



PARISH COUNCIL OF DENMEAD

MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 5th
APRIL 2017 IN THE DENMEAD COMMUNITY CENTRE, OLD SCHOOL,
SCHOOL LANE, DENMEAD COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr K Andreoli	(P)	Cllr I Brown	(P)
	Cllr C Hargreaves	(P)	Cllr F Hull	(P)
	Cllr A Huntington	(P)	Cllr N Lander-Brinkley	(P)
	Cllr P Langford-Smith	(P)	Cllr J Morphett	(P) (from 7.45pm)
	Cllr N Rusbridger	(P)	Cllr K Scholey	(P)
	Cllr G West	(P)	Cllr M Willoughby	(P)

Also present: Five members of the public and Mr Brendan Gibbs, Clerk to the Council.

138/17C Apologies to be received All Councillors were present

139/17C Declarations of Interest Cllrs Brown, Huntington and Langford Smith declared an interest in agenda item 16(a) Orders for Payment due to being in receipt of councillor expenses.

140/17C Minutes of the previous Meetings: The Minutes of the Council meeting held on the 22nd February 2017 and the extraordinary Council meeting of the 1st March 2017 were submitted for approval.

It was RESOLVED that the minutes of the Council Meeting held on the 22nd February 2017 be accepted as a true record and were duly signed by the Chairman.

At the extraordinary Council meeting held on the 1st March 2017 a Steering Group was set up to supervise the interim youth leader appointed at the same meeting. Cllr Hull requested that names of the members of the Steering Group be recorded in the minutes.

It was RESOLVED that the minutes of the extraordinary Council Meeting held on the 1st March 2017 be accepted as a true record subject to the changes listed above being made.

Cllr Langford-Smith was asked to sign the minutes as soon as possible after the meeting.

141/17C Public Participation (S.O 1(d)): At 7.42 pm the meeting recessed into open forum to allow questions and comments from members of the public. The meeting re-convened at 7.49pm.

142/17C County and District Councillors Reports

(a) Apologies were received from C/Cllr Stallard. Her report was summarised by the Chair. Her report is appended to these minutes.

(b) Apologies were received from D/Cllrs Stallard, Brook and Read.

143/17C Vacancy for a Councillor

(a) An application to fill the vacancy by co-option had been received from Mr John Morphett of Pond Piece. Mr Morphett was asked to explain his reasons for applying for co-option as well as offering suggestions as to what he can offer the Council. A brief discussion followed during which Mr Morphett answered questions put to him by Councillors.

It was unanimously RESOLVED to co-opt Mr Morphett to fill the vacancy on the Parish Council.

Mr Morphett signed the Declaration of Acceptance of Office and joined the meeting as a Councillor.

- (b) The Clerk reported that there had been no applications to fill the other vacancy available for co-option. The Council instructed him to re-advertise the vacancy with a deadline for applications to coincide with the Annual Council Meeting on May 17th 2017.

144/17C Elect a Chairman for the Amenities Committee for the rest of the municipal year.

- (a) Cllr Huntington proposed Cllr Andreoli, seconded by Cllr Hull. Cllr Andreoli indicated he was willing to accept the nomination.

It was unanimously RESOLVED that Cllr Kevin Andreoli be elected as Chairman of the Amenities Committee for the remainder of the 2016-17 municipal year.

145/17C Village Matters

- (a) West of Waterlooville: A report written by Cllr Lander-Brinkley had been previously circulated to members. Cllr Lander-Brinkley commented that at the recent Meeting of WoWAG it was noticed by all those present that a representative of Taylor-Wimpey had attended the meeting. This may reflect a change in the public relations policies of the developer. Cllr Lander-Brinkley continued by asking the Council to clarify those members nominated to attend and vote at the WoWAG meetings. He asked for this to be done as the Chairmanship of the Council has changed during the year. As the Annual Council Meeting was so close it was felt that the delegated members should be confirmed at that meeting with a suggestion being made that one of the post holders be the Chairman of the Council rather than any named individual.

- (b) Town Centre Manager: A report from Heidi Isa (Town Centre Manager) was received. The Annual "Chicken Run" family event will take place on Saturday 8th April to whom all are invited to attend and also to consider volunteering. Cllrs Andreoli, Willoughby, Langford-Smith and Brown had previously indicated that they would be able to help on the day. Other items to note in her report were the re-launch of the "Denmead Card" had taken place; the local businesses are managing the aims and aspirations of the "Business Club". It was also announced that the damaged village planters would be replaced in the summer.

- (c) Operation Overlord 27-29th May 2017. The Clerk informed the meeting that he had a conversation with the Chairman of the Operation Overlord organising committee regarding the event due to take place over the late May Bank Holiday weekend. A discussion followed during which the following points were raised.

- The Goodman Fields Car Park will remain unlocked but use of the entire field should not be made available.
- The organising committee should be asked (as in previous years) that the road network around the village should be swept if they become muddy as a result of the comings and goings of the event traffic.
- The organising committee should ensure the event traffic is accommodated on-site and not on the adjoining local roads.
- The organising committee should ensure that there are sufficient marshals in place to manage parking and other issues.

It was RESOLVED to ask the Clerk to ensure these points were made to the organising committee.

- (d) The Denmead Chicken Run: The Council was informed that this event was due to take place on Saturday 8th April from 10am until 3pm. **Noted**

- (e) The Denmead Spring Clean: The Council was informed that this event was due to take place on Sunday 9th April from 10am until 1pm and that all were welcome to help out. **Noted.**

146/17C The Annual Parish Assembly Tuesday 14th March 2017

- (a) The Chairman began a discussion by reading two items of correspondence relating to events at the Annual Parish Assembly.

Concerns regarding access to the event were expressed in one of the letters whilst the other dealt with issues arising from the Denmead Youth Club. A discussion followed during which the following points were raised.

- Some members felt that there was insufficient signage for the event.
- Posters had been put up on all community notices boards, the majority of bus stops and in the Council's own notice board. It was also promoted at the Co-Op and on the website.
- The presentation made by Sgt Stuart Gilmour was well received.
- Access to the pavilion on the night could be improved by deploying personnel to welcome members of the public.
- The Annual Parish Assembly is not a Parish Council meeting and other elected representatives should be given every opportunity to make reports and answer questions from all those present.

Cllr Langford-Smith thanked all councillors for their comments.

- (b) There were no other matters to consider relating to the Annual Parish Assembly. **Noted.**

147/17C Correspondence

- (a) The CPRE Hampshire Countryside Awards 2017: Entries were sought for the following four categories: Community and Voluntary, Rural Enterprise, Sustainable buildings and Young People. The Chairman said that members were free to consider nominations directly to the CPRE. **Noted.**
- (b) HALC e-update: The March 2017 update had been circulated to all Councillors. Cllr Lander-Brinkley spoke about two items on the document: Savings advice from St James Place Wealth Management may be of interest to the Finance, Admin & Personnel Committee and the Housing White Paper consultation including simplified developer contributions may be of interest to the Planning Committee.
- (c) WCC Community Planning Manager: Correspondence regarding the list of "Assets of Community Value" was received relating to the listing of the Fox & Hounds public house. Comments were made suggesting that the pub should not have been de-listed prematurely. **Noted.**
- (d) WCC Tenants Satisfaction Survey 2017: **Noted.**
- (e) Denmead War Memorial Hall Management Committee AGM: The date and time of this event was announced as 7.30pm on Monday 10th April. Members were invited to attend. **Noted.**
- (f) Correspondence from the Speaker of the House of Commons regarding UK Parliament Week was **noted.**
- (g) A late item of correspondence was received by the Council regarding a property insurance claim. During the discussion that followed the following points were raised.

- The Parish Council's insurer needs to be advised of this issue as a matter of urgency.
- Removing all the trees specified in the third party's insurance report would lead to significant requests for other tree work in the vicinity to be undertaken.
- The foundations of the affected property may be inadequate to deal with clay shrinkage and subsidence.
- All other factors leading to the cause of the clay shrinkage subsidence have not been identified or reported on.
- This was a long running issue and work should not be undertaken precipitately
- The Landscape Working Party needs to be kept informed of any developments from now on.

The Clerk said that he would contact the Council's insurer as a matter of priority and would inform the Landscape Working Party of any advice or guidance that may be received.

148/17C HALC Annual Conference 2017

- (a) The Clerk felt that one of the keynote speakers at the Conference was lacking in sincerity in addition to making a lightweight presentation. The Clerk concluded by saying the agenda for next year needs to be more attractive and interesting.

149/17C Southern Parishes Group:

- (a) The notes from the meeting held on 20th March 2017 were received without comment. **Noted.**
- (b) Southern Parishes Group draft constitution. Members noted that the draft constitution had no provision for an individual council leaving the group unilaterally.

The Clerk was asked to clarify this point.

It was RESOLVED to approve the draft constitution subject to a satisfactory answer being received regarding an individual council wishing to depart.

150/17C New Village Memorial

- (a) The Great War 100th Anniversary Commemorations 2014-2018: The Clerk gave a brief report on progress made so far. He had spoken to the War Memorials Trust and had received some advice the type of memorial that would be suitable. However the trust was unable to offer help as their main role is the preservation of existing memorials. He asked if consideration be given to the presentation of simple secular memorial where individual names are absent.

The Clerk was asked to speak with the parishioner who had specifically requested a memorial with names of the fallen contained therein.

151/17C The Heath Field

- (a) At the meeting held on the 22nd February 2017 (**ref 126/16C**) the Parish Council resolved to create a working party to consider future uses of the Heath Field and to report back to the Council with its recommendations. At that meeting the Clerk was asked to prepare the terms of reference for the Working Party. He presented these to the Council as a supporting document.

It was RESOLVED to approve the draft Terms of Reference for the Heath Field Working Party.

It was also RESOLVED to appoint Cllrs Scholey, Rusbridger, Andreoli and Brown as members of the Heath Field Working Party.

Cllr Scholey asked for a durable sign to be provided at the site so as to inform the community that Heath Field was the designated name for this piece of ground. The Clerk would liaise with the Chair and Clerk of the Amenities Committee with regard to this action point.

152/17C Communications

- (a) Facebook: Cllr Huntington attended a 'Social Media Workshop' hosted by HALC at Eastleigh. The workshop was designed with Parish Councillors in mind. The workshop highlighted how Facebook could be used to help the Council improve communication with its residents in the following ways: publicity, community involvement and digitalisation of information. Cllr Huntington suggested that any Council administered FB pages need to be moderated in order to eliminate contentious postings. Cllr Huntington also advised that only the Clerk or Chairman should be responsible for posting information from the Council.

It was RESOLVED to trial a moderated Facebook page for a period of six months with Cllr Huntington being appointed as the moderator.

- (b) Denmead Scene No 132: The Clerk said that the copy deadline for articles in the Denmead Scene was end of business on Friday 28th April.

153/17C Financial

- (a) Orders for Payment (S.O.19): **It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 17) should be APPROVED in the sum of £18,281.39 including VAT and that receipts of £5,867.98 are noted. Further payments of £11,586.37 (including VAT) made since the last orders of payment were also APPROVED.**
- (b) The Clerk informed the Council that the current financial year is now 2017-18 and that the 2017-18 budget forecast is now active. **Noted.**
- (c) The Clerk informed the Council that the Responsible Financial Officer is now working on the 2016-17 Financial Year End. **Noted.**
- (d) To receive correspondence from Goodman Nash Ltd regarding business rates recovery.

It was RESOLVED to leave the decision to the Clerk and RFO as to whether or not to commence a business rates recovery exercise.

154/17C Youth Provision

- (a) To note the Youth Provision Working Party meeting scheduled for the 7th March 2017 did not take place. **Noted.**
- (b) Kat Lemon presented her report to the Council. She briefly explained her background and qualifications and her role within the youth provision review. Kat had also attended many of the youth club sessions throughout March 2017. She explained that five meetings of the Steering Group had taken place at which a number of procedures and policy documents had been drafted or reviewed.

These included child protection, data protection, confidentiality, training and development, anti-bullying, e-safety, safe recruitment, equal opportunities, duty of care statement and a review of staff code of conduct.

Her report had made two main recommendations for the future of the Youth Club:

Establish a Management Team:

Recruit a qualified Youth Leader qualified to a minimum of NVQ3 In Youth Practice.

The Management Team will support the Youth Club and will also supersede the Steering Group. Its members will undertake training to include safeguarding and child protection. All members will also be required to undergo Disclosure and Barring Service (DBS) checks. Another of its functions will be to assist with recruitment.

The qualified Youth Leader (once appointed) will work with the Management Team to ensure safe recruitment of volunteers and additional paid staff. He or She will also lead in session planning, liaison with other local youth organisations and establish a programme of training for their colleagues.

Cllr Andreoli asked for comments from other members of the Steering Group. A summary of their comments is listed below.

- The report is fairly comprehensive.
- It addresses the concerns outlined in the earlier review document.
- A lot of work has been done over the last month by the Steering Group.
- More time is needed as there is a lot more work to do.
- Many of the earlier report's conclusions have been challenged or are considered incorrect.
- A commitment to youth provision for those young people who live West of Waterlooville must not lapse.
- Attendance across all sessions varies from day to day with Tuesday evening being more popular than Monday evening

- Session planning is improving albeit slowly.
- DBS checks are being undertaken for all members of the Steering Group.
- Credentials of staff and volunteers are being coordinated centrally.

Cllr Rusbridger asked if minutes of the Steering Group meetings had been circulated. Cllr Langford-Smith replied that the report itself was the summary of the many discussions that had taken place over the last six weeks. In addition, Kat Lemon's own observations were incorporated into the report.

Cllr Rusbridger asked a number of supplementary questions about the report. A summary of his questions is listed below.

- In what form will the support of staff and volunteers appear?
- How will the split of resources between DAN and the Parish Council be resolved?
- How will lost resources be replaced? These resources include bikes, stage equipment, computers, furniture and costumes.
- How will the Parish Council's duty of care be undertaken?
- How will untrained members of the Steering Group write risk assessments?
- Wi-Fi is no longer secure.
- Who has written the draft e-safety policy?
- First Aid cover is now reduced due to the loss of volunteers.
- How will new volunteers be attracted?
- How will costs be reduced?
- Parents could volunteer to provide transport from West of Waterlooville.

Cllr Hargreaves said that she and Kat Lemon would do their very best to answer Cllr Rusbridger's questions between meetings. She said that the future training of personnel would include yearly child protection courses alongside a yearly DBS check. Comments were made that risk assessments were critical to each activity as without them there could be no insurance cover in place.

Cllr Lander-Brinkley proposed the following motion seconded by Cllr Andreoli.

"That the Council notes the interim report provided by Kat Lemon and the Steering Group and the progress made it has made so far. The Council also notes that there are still many tasks outstanding and commends completion of the work to the Steering Group."

Cllr Willoughby said in support of the resolution that it was important that the Steering Group continues its work until this was complete. Cllrs Scholey and West added that a report should be made to the next meeting but that this should not be considered as a deadline for a final report to be made.

It was RESOLVED that the Council notes the interim report provided by Kat Lemon and the Steering Group and the progress it has made so far. The Council also notes that there are still many tasks outstanding and commends completion of the work to the Steering Group with a further report to be received at the Annual Council Meeting.

- (c) Child Protection Policy: It had previously been agreed that the adoption of this policy would be held in abeyance until the Review of the DYP Agreement concludes. **To note.**

155/17C Standing Orders

- (a) The Clerk had provided draft new Model Standing Orders at the last meeting. Some Councillors sought further time to review these documents. Cllr Langford-Smith also ran through a number of points in the new Model Standing Orders. Cllr Hull also queried the fact that photocopied colour copies of the documents are too similar for the options offered to be understood correctly.

It was RESOLVED that the Clerk and Cllr Langford-Smith should work between meetings to further revise the Standing Orders so that they may be approved at the Annual Council Meeting.

156/17C To receive the Minutes, Reports, Recommendations and Resolutions from the meetings listed below: - *Note: In accordance with S.O.9(c) the only Minutes to be received by Council are those that have been approved by the said committee.*

It was unanimously RESOLVED to accept the Minutes, Reports, Recommendations and Resolutions of the following committee meetings:-

- (a) Amenities Committee – Minutes 22nd March 2017
- (b) Finance, Administration & Personnel Committee – 15th March 2017
- (c) Highways & General Purposes Committee – Minutes 1st March 2017
- (d) Planning Committee – Minutes 8th and 29th March 2017

157/17C Parish Representation on other bodies and organisations

- (a) Church: Cllr Morphett agreed to be the Council's liaison with All Saints Church.
- (b) Denmead Community Association: Nothing to Report.
- (c) Winchester District Association of Local Councils: Nothing to Report
- (d) Hambledon and Denmead Welfare & Educational Trust: Nothing to Report.

There being no further business, the Chairman declared the meeting closed at 9.40pm

The Annual Council Meeting is on Wednesday 17th May 2017

PUBLIC SESSION
Full Council – 22nd February 2017

Five members of the public were present but nobody took up the opportunity to speak during the public session.

HAMPSHIRE COUNTY COUNCIL – 5th April 2017

- Full Council recently approved recommendations to balance the budget for 2017/18 – prioritising funding for vulnerable children and adults, and on track to deliver £98 million of savings.
- The County Council spends around £1.9 billion per annum on serving Hampshire’s 1.3 million residents and ever since national austerity measures began in 2008, we have applied a two-year financial planning strategy.
- To date we have delivered £340 million in savings, in total, so far. We have kept Council Tax the lowest of all County Councils nationally, and up to last year, we had frozen Council Tax at the same level for five years.
- Unfortunately, over the next two years, the funding picture gets no better, and by April 2019, we will need to find a further £140 million in savings to balance our budget, on top of the £340 million we have already saved.
- Meanwhile, demand continues to go up in areas such as social care, especially for Hampshire’s growing older population and Government now expects Councils to increase Council Tax by a maximum of 6%, over the next three years, to specifically address these social care pressures.
- This will mean that for 2017/18, there will be a 3% increase in the County Council’s Council Tax precept to address the adult social care funding pressures, plus a 1.99% general increase, representing a 4.99% increase overall.
- This will mean that for the year beginning 1st April 2017, at Band D, an extra £1 per week. At the present time we provide long-term support to over 20,000 residents, but the money generated will still not be enough to deal with the expected increases in demand for social care over the next few years.
- An extra £10 million a year has been put into ensuring our road network is more resilient to the impact of heavy traffic and weather. Hampshire’s highways teams repair around 10,000 potholes each year but has one of the lowest pothole compensation claim rates per mile of road amongst all our neighbouring county councils in the South East.
- On top of this, around £1.5million is being invested, this year, improving drainage under the roads so heavy and intense rainfall can drain away quicker.
- Over 97% of Hampshire’s 16 and 17 year olds secured a further education or training placement for the start of the 2016/17 academic year - making Hampshire County Council one of the best performing authorities in the Country at supporting young people to stay in education.
- The County is to fund capital projects, include creating 10,915 new primary and secondary school places.
- Hampshire’s Supporting Troubled Families Programme has attracted the interest of the United States for its achievements in helping to positively transform the lives of thousands of families across the County. Phase One exceeded its goal and supported almost 2,000 families with multiple, complex and persistent issues including unemployment, poor school attendance, involvement in crime and antisocial behaviour, problems with drugs and/or alcohol.
- Hampshire County Council is investing more than £3 million to help older people in the Winchester District stay independent for longer. The Council will be investing up to £45 million over a decade to develop extra care schemes.
- Government funding of £25.7 million has been allocated, by the Local Growth Fund, towards a £34 million bypass around Stubbington, Fareham. The County Council has demonstrated its commitment to the project by assigning £8.5 million towards the total cost.
- Grants of almost £1 million have been approved to support vulnerable people live full and independent lives. 11 voluntary and community groups are to receive the funding which will help support people with a range of issues such as deafness, HIV, sight loss, as well as help for older people and adults with autism.
- More energy efficient buildings and street lights have helped Hampshire County Council cut its carbon emissions by more than a third - and saved almost £3 million for Hampshire taxpayers.
- In just six years HCC has cut emissions from 54,200 tonnes in 2010 to 34,813 tonnes this year. We are now accelerating towards our 2025 target of cutting our emissions to 32,500 tonnes. These latest figures show that the County Council has cut its carbon emissions by 35.8% compared with 2010 figures, and is on track to reach its 40% savings target by 2025 with the ultimate aim of being carbon neutral by 2050.
- The successful installation of 23 Solar Photovoltaic systems across the County Council’s corporate buildings is now delivering efficiency savings of £45,000 per year, and generating 450,000kWh of power annually. A major

programme of street lighting replacement has also contributed strongly to the reductions, by using more energy efficient lamps, reducing burning hours and dimming lights.

- Hampshire County Council is to go ahead with phase one of a £24 million two-year investment programme to develop around 100 assisted living units for people with learning and physical disabilities. Phase one of the scheme, with a financial commitment of £14.6 million, will create five developments, providing accommodation in one bedroom or studio flats with supporting communal spaces for staff and group activities.
- Almost 7 in 10 of Hampshire adults are overweight or obese and the cost to the NHS in Hampshire in managing diseases related to obesity is estimated at almost £340 million per year! The County Council has commissioned a new self-referral service for people aged 18 years and over. If you are a resident in the administrative county of Hampshire, or are registered with a Hampshire GP and have a Body Mass Index [BMI] of 30+, or don't know what your BMI is but think you might qualify for this free service, call 0345 602 7068. People who qualify will be offered a free tailored service and will aim to lose not less than 5% of their body weight.
- As from 1st April any Older Person's Concessionary Passes which have not been used in the six months prior to their renewal will no longer be subject to **automatic** renewal, but should be renewed on request. This will reduce the wastage of replacing passes which are no longer required.
- If you are caring for someone who needs your help due to a health condition, disability or frailty you may find it useful to know that Hampshire County Council fund emergency planning for carers. Up to 48 hours free care may be available for the person you care for in the event of an emergency. This is a free service and no adult services assessment is needed. Telephone Freephone 0800 1691577.

Patricia Stallard
County Councillor, Winchester Southern Parishes.