

PARISH COUNCIL OF DENMEAD

MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 29 NOVEMBER 2017 AT THE DENMEAD COMMUNITY CENTRE, SCHOOL LANE, DENMEAD COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr K Andreoli	(P)	Cllr I Brown	(P)
	Cllr N Lander-Brinkley		Cllr P Langford-Smith	(P)
	Cllr E Marks (from 77/18C)	(P)	Cllr J Morphet	(P)
	Cllr N Rusbridger	(P)	Cllr K Scholey	(P)
	Cllr G West	(P)	Cllr M Willoughby	(P)

Also present: Seven members of the public and Mr Tony Daniells, Clerk to the Council.

72/18C Apologies to be received Apologies were received from Cllrs Lander-Brinkley.

73/18C Declarations of Interest Cllrs Langford-Smith and Brown declared a personal interest in agenda item 15(a) as both Councillors were listed in the orders for payment.

74/18C Minutes of the previous Meeting: The Minutes of the Council Meeting held on the 8 October 2017 were submitted for approval. **It was unanimously RESOLVED that the Minutes be accepted as an accurate record and were duly signed by the Chairman.**

75/18C Public Participation The Public Session commenced at 7.33pm to allow members of the public to address the Parish Council. The Public Session was brought to a close at 7.34pm.

76/18C County and District Councillors Reports

- (a) There was no apology or report to receive from the County Councillor.
- (b) There were no apologies or reports to receive from the District Councillors.

77/18C Vacancies on the Parish Council

(a) Two applications had been received for co-option to the Council. The Chairman first read out the application from Ms Cathy Caine. The applicant had nothing further to add to her application. In answer to questions put to her by Councillors, she replied that

- She had been a Councillor some time ago and resigned due to work and childcare commitments
- Her motivation in wanting to become a Councillor was that she enjoyed making a difference and wanted the Council to be more accessible
- She wanted to see more respect between Council and residents and also wanted to balance the female membership of Council to that of residents'
- She could be as objective in her views as anyone else

The Chairman read out the application from Miss Emily Marks. She had nothing further to add to her application.

In answer to questions put to her by Councillors, Miss Marks replied that

- She was happy to commit the time and become involved.
- She too could be objective in her views

The Chairman addressed both applicants and advised of interests which would prevent involvement in the discussion and determination of some matters.

It was unanimously RESOLVED that voting on co-option was by ballot paper.

Following the ballot, the Chairman reported that

It was RESOLVED by a majority not to co-opt Ms Cathy Caine onto the Council and further unanimously RESOLVED to co-opt Miss Emily Marks to become a Councillor of Denmead Parish Council

Cllr Marks signed a Declaration of Acceptance of Office and joined the Council table.

- (b) Vacancies existed on all three Committees but the greater need was for Cllr Marks to serve on the Planning and Amenities Committees. Cllr Marks was welcomed to the Council. As previously resolved, the remaining vacancies on Council would continue to be advertised until filled.

78/18C **Youth Provision**

- (a) The Youth Provision Management Committee would meet on 1 December 2017. **NOTED.**

79/18C **Village Matters**

- (a) West of Waterlooville: The next meeting of the West of Waterlooville Advisory Group (WoWAG) was to be held on 30 November 2017. A Report (LR502) has been submitted to the Licencing and Regulation Committee seeking approval to conduct a Community Governance Review (CGR) in respect of the West of Waterlooville Major Development Area (MDA).
- (b) Market Towns Development Officer: The Chairman advised that there was to be no direct replacement for the Market Towns Development Officer following a staffing review at WCC. Temporary staffing had been engaged to cover events until the end of 2017. The retail outlets would decorate the outside of their premises with trees and lights. An extra string of lights was to be placed along the shop frontage. **NOTED.**
- (c) Remembrance Service: This Service was held on 12 November. It was a trial, run in conjunction with the Scouts for the event to be held in 2018. There was a good turnout from the village of some 700 residents. Covered seating was provided for elderly residents and veterans. Rev. Emma Raclyeft had also participated. There were some lessons to be incorporated in to the 2018 event and a wash up sessions would be held to review these. **NOTED.**
- (d) The Great War 100th Anniversary Commemorations 2014-2018: The Chairman reported that conversations would be held with other organisations to agree the format for the event. **NOTED.**
- (e) 2018 Annual Parish Assembly (APA): Council considered that the format used this year worked well, so would be used in 2018. Two suggestions were put forward as themes for the APA. These being the involvement of other local groups and youth and young people. Residents could be invited to suggest a theme using social media. The Clerk would ask for permission to display a banner along the Church fence. **NOTED.**

80/18C **Correspondence**

- (a) The Denmead Twinning Association (DTA) had written to the Chairman inviting her to join the committee that plans and hosts visits from St Georges-les-Baillergeux. As she was unable to commit time to this she invited any other Councillor to become involved. Cllr Rusbridger asked for more information on what was involved. The Clerk would enquire and advise Cllr Rusbridger. **NOTED.**

81/18C **The Heath Field**

- (a) Cllr Andreoli summarised the content of an interim report from the Heath Field Working Party. The Working Party had considered the pros and cons of many options put forward for the use of Heath Field. Many of these had financial implications that would be difficult meet. The report was now in the public domain. Signage would be installed when the wording was agreed and the Working Party was still waiting for the Surveyors report.

Two recommendations were made in the report

1. To leave the planters that restricted access to the car park and
2. To remove the aged fence and replace it with a knee rail

It was unanimously RESOLVED to leave the planters in situ to control access to the car park and to paint them and plant them up and further RESOLVED by a majority to replace the fence between the field and the car park with a knee rail. This would be done during the next school holiday depending on the availability of the contractor.

82/18C **Southern Parishes Group**

- (a) The notes of the meeting held on 6th November 2017 were received. The Chairman summarised the meeting content and actions. There was common ground between the various Councils. It was asked if fly tipping could be added for discussion to the agenda for the January 2018 meeting. **NOTED.**

83/18C **Local Council Conference**

Cllr Andreoli summarised the discussions at a meeting attended by him on 27 November 2017 in Winchester. WCC had reviewed staffing positions and would be recruiting officers with more commercial experience. This would allow them to change the way they conducted their business and also allow for greater consultation with Parishes. The priorities of WCC were given and these were centred on Winchester City, although in the longer term, the vision was to build four sports halls in the Southern Parishes.

Housing allocations were to be revisited in 2018. Support Grants were to be phased out and this would

mean further efficiency savings having to be found. Any growth in Business Rates was to be passed back to Central Government. The Tax Base should be available to Parishes on 15 December. There was a general dissatisfaction with WCC Planning Enforcement. His report was **NOTED**.

It was unanimously RESOLVED that his attendance at this meeting was as an approved duty.

84/18C Hampshire Association of Local Councils

- (a) Cllrs Langford-Smith and Andreoli had attended the 70th AGM of the Hampshire Association of Local Councils (HALC). Cllr Langford-Smith referred to an informative presentation given by a HCC Officer on traffic initiatives. Some of these had already been adopted by DPC, such as Speedwatch and not having white lines marking road carriageways in Anmore Road. This could reduce the speed of traffic by some 4mph. Her report was **NOTED**.
- (b) Winchester District Association of Local Councils (WDALC). The AGM had followed the Local Councils Conference. **It was unanimously RESOLVED to ratify Cllr Lander-Brinkley's nomination to the WDALC Executive Board.**

85/18C Communications

- (a) Denmead Scene No 134: This issue had been printed and was now being distributed. It ran to 12 pages to allow for use of a bigger font and larger photos. **NOTED**.
- (b) There were no other matters raised relating to the Denmead Scene. Cllr Marks was invited to write a short article for the next issue. **NOTED**.
- (c) The Parish Council's Facebook pages. The Clerk would post a link to the Denmead Scene on the DPC website. Residents would be invited to apply for one of the new cultivation plots at River End and residents would also be asked to suggest a theme for the 2018 APA. Cllr Marks was asked for her observations from the perspective of engaging young people. **NOTED**.

86/18C Financial

- (a) Orders for Payment:: **It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 11) should be APPROVED in the sum of £17,155.02 including VAT and that receipts of £11,803.33 are noted. Further payments of £12,344.36 (including VAT) made since the last orders of payment were RATIFIED.**
Cllrs Langford-Smith and Brown took no part in the discussion or determination of this item.
- (b) 2018/19 Budget: **It was unanimously RESOLVED that no changes were made to the draft budget pending receipt of the Tax Base.**

87/18C To receive the Minutes, Reports, Recommendations and Resolutions from the meetings listed below: - *Note: In accordance with S.O.12(c) the only Minutes to be received by Council are those that have been approved by the said committee.*

It was RESOLVED to receive the Minutes, Reports, Recommendations and Resolutions of the following committee meetings:-

- (a) Amenities Committee – Minutes 11 October 2017
- (b) Finance, Administration & Personnel Committee – Minutes 27 September 2017
- (c) Highways & General Purposes Committee – Minutes 20 September 2017.
- (d) Planning Committee – Minutes 4 & 28 October 2017.

88/18C Parish Representation on other bodies and organisations

- (a) Church: Cllr Morphett advised that the wash up meeting following the Remembrance Service was to be held this Saturday 2 December. He had no other report.
- (b) Denmead Community Association: Cllr Andreoli advised that he and Cllr Langford-Smith would meet with the DCA Trustees on 1 December to discuss the cost of electrical rectification works.
- (c) Winchester District Association of Local Councils: In the absence of Cllr Lander-Brinkley, there were no further reports to receive that had not previously been discussed.
- (d) Hambledon and Denmead Welfare & Educational Trust: There was no report to receive.

89/18C Exempt Business

It was RESOLVED that in accordance with the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters where publicity might be prejudicial to the special nature of the business.

There being no further business, the Chairman declared the meeting closed at 9.12 pm
The next Council Meeting is on Wednesday 10 January 2018.

Signed:_____ Date:_____

PUBLIC SESSION
Full Council Meeting – 18th October 2017

Mr Marks, a resident of The Orchard asked who was responsible for lighting the section of the Hambledon Road between Denmead and Waterlooville. He was advised that this was a matter that should be discussed by the Highways and General Purposes Committee and that he should contact his County Councillor as this was a HCC responsibility.