



PARISH COUNCIL OF DENMEAD

MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 11 JANUARY 2017 IN THE DENMEAD COMMUNITY CENTRE, OLD SCHOOL, SCHOOL LANE, DENMEAD COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr I Brown	(P)	Cllr C Hargreaves	(P)
	Cllr F Hull	(P)	Cllr A Huntington	(P)
	Cllr N Lander-Brinkley	(P)	Cllr P Langford-Smith	(P)
	Cllr S Nienaltowski	(P)	Cllr N Rusbridger	(P)
	Cllr K Scholey	(P)	Cllr G West	(P)
	Cllr M Willoughby	(P)		

Also present: Two members of the public and Mr Tony Daniells, Clerk to the Council.

The Chairman accepted that the meeting was to be recorded by a member of the public but asked that the recorder was turned off at the end of the meeting and did not record any private conversations.

094/17C Apologies There were no apologies for absence.

095/17C Declarations of Interest There were no Declarations of Interest made at this time.

096/17C Minutes of the previous Meetings: The Minutes of the Council Meeting held on the 30 November 2016 were submitted for approval.

The following minutes were discussed

- i. 091/17C(b) should reflect that it was a Christmas Tea and Performance and not refer to a Seniors Tea Party
- ii. 091/17C(c) Cllr Hull asked that the words 'by the discourtesy' should be added after 'was appalled'.

Cllr Hull further questioned the last sentence in the minute which implied that the Chairman had spoken to the Senior Youth Worker about the candidate being interviewed whereas she had only asked about her being a role model. Cllr Lander-Brinkley asked where it was recorded that the Review of the Youth Partnership would be led by Cllrs Nienaltowski and Hargreaves. The Chairman replied that as the minutes were not to hand she was unable to answer at the meeting but would do so afterwards.

With the corrections at i and ii agreed, It was RESOLVED by a majority that these Minutes be accepted as an accurate record and were duly signed by the Chairman.

097/17C Public Participation (S.O 1 (d)): At 7.40 pm the meeting recessed into open forum to allow questions and comments from members of the public. The meeting re-convened at 7.46pm.

098/17C County and District Councillors Reports

- (a) Apologies were received from C/C Stallard. There was nothing to report following the Christmas break.
- (b) Apologies were received from D/Cllrs Stallard and Read. D/C Read had submitted a written report which had been previously circulated. A comment was made that a resident of Hatchmore Road had complained about the lack of a broadband service in that road.

099/17C Vacancy for a Councillor

- (a) An application to fill the vacancy by co-option had been received from Mr Kevin Andreoli. Cllr Lander-Brinkley questioned Mr Andreoli on what he had done to address his reservations given when he resigned from Council. Mr Andreoli replied that he had been given advice from Councillors and Office Staff. **It was unanimously RESOLVED to co-opt Mr Andreoli to fill the vacancy on the Parish Council.** Mr Andreoli signed a Declaration of Acceptance of Office and joined the meeting as a Councillor.

- (b) Declaration of Vacancy: A vacancy had arisen on the Council caused by the resignation of Cllr Helen Jackson. The reasons for her resignation were discussed. **It was unanimously RESOLVED to declare a vacancy and if no poll is called, to fill the vacancy by co-option.**

100/17C Correspondence

- (a) HALC: An invitation to a Board Awayday and Open Forum to be held on Tuesday 24th January 2017 had been received. Cllr Lander-Brinkley would be attending in his role as a Member of the HALC Executive Board. **It was unanimously RESOLVED that if other Councillors wished to attend, they could do so as an approved duty.**
- (b) WCC: Councillors were invited to take part in a WCC Council Strategy 2017-20 Consultation. The Chairman considered the proposals were interesting and encouraged other Councillors to respond. **It was agreed that other Councillors could respond if they wished to.**
- (c) Carbon Smart Grant Funding: Cllr Huntington had reviewed the grant funding available to parish councils to conduct renewable energy feasibility studies. Low cost loans were available to finance the work if the initial study proved it viable. She considered that two Council owned building might be suitable for funding. **It was unanimously RESOLVED that Cllr Huntington should meet with the fund organiser to investigate further.**
- (d) HALC e-update: The January e-update had been circulated to all Councillors. One article referred to 'Battle's Over – A Nation's Tribute '. This involved lighting a beacon/bonfire on 11 November 2018 to commemorate the centenary anniversary of the ending of WWI. **It was AGREED to progress arrangements to light a public bonfire on this date.**
- (e) Licensing of Reverend Emma Racklyeft: The Chairman had received an invite to the Licensing of Revd. Emma Racklyeft as Vicar of All Saints Church, Denmead on Sunday 29 January. **It was AGREED that Cllr Lander-Brinkley would attend to represent the Council.**

101/17C Village Matters

- (a) West of Waterlooville: Cllr Lander-Brinkley advised that there had been a successful community meeting held in December. Items discussed were the proposed new community building and setting up a new Parish for the development. He envisaged that the next WoWAG meeting to be held on 23 January would plan the process to establish a new Parish and that WCC could be petitioned for a Governance Review in the April/May timeframe. The next WoW Forum meeting was to be held in March.
A joint Planning Meeting between WCC and HBC had been held on 9 January 2017. HBC were now administering these meetings. DPC had not been informed of the meeting and the Clerk would follow this up with the WCC Officer.
- (b) Town Centre Manager: There was no report to receive but the proposed 2017 Programme of Events would be considered later in the meeting.
- (c) Boule Court: Cllr Scholey gave an update. The Twinning Association had one member respond to a request to investigate this with the Parish Council. Cllr Scholey had looked at possible locations for a boules court and suggested it could be located between the Forest of Bere and a new Village Green if the development took place and the existing part of Anmore Road was diverted as part of the development. He tabled a map of the proposed location. **It was unanimously RESOLVED to look further into the feasibility of using this location and report back to a future Council meeting.**
- (d) Timebanking: Cllr Hull summarised the concept of Timebanking following her attendance at a briefing meeting. The slides used at the meeting are available on request. The Time Bank would start in the local community. The next step would be to register an interest in further involvement and join the Working Party once dates for meetings were known. **It was unanimously RESOLVED that Cllr Hull continues her involvement with this initiative.**
- (e) Denmead Programme for 2017: Cllr Nienaltowski introduced this item. He outlined his understanding of the role of the Market Towns Development Officer (MTDO). He had met with the MTDO and proposed events for 2017. A summary of these had been previously circulated. The costs given were the net cost to Council as the village businesses would also contribute. Some costings were still to be advised. The largest item of expenditure was for re-publishing the Business Directory. It was suggested that this only need to be done every 18 months and questioned if there was a need to redesign or just to reprint the directory. **It was unanimously RESOLVED to accept the programme of activities for 2017.**

- (f) Christmas Celebrations: The Chairman summarised the festivities organised over the Christmas period. The window displays, Christmas tree outside of Barnards decorated with baubles designed by school children and the Victorian Fayre were all well received. The judging of the window displays would need to be revisited. Lighting the tree on the Green was not so successful and Councillors considered other options. These included using the existing lights on the front of the shops, lighting the smaller beech tree and using an arborist to dress the lights or planting another tree. The dressing of the tree on the Green was a tradition that some Councillors wanted to see continue. **It was unanimously RESOLVED to continue with what worked well and to look at options for dressing a tree on the Green.**
- (g) Annual Parish Assembly: The Chairman summarised the purpose of the Annual Parish Assembly (APA). The Clerk outlined the workings of Participatory Budgeting and how this might attract attendance from residents. This prompted some discussion with allocating some funding for local projects but with the concern that voting may favour those local groups with large membership. Cllr Huntington had prepared a paper on the purpose of the APA with some suggested agenda item. She suggested that if there was a successful formula for the meeting, then this should be retained with the effort being put into marketing the meeting to residents. The theme should be to promote the Council and its work. Cllr Nienaltowski wanted to see involvement from the businesses. Light refreshments should be provided and maybe Councillors could serve these and interact with attendees. Another thought was that the youth should continue to be involved in serving food as the APA took over one of their meeting evenings. **It was AGREED that PB should be included and that the paper from Cllr Huntington should be circulated to Councillors who would indicate their support for the suggestions made.**

102/17C Budget 2017/2018

- (a) WCC Budget Briefing: The Chairman had attended a budget briefing by WCC and verbally summarised the main points to come out of the meeting. WCC had seen their grant income reduced and were looking at other ways to generate income by using reserves on deposit. The Council Tax Support Grant would be passed on in full in 2017/18 but would halve in 2018/19 and cease in 2019/20. **NOTED**
- (b) The band D equivalent tax base for Denmead was received from Winchester City Council and **NOTED.**
- (c) The Council Tax Support Grant from Winchester City Council was received and **NOTED.**
- (d) The Clerk had previously circulated a calculation of the Band D Council Tax for Denmead using the above figures. He had also projected the impact of losing the CTSG in future years and gave three options to address this. It was considered prudent that the budget was increased to offset the loss. **It was RESOLVED by a majority to add a sum of £5,000 to the budget. It was further unanimously RESOLVED that the Budget for 2017/2018 in the sum of £420,294.00 be ACCEPTED and the Precept requirement (to be submitted to Winchester City Council) for 2017/2018 should be set at £391,618.20.**

103/17C Denmead Scene

- (a) Issue 130: Issue 130 has been delivered using the Directory Group. Some Councillors did not receive a copy and the Clerk would follow up on this.
- (b) Issue 131: This issue will be delivered at the start of March. Any articles should reach the Clerk by the end of January. Articles on Speedwatch, the Town Development Programme, Council Strategy and an introduction to the new Clerk would be drafted and included.

- 104/17C Southern Parishes Meeting:** The Chairman summarised the topics under discussion at the last meeting held on 28 November 2016. These included recycling centres and the charging levied to dispose of household waste. A future meeting would define the purpose of these meetings. The next meeting is scheduled for 23 January 2017. **NOTED.**

105/17C Mapping and GIS Software: Access to mapping software from Parish Online had been made available for evaluation purposes. This received favourable comment from those Councillors who had trialled it. The Clerk saw a benefit in that it was available from the web so could be accessed by all. The cost was comparable to that software already in use and existing additions could be imported into Parish Online. **It was unanimously RESOLVED to use Parish Online as the mapping software used by Council.**

106/17C Financial

- (a) Orders for Payment (S.O.19): **It was unanimously RESOLVED by those voting that the payments detailed on the Orders for Payment (list 13) should be APPROVED in the sum of £5,990.95 including VAT and that receipts of £4,808.01 are noted. Further payments of £1,295.04 (including VAT) made since the last orders of payment were RATIFIED.**
- (b) Accounts: The accounts for December 2016 had been published. **NOTED.**
- (c) Bank Statements: The bank statements had been previously circulated. The statements for the two current accounts were reviewed and the balances as at 30 December were reviewed and **AGREED.** The statements were signed at the meeting by the Chairman.
- (d) Enrolment into LGPS: Following auto-enrolment, HCC had asked the Council to pass a resolution on who could join the scheme. **It was unanimously RESOLVED to admit any employee into the Local Government Pension Scheme.**

107/17C Youth Provision

- (a) The next meeting of the Youth Provision Working Party will be held on 17 January 2017. **NOTED.**
- (b) There were no reports to receive on Youth Provision in Denmead following the Christmas break.
- (c) Review of DYP Partnership Agreement: Cllrs Nienaltowski and Hargreaves moved into the public area to give their update report. After thanking those members of the Partnership for their replies so far, Cllr Nienaltowski summarised the percentages of replies to requests for information. The Review had identified some good points but also two concerns with the security of the debrief log and the absence of an identified Child Protection Officer. Some requests had been denied and remained unanswered but no details were given as to what these were. A final report could not be drafted before 9 February.

In answer to questions, it was replied that

- i. The public wifi service at the Pavilion was not included in the scope of this review
- ii. The role of the CPO was outlined but it was a role that the Clerk could not fulfil

Cllr Lander-Brinkley considered that if the two Councillors had moved into the public area to show their independence, then the review should have been conducted by an independent person. In reply, it was considered that an outside agency would not have had the time to research all of the background information.

Cllr Nienaltowski advised that the Review would report with what information they had and make recommendations based on that. The report would first go to those in the Partnership before being considered by Council.

It was RESOLVED by a majority to await the report in February.

- (d) Child Protection Policy: **It was AGREED by a majority that adoption of this policy will be held in abeyance until the Review of the DYP Agreement concludes.**
- (e) Youth Partnership: There had been no meetings to report on.

108/17C To receive the Minutes, Reports, Recommendations and Resolutions from the meetings listed below:- *Note: In accordance with S.O.9(c) the only Minutes to be received by Council are those that have been approved by the said committee.*

It was unanimously RESOLVED to accept the Minutes, Reports, Recommendations and Resolutions of the following committee meetings:-

- (a) Amenities Committee – Minutes 2 November 2016
- (b) Finance, Administration & Personnel Committee – 9 November 2016
- (c) Highways & General Purposes Committee – Minutes 12 October 2016
- (d) Planning Committee – Minutes 16 November and 7 December 2016

109/17C Parish Representation on other bodies and organisations

- (a) Church: No representative.
- (b) Denmead Community Association: The Chairman had attended the DCA Management Committee meeting held on 8 December. She reported that some Trustees had stood down and others were on the waiting list who could take their place. The other topic was the progress on the new kitchen.
- (c) Winchester District Association of Local Councils: Cllr Lander-Brinkley advised that matters had been covered elsewhere in the meeting and he had nothing further to add.
- (d) Hambledon and Denmead Welfare & Educational Trust: There was nothing to report.

There being no further business, the Chairman declared the meeting closed at 9.58pm

The next scheduled Council Meeting is on Wednesday 22 February 2017

PUBLIC SESSION
Full Council – 11 January 2017

2 members of the public present

Mr Hull, referred to minute 064/17FAP. He stated that the IWF list only filtered out illegal content. The internet already provided filtering and there was no need to pay a third party to do this. The proposed public wifi at the Pavilion would be a step down in providing safe internet access. He further stated that the server room in the staff area was provided in connection with youth use. The Pavilion is wired for further filtering and to allow access by the Groundstaff. There was an agreement that the youth staff would be consulted before any changes were made. Equipment in the server room was not that of DENSaT but part of youth provision in Denmead. He was aware of an email problem for the Groundstaff but he would not spend time to resolve this if the system was about to change. Some other systems used by the youth had to be wired to the internet and could not support wifi. Mr Hull asked if DPC were going to go ahead and install a public wifi in the Pavilion. He questioned the competence of spending money on a retrograde step. The Chairman replied that a meeting had been held with the Council's IT provider and that all was achievable, cost effective and would go ahead.