



## PARISH COUNCIL OF DENMEAD

MINUTES OF THE **HIGHWAYS and GENERAL PURPOSES COMMITTEE** MEETING  
HELD ON **WEDNESDAY 16<sup>th</sup> January 2019** IN THE OLD SCHOOL, SCHOOL LANE,  
DENMEAD, COMMENCING AT 7.30 pm.

<b>Members:</b>	Cllr I Brown (Chairman)	(P)
	Cllr K Andreoli	(P)
	Cllr P Langford-Smith	(P)
	Cllr J Morphett	(P)
	Cllr N Rusbridger	
	Cllr K Scholey	
	Cllr G West	(P)

**Also Present:** No members of the public were in attendance.  
Lydia Merriman, Deputy Clerk to the Council.

**175/19H** **Apologies:** Apologies were received from Cllrs Scholey and Rusbridger. **Noted.**

**176/19H** **Declarations of Interest:** There were no declarations of interest made at this time. **Noted.**

**177/19H** **Minutes of the Previous Meeting:** The minutes of the meeting held on 21<sup>st</sup> November 2018 were submitted for approval. **It was RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman of the meeting.**

**178/19H** **Public Participation:** There was no requirement for a public session.

**179/19H** **Matters Arising and Outstanding Matters from previous Minutes:**

- (a) **Denmead Works Phase II:** Committee members were provided with an update in relation to the most recent correspondence received from HCC and HBC, in which information on the provision of funding had been identified. DPC had been informed that the initial feasibility was to improve accessibility along the Greenways, and that the use of Flexipave would be in relation to the flooding issue and would therefore not include any other areas of aesthetics.

Cllr Langford-Smith expressed her concerns in relation to the correspondence by stating that the original objective of Denmead Works Phase II was not solely related to Flexipave but it was to ensure that the Greenways became cycle ways. She continued that the report incorporated many other aspects of improvements, including raising roadways and the removal of bollards, which do not appear to be taken into consideration by HCC, in relation to any allocated budget. After discussing the facts of the matter, members agreed that clarification should be sought from HCC and HBC. **It was unanimously RESOLVED that instruction should be given to install Flexipave along the section of the Greenways path, as denoted on the map but confirmation should be provided in relation to the fact that the use of Flexipave is only part of the overall Denmead Works Phase II and that all the Greenways will be made into cycle ways. It was further RESOLVED that in respect of the completion of the Denmead Works Phase II, timescales should be provided, in order to inform residents.**

**Correspondence:**

- 180/19H** (a) **Accident Caused on Public Highway:** Correspondence had been received from a resident requesting DPC's comments in relation to her badly fractured ankle which was, in her view, caused by walking on a badly repaired pavement located outside 'Denmead's Finest Fish and Chips'. Cllr Brown stated that this piece of land is on the highway and therefore not the responsibility of DPC. The Deputy Clerk had however reported the incident to HCC requesting further investigation into the matter. A reply, to this end, had also been duly sent to the resident. **Noted.**

- 181/19H** **Rapid Relief Team ~ Litterpick:** Correspondence had been received from a local charity called Rapid Relief Team, in relation to their offer of organising a charitable community litter pick in Denmead. The correspondence stated that local RRT volunteers would carry out the litter picking on a Saturday and they would concentrate on any specific areas requiring attention. Members discussed that there has been an increase of litter in Denmead, particularly along the main roads. Cllr Langford-Smith expressed her gratitude to RRT and said it was a wonderful idea, as Denmead would benefit from this charitable act. Members were also reminded that a regular litterpick is organised by Denmead In Bloom. **It was unanimously RESOLVED that DPC should respond to the Rapid Relief Team to provide approval for the organisation of a litter pick. It was further RESOLVED that a request should be made to concentrate on the area starting from Goodmans Field along Hambledon Road, up to the end of Forest Road. It was finally RESOLVED that the organiser of Denmead In Bloom should be informed and to check that the date arranged for the RRT Litterpick did not coincide with DIB's litterpick.**
- 182/19H** **Defibrillators Heart Start Training:** Correspondence had been received from a member of Denmead Memorial Hall Committee, inviting Councillors and Staff to attend one of the free AED/CPR courses to be held in February and April at Denmead War Memorial Hall. The Chairman noted that defibrillator training had previously been provided but new Councillors and staff members may find it useful to attend the sessions at Denmead War Memorial Hall, which did not require attendance as an approved duty. **It was therefore RESOLVED that the Deputy Clerk should send notification of the correspondence to all Councillors and staff for their information. It was further RESOLVED that a letter of thanks should be sent to the committee member of Denmead War Memorial Hall, on behalf of Denmead Parish Council.**
- 183/19H** **Parish Lead ~ Parish Lengthsman Scheme:** Cllr Brown stated that correspondence had been received from the present Lead Parish to inform that with effect from April 2019, a new Parish Council would be required to take on the lead organisation of the Parish Lengthsman Scheme. For those members present who required an explanation, the Chairman of the Committee described the role of the Lengthsman, in relation to their regular annual visits. The scheme, funded by HCC, uses private contractors to carry out low risk maintenance activities. Cllrs Brown and Langford-Smith wished to clarify that the administrative task of the actual organisation is a very time consuming one and to that end, DPC does not have the staff capacity to undertake such a responsibility. **It was unanimously RESOLVED that DPC would not be offering to take on the role of Parish Lead for the Lengthsman Scheme.**
- 184/19H** **Speed Limit Reminder ~ Replacement Batteries:** One of the batteries for the Speed Limit Reminders was no longer charging. It therefore became necessary to replace it and a recommendation was made that an additional battery was also purchased for future use. **It was unanimously RESOLVED to ratify the expenditure. It was further RESOLVED that for any future purchase of batteries, alternative suppliers should be contacted to compare costings, in relation to the possibility of using a different rechargeable battery with a higher capacity.**
- 185/19H** **Vandalised Dog Bin at The Barn Play Area:** Committee members were informed that the red dog bin situated near the Barn Play Area, had been vandalised for the third time and is now beyond repair. **It was unanimously RESOLVED that approval should be given to replace the Dog Bin with a dual-purpose bin from BROXAP and funding is to be taken from SAGE Code 7176. It was further RESOLVED that an enquiry should be made to the supplier in relation to the installation of the DPC logo on the new dual-purpose bin.**
- Burial Ground:**
- 186/19H** (a) **Applications:** The list of applications received since 21<sup>st</sup> November 2018 had been distributed to members for their information. **Noted.**
- 187/19H** (b) **Allocation and Usage of Burial Space:** Cllr Brown asked the Deputy Clerk to explain to members the recommendations of the report, in relation to the on-going drainage issue and the need to consider future allocation of new burial plots. Members were informed that burial space in the Burial Ground is becoming limited and this is partly due to the fact that the designated 6ft long earthen burial plots, which are designed for double depth full burials, are also being used for cremation casket interments. There are currently no empty earthen cremation plots to offer, but people are generally not choosing to inter their deceased family members into the alternative Cremation Welters Plots, regardless of the fact that there are 21 empty individual Welters Chambers, with the capacity to inter 8 caskets into each plot. It was discussed as to why there are still so many remaining Welters Plots since the last installation

in 2015. The Deputy Clerk said that there appeared to be a discrepancy with the current fees and this may be a contributory factor in relation to the Welters Plots remaining unused. She concluded by informing members that historically, families seem to prefer earthen interments and therefore a designated area in the New Burial Ground had been identified in which it is possible to install new earthen cremation plots.

Discussions commenced between Committee members, in relation to the present issues addressed in the report. It was agreed about the importance of preserving as many earthen plots as possible, due to the fact that there is a reduction of space. Cllr Langford-Smith confirmed that in order to make the Welters plots more attractive, there should be an adjustment of the Burial Ground Fees. In addition, members considered the idea of installing new half size earthen plots, specifically for the use of Cremation interments. There was further debate amongst members, in relation to the revision of the Burial Ground Regulations. Cllr Andreoli wished the Reservation of plots to be reviewed and Cllr West expressed his concerns that each Welters Plot should only be used by the family of the first member interred. In light of these discussions, the Deputy Clerk was asked to provide a list of recommendations which would be presented to members for consideration at the next H&GP Committee meeting. Furthermore, it was agreed that the Deputy Clerk should produce a record, showing the estimated number of interments from the last 5 years and to give a projection of the number of future interments.

**In order to retain full earthen plots for full body interments, it was RESOLVED that a suitable separate area should be identified solely for interment in the earth for ashes, which would be half the size of a full plot, and that the fee would be the same amount as a full interment. It was further RESOLVED that there would be an adjustment to the Scale of Burial Ground Fees, which would become effective from 1<sup>st</sup> April 2019.**

**188/19H** (c) Burial Ground Notice Board: The existing notice board has deteriorated to such an extent that it is no longer fit for purpose. A recommendation had been made to replace it, with the provision of a larger notice board to be installed in a more strategic position within the North Field. **It was unanimously RESOLVED that a new engraved double door notice board from Noticeboard Company should be purchased and funding should be taken from SAGE Code 8060.**

**189/19H** Finial Rings: Cllr Langford-Smith provided background information to those present, in relation to DPC's continued commitment to refurbish the finial rings within the Denmead Parish Boundary. She continued to state that since 2016, many of the finial rings listed on the Finial Ring, Column and Signpost Refurbishment Schedule, have already been refurbished, in respect of the allocated budget and funding from HCC Heritage. **It was unanimously RESOLVED that instruction should be given to refurbish the Rudley Mill Finial Ring, which is located at the cross roads of Bunns Lane and Hoe Street with Bent Lane and funding should be taken from Highways & GP Projects, SAGE Code 7177. It was further RESOLVED that the Deputy Clerk should send all new Councillors a copy of DPC's Finial Ring Refurbishment Schedule and Report for their information.**

**190/19H** Flooding: There were no new issues reported. **Noted.**

The meeting closed 8.42pm

**The next scheduled meeting of this Committee  
will be held in The Old School, School Lane, Denmead  
at 7.30 pm on Wednesday 27<sup>th</sup> February 2019**

Signed \_\_\_\_\_ Date \_\_\_\_\_