- (b) Orders for Payment (S.O.19): **It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 02) should be APPROVED in the sum of £23,485.66 including VAT and the receipts of £2,167.14 are noted. Further payments of £10,827.93 (including VAT) made since the last orders of payment were RATIFIED.**
- (c) Bank Statement: The bank statement had been previously circulated. The statement was reviewed and the balance as at 30th April 2016 was noted. The statement was signed at the meeting by the Chairman. **NOTED.**
- (d) Internal Audit: The Clerk reported that the Internal Auditor had carried out his audit on 13 May 2016. He found everything to be in order and had no findings to report or recommendations to make. The Chairman expressed the Council's thanks to the RFO. **NOTED.**

016/17C To receive the Minutes, Reports, Recommendations and Resolutions from the meetings listed below:- *Note: In accordance with S.O.9(c) the only Minutes to be received by Council are those that have been approved by the said committee.*

It was unanimously RESOLVED to accept the Minutes, Reports, Recommendations and Resolutions of the following committee meetings:-

- (a) Amenities Committee – Minutes 2 March 2012
- (b) Finance, Administration & Personnel Committee – 16 March 2016

- (c) Highways & General Purposes Committee – Minutes 23 March 2016
 - (d) Planning Committee – Minutes 30 March & 20 April 2016. It was noted that DPC had been invited to a meeting with WCC Planning Officers to discuss revisions to an application for 99 dwellings at Kidmore. It was asked that details of the amendments were obtained prior to the meeting.
 - (e) Youth Provision Working Party – Minutes 26 January 2016
- 017/17C Any other report which the Chairman deems urgent – NO DECISIONS can be made.**
- (a) There were no other matters raised.

There being no further business, the Chairman declared the meeting closed at 8.45 pm

The next scheduled meeting is on Wednesday 29 June 2016.

The number of Parish Councillors for each committee is shown in brackets against the title, in addition the Chairman and Vice-Chairman of Council are voting members of every committee and sub-committee unless they signify that they do not wish to serve.

Chairman of the Council	: Cllr Kevin ANDREOLI **
Vice-Chairman of the Council	: Cllr Paula LANGFORD-SMITH *

Finance, Administration & Personnel Committee Chairman of Council Vice-Chairman of Council Vice-Chairman of Amenities Committee Chairman of Highways & General Purposes Committee Vice-Chairman of Planning Committee

Amenities (8)	Highways and G.P. (7)	Planning (7)
K Andreoli (Chairman) I Brown F Hull A Huntington H Jackson N Lander-Brinkley S Nienaltowski K Scholey G West M Willoughby P Langford-Smith *	I Brown (Chairman) C Hargreaves H Jackson N Lander-Brinkley N Rusbridger K Scholey G West K Andreoli ** P Langford-Smith *	P Langford-Smith (Chairman) I Brown C Hargreaves F Hull A Huntington S Nienaltowski N Rusbridger M Willoughby K Andreoli **

<p align="center"> Footpaths Sub-Committee (3) C Hargreaves (Chairman) K Andreoli, G West & M Willoughby plus co-opted members [non councillors] to be appointed by sub-committee </p>
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<p align="center"> Youth Provision Working Party F Hull (Chairman) K Andreoli, I Brown, N Rusbridger & M Willoughby </p>

<p align="center"> Landscape Working Party F Hull & N Lander-Brinkley plus co-opted members [non councillors] to be appointed by sub-committee </p>
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Parish Scene	Editor:- The Clerk	Distribution:- John Lewis
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Other Groups and Organisations

<p>Parish Councillors elected as representatives</p>	<p>Organisations (Number of representatives required shown in brackets)</p>
<i>Vacant</i>	All Saints Church (1)
K Andreoli	Denmead Community Association (1)
<i>C Hargreaves</i>	Emergency Planning / Flood Officer H & S Champion
R Hallett	Hambledon and Denmead Welfare & Educational Trust (1)
P Langford-Smith	Parish Transport Representative (1)
N Lander-Brinkley	Winchester District Association of Local Councils (2)
F Hull & Cllr Andreoli	Youth Partnership
K Andreoli, F Hull and N Lander-Brinkley	West of Waterlooville Advisory Group