



PARISH COUNCIL OF DENMEAD

MINUTES OF THE **HIGHWAYS and GENERAL PURPOSES COMMITTEE** MEETING
HELD ON **WEDNESDAY 2nd May 2018** IN THE OLD SCHOOL, SCHOOL LANE, DENMEAD
COMMENCING AT 7.30 pm.

Members:	Cllr I Brown (Chairman)	(P)
	Cllr K Andreoli	(P)
	Cllr N Lander-Brinkley	
	Cllr P Langford-Smith	(P)
	Cllr J Morphett	(P)
	Cllr N Rusbridger	(P)
	Cllr K Scholey	(P)
	Cllr G West	(P)

Also Present: One member of the public was in attendance and
Lydia Merriman, Deputy Clerk to the Council.

116/18H **Apologies:** Apologies were received from Cllr Lander-Brinkley. **Noted.**

117/18H **Declarations of Interest:** There were no declarations of interest made at this time. **Noted.**

118/18H **Minutes of the Previous Meeting:** The minutes of the meeting held on 21st March 2018 were submitted for approval. **It was RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman of the meeting.**

119/18H **Public Participation:** At 7.34pm the meeting recessed into open forum to allow comments and questions from members of the public. The meeting re-convened at 7.38pm.

Matters Arising and Outstanding Matters from previous Minutes:

120/18H (a) **Footpath Matters:** To determine whether there is to be a re-instatement of the Footpaths Sub-Committee, an email was sent out to all previous members and Councillors, asking if anyone would be interested in joining. Only two replies have been received by the Deputy Clerk. Cllr Langford-Smith suggested an article is written for the Autumn edition of Denmead Scene to seek interest, as well as advertising on the website. **It was RESOLVED that this matter is returned to Full Council for consideration.**

121/18H (b) **Footway Closure ~ Masons Walk:** Work has now been completed and confirmation has been received from the contractor to inform DPC that the footpath has been reinstated to its full width. Cllrs Langford-Smith and West reported to members that the result looks good as no digging was involved in the repair. **Noted.**

122/18H (c) **Defibrillator at Baptist Church:** Cllr Brown informed members that the Deputy Clerk had approached several businesses within the village centre, including All Saints Church to find a new suitable location for the Defibrillator, presently stationed at the Baptist Church. Permission has now been given by the owner of South Downs Funeral Service, providing the building has accessible electricity supply. **It was unanimously RESOLVED to support this proposal.**

123/18H (d) **Denmead Works Phase II:** Members were informed that last month a further report was received by HCC in relation to flooding issues. Once the availability of funding and other priorities have been considered by HCC, DPC will be notified. **It was RESOLVED that once HCC provide an update, it must be clarified as to whether this relates to the Denmead Works Phase II report.**

Correspondence:

124/18H (a) **Hampshire County Highways ~ Hampshire Street Lighting:** Correspondence had been received with notification of an increase in the annual unit charge for 2018/2019 from the current rate of £34.48 to £34.85 (an increase of 1.07%) exclusive of VAT. **Noted.**

Burial Ground:

125/18H (a) **Applications:** The list of applications received since 21st March 2018 had been distributed to members for their information. **Noted.**

- 126/18H (b) Drainage Survey: The third quotation from Agrifactors (Southern) Ltd has now been received. Members were given a detailed account of costings and descriptions of the three individual quotations, given by the three companies. NORSE South East, DPC's approved supplier, provided the cheapest quotation. **It was therefore RESOLVED to contact NORSE South East to confirm the works to be carried out, at a cost of £4,950.00 plus VAT, will be exactly as detailed in the Drainage Survey. It was further RESOLVED that once confirmation has been sought, DPC are to instruct NORSE South East to arrange commencement of work at the appropriate time, when the ground will be at its driest. Funds are to be taken from the Burial Ground budget.**
- 127/18H (c) Review of Regulations: Due to recent damage caused in the Burial Ground, **it was AGREED that the current 2018 Burial Ground Regulations should be modified, as suggested by the Deputy Clerk. It was RESOLVED that section 14 should be amended and additional sections 15 and 17 should be included.**
- 128/18H (d) Cemetery Lane: A report from the Head Groundsman was read out to committee members, describing the deterioration of Cemetery Lane and the driveway leading into the Burial Ground. Suggestions have been made in the report for both temporary and long-term solutions, based on the flooding which has exacerbated the problem. After consideration of the facts, Cllr Brown invited Councillors to visit the area with him to assess, before a quotation for completely re-surfacing the road is obtained from contractors. **It was RESOLVED that before any work commences on the road, the owners of Ludcombe, whose responsibility it is to clear their ditches, should be contacted.**
- 129/18H Water Pump: Replacement of the existing water pump used for the Burial Ground, is required. **It was unanimously RESOLVED that a new pump, recommended by Head Groundsman, is purchased at a cost of £95.00.**
- 130/18H Bus Shelter Repair: Since receiving quotations to repair or replace the damaged bus shelter along Hambledon Road, it has now been confirmed that the bus shelter is covered under the insurance. **It was RESOLVED to contact the insurance company and make arrangements forthwith.**
- 131/18H Plastic Bollards:
- (i) To Replace Damaged Bollard Outside Co-op: **It was unanimously RESOLVED to ratify the expenditure to replace the bollard.**
 - (ii) To Purchase Four New Replacement Bollards: Members were informed that four plastic bollards were last purchased in 2015 and the last one in stock has just been used. A quotation has been received from the supplier, providing the same costings as 2015. **It was RESOLVED to accept the quotation of £777.80, excluding carriage, from Street Furnishings Ltd. These four bollards will be kept in stock for future use.**
- 132/18H Finial Rings: Cllr Langford-Smith gave an update to members that refurbishment of the two finial rings have now been completed for last year. A check will be made to ensure no further deterioration has occurred to the outstanding finial rings. Requirements for the next two refurbishments will then be decided. Cllr Langford-Smith also stated that it is hoped that as in previous years, HCC will contribute towards the cost. **Noted.**
Cllr Brown identified the finial ring on the village green requiring cleaning. **It was RESOLVED that this job may be suitable for the HCC Parish Lengthsman.**
- 133/18H Pyles Farm ~ Drainage Problems: At this time there is nothing to report. **Noted.**
- 134/18H Flooding: Cllr Langford-Smith informed members that no meeting has been held. Cllr Hargreaves is no longer able to remain a member of the Working Party and there has been a negative response by others. **It was RESOLVED that members would await any further response.** An update was also given relating to White Horse Lane. Although HCC had endeavoured to re-instate the ditch, B.T's installation of telegraph cables has created issues to prevent this happening, which are still outstanding. Cllr Scholey wished to express his concerns that the flooding issue in Anmore Road does not seem to have been resolved, despite the recent road works. **Noted.**

The meeting closed 8.22 pm

**The next scheduled meeting of this Committee
will be held in The Old School, School Lane, Denmead
at 7.30 pm on Wednesday 13th June 2018**

Signed _____ Date _____

PUBLIC SESSION ~ HIGHWAYS AND GENERAL PURPOSES COMMITTEE MEETING
2nd May 2017

A resident, Mr John Symons expressed his concerns to members about the large amount of undergrowth on the right-hand side of the pathway near White Wings House in Ashling Park Road. Mr Symons said it is restricting pedestrian access to such an extent that the path has now become too narrow to walk through. Cllr Langford-Smith agreed that the bushes need to be cut back as they are currently hanging over the pathway by at least 3ft.

Cllr Brown advised Mr Symons that the Deputy Clerk would report this issue to Hampshire County Council.