

PARISH COUNCIL OF DENMEAD



MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 5th SEPTEMBER 2018 AT THE DENMEAD COMMUNITY CENTRE, SCHOOL LANE, DENMEAD COMMENCING

AT 7.30 pm

<u>Members:</u>	Cllr K Andreoli	(P)	Cllr I Brown	(P)
	Cllr Jones	(P)	Cllr N Lander-Brinkley	
	Cllr P Langford-Smith	(P)	Cllr E Marks	
	Cllr J Morphett	(P)	Cllr Pearson	(P)
	Cllr N Rusbridger	(P)	Cllr K Scholey	(P)
	Cllr M Willoughby	(P)	Cllr G West	(P)

Also present: Six members of the public, Mr Gareth Davies Clerk to the Council.

041/19C **Apologies:** Apologies were received from Cllr Lander-Brinkley.

042/19C **Declarations of Interest:** There were no declarations of interest made at this time.

043/19C **Minutes of the previous Meeting:**

The minutes from the Full Council Meeting dated 27th of June 2018 were received. **It was unanimously RESOLVED that the minutes of the council meeting be accepted as an accurate record and were duly signed by the Chairman.**

044/19C **Public Participation:** The meeting was adjourned at 7.35 pm to allow comments from the public. The meeting reconvened at 7.53 pm.

045/19C **County and District Councillors Report:**

A report was received from D/C Brook who questioned the indexation on the money from Carpenters Field development. Cllr Andreoli replied that the money was indexed. She stated that sites had been identified in the Local Plan Strategic Housing Economic Land Availability although she continued that not all sites named in the plan would be developed and the report would be available at the end of the year. She continued that the Acquind project has been deemed by the Secretary of State to be part of the National Infrastructure and as a result there was little that the District Council could do in regards to stopping the development. She concluded that Shere House has been demolished and that there were no plans to build on the site. Cllr Andreoli commented that although there were no plans to build the land is included in the Neighbourhood Plan as an allocated site. **NOTED**

046/19C **Councillor Vacancies:**

(a) Councillor vacancies: The chairman stated that there was still a vacancy on the Parish Council. A member of the Public offered to stand as a Councillor but was informed that because she had previously applied and had been rejected by the Council she could not re apply and would have to wait until elections in May 2019. **It was unanimously RESOLVED to continue to advertise the vacancy and attempt to recruit a Councillor.**

047/19C **Youth Provision:**

(a) The Chairman read a report on the activity of the previous months. She stated that the Youth Club had a stall at the school summer fete and as a result welcomed new members who were identified at the event. She reported on the wide and varied range of activities which the Youth Club have conducted in the period.

She continued that the recruitment of new members for the Management Committee and volunteers for staffing was ongoing. Cllr Willoughby stated that the Youth Club was in the process of opening a bank account which would allow them to apply for grant funding as a charity. **NOTED**

She concluded that Safeguarding Training had been attended by staff on 1st September 2018. **NOTED**

- (b) The Chairman stated that she had received a report from the RFO which had the budget for the year had been detailed and rigidly adhered to. **NOTED**

048/19C Village Matters:

- (i) West of Waterloo: Cllr Brook spoke on behalf of the Shadow Council stating that she had chaired the first meeting of the Shadow Council and this was moving forward. She reported that there were ongoing issues with the open space which was attracting youths from different areas who was causing Anti-Social Behaviour. She concluded that this was being approached by a Multi-Agency Action Plan.

Cllr Brown stated that it was disappointing that no Shadow Councillor had attended the meeting in order to understand the structure and role of Council. **NOTED.**

- (ii) The Chairman reported that she had attended a meeting with WCC and was pleased to report that everything was still on track and that the legal order and draft budget was being drawn up and would be checked by the RFO with input from the Clerk to Newlands Parish. **NOTED.**
- (b) Town Manager Update: The Chairman reported that the Summer Party event had been attended by over 400 people and remarked on the variety and high standard of the entertainment and that DPC had received positive feedback to the event. **NOTED.**
- (c) Great War Centenary Commemorations 1914-1918: The Chairman reported that the plans for the Great War centenary Commemorations were continuing to move forward. She stated that last year's attendance was overwhelming and as a result plans were being made to organise road closures for this year's ceremony with signs erected to advise residents a week before the ceremony. This will enable the safe walk from the War Memorial Hall to the village green for the unveiling of the new Village Green Memorial. **NOTED.**
- (d) Village Green Memorial: The Chairman reported that plans for the Village Green Memorial were also making progress and on schedule. Plans of the Memorial, an example of the Ypres Poppies and the Slate that was to be used on the memorial were displayed to the Council. **NOTED.**
- (e) Kidmere Development: The Chairman reported that she had attended a meeting with Persimmon Homes and the following actions were agreed.

- (i) Persimmon are to commence work in November 2018.
- (ii) Southern Water will run the sewerage for five properties to Anmore Road with the remainder of the properties sewerage directed to the Hambledon Road sewerage system.
- (iii) Garage doors and doors that face each other colours will match.
- (iv) A management company will maintain the common grounds and this will incur a charge on each resident of the new development for the services provided.
- (v) Broadband will be installed into each unit prior to completion.
- (vi) Three Oak Trees are expected to replace the five Horse Chestnut Trees which had previously been decided upon.
- (vii) An estimate of costs to run services to the new Village Hall would be presented. **NOTED**

- (f) Apple Day: The Chairman stated that preparations for Apple Day were taking place commenting on the Cake Bake competition and the Apple Monsters competition. She continued that volunteers are required to help with apple day and apple pressing. **NOTED.**
- (g) Denmead Horticultural Show: The Chairman thanked all those from DPC who were involved in the running of the stall. Cllr Brown stated that the spot which had been allocated was better than previous years and drew more attention from residents. **NOTED.**

049/19C Correspondence

- (a) Invoice Cost for the Parish Poll: The Chairman reported that DPC had received the invoice for the cost of the Parish Poll for a sum of £4,005.76. **NOTED.**
- (b) HALC e-update: To consider matters arising from HALC update. No matters were raised and the update was **NOTED.**

- (c) Letter from Bowls Club: The Chairman had reported that following a meeting with the Bowls Club were displeased with the new scale of charges which are devised to bring all DPC facilities in line a being fair and transparent to all facility users of the Parish. The Bowls Club stated that they understood the Councils position however they were not prepared to increase membership fees to cover the cost. Legal advice has been sought with regards to the renegotiation of the lease **NOTED.**

050/19C Southern Parishes Group

- (a) Update on Southern Parishes Meeting dated 9th July 2018: Cllr Andreoli reported that Citizens Advice had now reverted from attending Denmead fortnightly back to a weekly basis which had previously been arranged and funded by the DPC. **NOTED**
- (b) DPC interest in employing an Accredited Community Support Officer: Cllr Andreoli stated that during the Southern Parishes Meeting it had been asked if there was any interest in employing another ACSO with the remuneration £25,000 the cost of which would be shared throughout the Parishes. He stated that this had worked well in other Parishes although the powers of the ACSO were limited. Cllr Brown requested information of the measure of success of an ACSO and none was available. the Chairman stated that there was no effective benchmark as to whether this was beneficial for the money. **It was unanimously RESOLVED that DPC does not wish to employ an ACSO.**
- (c) Southern Parish Council: **It was unanimously RESOLVED that the Vice Chairman and Clerk attend the Southern Parishes meeting on 17th September 2018 as an official duty.**

051/19C Strategically Important Assets

Strategically Important Assets: Cllr Langford-Smith stated that it had come to her attention that certain areas of Denmead had not been registered as Strategically Important Assets. She continued that The Old School, Heath Field and the Village Green should be considered as Strategically Important Assets **It was RESOLVED by a majority that the Old School, Heath Field and the village Green are recognised as Strategically Important Assets.**

052/19C Matters referred to by other Committees (Finance Administration and Personnel Committee) Council Policy

- (a) Vexatious Policy: The Chairman stated that currently DPC has no Vexatious Policy in place and to bring DPC in line with other Parish Councils. A completed policy for DPC was presented to the Council. **It was unanimously RESOLVED that the Vexatious Policy is adopted by the Council**
- (b) Contract of Employment: The Chairman presented the proposed updated Contract of Employment of DPC staff to the Council. **It was unanimously RESOLVED that the updated Contract of Employment is adopted by Council.**

053/19C Old School:

- (a) Old School: The Chairman reported that a structural report had been received, Permission had been given by the author of the report to share the report with the DCA. **It was unanimously RESOLVED that a copy of the report is forwarded to the DCA and lease negotiations are continued.**
- (b) Traveller Incursions: The Chairman stated that there had been a meeting with the DCA who had formulated a design of dragon's teeth, fences and concrete planters to protect certain areas from Traveller incursions. However, this idea did not protect the car park. She continued that she had received a quote for two removeable posts which would act as a deterrent to Traveller incursions at the main entrance. The cost of the installation of the posts are £1504.96 plus VAT. **It was unanimously RESOLVED that the removeable posts quoted are installed. The cost is incurred by DPC with funds being taken from facilities management.**

054/19C Communications:

- (a) Denmead Scene issue 137: The Chairman reported that Denmead Scene 137 had now been distributed. It was discussed that certain areas are not receiving their copies of the Denmead Scene.
- (b) The Clerk stated that he would contact the distributor to find out why this is happening. **NOTED.**
Denmead Scene issue 138: The Chairman requested that articles for the next edition of Denmead Scene are submitted to the Deputy Clerk by the 26th October 2018, she requested volunteers from the Council to submit articles for publication. **NOTED.**
- (c) Matters relating to DPC Facebook pages: The Clerk reported that a new date for training is to be confirmed **NOTED.**

055/19C Financial:

- (a) Orders for Payment: **It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 07) should be APPROVED in the sum of £10,263.68 including VAT and that receipts of £1,477.00 are noted. Further payments of £10,206 (including VAT) made since the last orders of payment were RATIFIED.**
- (b) Informal Budget: **It was unanimously RESOLVED that the Informal Budget meeting is held on Thursday 15th November 2018.**

056/19C It was RESOLVED to receive the Minutes, Reports, Recommendations and Resolutions of the following committee meetings: -

- (a) Amenities Committee – Minutes 4th July 2018
- (b) Finance, Administration & Personnel Committee – Minutes 18th July
- (c) Highways & General Purposes Committee – Minutes 25th July 2018
- (d) Planning Committee – Minutes 11th July, 21st

057/19C Parish Representation on other bodies and organisations

- (a) Church: Cllr Morphett stated that he had nothing to report from the church. **NOTED.**
- (b) DCA: Cllr Brown reported that the DCA intend to make the entrances to the Old School Building wheelchair accessible and they are trying to obtain grant funding for assistance in paying for the work. **NOTED.**
- (c) HALC: No report was received. Cllr Andreoli stated that at this point in the meeting it should be noted with sadness the death of Mr. Steven Lugg HALC Chief Executive. **NOTED.**
- (d) Hambledon and District Welfare and Educational Trust: No report was received. **NOTED.**
- (e) Denmead Twinning Association: Cllr Rusbridger informed the Council of two social events Saturday 30th October 2018 a Hoe Down which is held at the church hall and a skittles night on 25th November at the Church Hall. **NOTED.**

There being no further business, the Chairman declared the meeting closed at 9.20pm
The next Council Meeting is on Wednesday 17th October 2018.

Signed: _____ **Date:** _____

PUBLIC SESSION
Full Council Meeting – 5th September 2018

Public Participation. The Public Session commenced at 7.35pm to allow members of the public to address the Parish Council,

A resident requested information with regards to the MUSA proposed £220,000 cost, he continued that he was interested on how the funds would be raised. The Chairman informed him that originally the developer was to contribute £150,000 but unfortunately the developer had a meeting with WCC and a contribution of £54,600 was agreed. She continued that WCC had been contacted to inform them of her displeasure on the decision but unfortunately WCC remained firm in their position. She continued that funds continued to be raised and WCC had been approached for Community Infrastructure Levy donation to help fund the project which will be decided in September.

A resident of Mead End presented a letter to council outlining her issues with a licence to cultivate being issued to a third party. She continued to explain her issues with the area surrounding her property explaining that she had looked after the area for over thirty years she continued that she felt that wildlife was at risk in the area due to cultivation. She reported disagreements with neighbours over their cultivation of a disputed area and that she had been informed by DPC that no cultivation was to take place within a metre of her property. She concluded that damage to her property had been caused by the resident who cultivate the area. The Chairman responded by stating that any damage caused would be civil matter between herself and the other party. It was explained to the resident that DPC does not plant trees within a metre of the boundary and that the licence to cultivate allows the maintenance of the area of land.

A representative of The War Memorial Hall thanked DPC for an offer of a meeting to discuss the use of the Heath Field and asked what the parameters of a realistic goal were. She continued that a Council representative would be welcomed at WMH Committee meetings. She suggested that 3 representatives from each party would enable a productive dialogue The Chairman concluded that the meeting would not take place until October and that she would liaise with Council to see who wished to take part in negotiations.

A resident of Ashling Gardens stated that she represented residents who had requested the valuation of the field in order that they may purchase the land. The Chairman responded by informing her the land was not for sale.

A resident requested that the issue of the fence at The Heath Field is revisited. She continued that she wishes to have the fence reinstated and asked if this could be supported by a Councilor in order that the matter could be placed on the agenda of the next Full Council meeting. Cllr West stated that he would support the request of Heath Field fence to be place on the next Full Council agenda.

