



## PARISH COUNCIL OF DENMEAD

MINUTES OF THE **HIGHWAYS and GENERAL PURPOSES COMMITTEE** MEETING  
HELD ON **WEDNESDAY 27<sup>th</sup> February 2019** IN THE OLD SCHOOL, SCHOOL LANE,  
DENMEAD, COMMENCING AT 7.30 pm.

**Members:**

Cllr I Brown (Chairman)	(P)
Cllr K Andreoli	(P)
Cllr P Langford-Smith	(P)
Cllr J Morphett	
Cllr N Rusbridger	
Cllr K Scholey	
Cllr G West	

**Also Present:** 5 members of the public were in attendance.  
Lydia Merriman, Deputy Clerk to the Council and Gareth  
Davies, Clerk to the Council and also Cllr A Berry.

- 192/19H** **Apologies:** Apologies were received from Cllrs Morphett, Scholey, Rusbridger and West. **Noted.**
- 193/19H** **Declarations of Interest:** There were no declarations of interest made at this time. **Noted.**
- 194/19H** **Minutes of the Previous Meeting:** The minutes of the meeting held on 16<sup>th</sup> January 2019 were submitted for approval. **It was RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman of the meeting.**
- 195/19H** **Public Participation:** At 7.32pm the meeting recessed into open forum to allow comments and questions from members of the public. The meeting re-convened at 7.54pm.
- 196/19H** **Matters Arising and Outstanding Matters from previous Minutes:** There were no matters arising or outstanding matters from previous minutes to be considered. **Noted.**
- Correspondence:**
- 197/19H** (a) **Removal of Bench situated in New Burial near plot U59:** Correspondence had been received from a relative in relation to a request to remove a bench which is located near to an existing plot U59 in the New Burial Ground. Committee members were informed that the bench which was installed prior to 1992, was not associated with any memorial application and it had since become very worn and was now considered to be a health and safety issue. **It was unanimously RESOLVED that the bench and any associated concrete base should be removed and then disposed of accordingly.**
- 198/19H** (b) **Additional Signs at Junction from Southwick Road and Hambledon Road:** Correspondence had been received from a resident who had expressed concerns relating to traffic safety at the junction of Southwick Road and Hambledon Road, near Denmead Village Green. This matter had been forwarded to the Traffic Management Team at HCC and a reply had been received to inform that there had been no injury accidents reported at the junction in the last ten years. HCC therefore had taken the view that there is no justification to carry out any changes. **It was unanimously RESOLVED that the Deputy Clerk should respond to HCC by thanking them for their reply email and to state that DPC would wish that no new triangle markings should be painted at both ends of the spur road but to ensure that only the end of Southwick Road should be marked. It was further RESOLVED that a reply should be sent to the resident to keep him informed of HCC's decision.**

- 199/19H (c) Lighting at Kidmore Car Park: Correspondence had been received from a local resident and further complaints had also been made by others in relation to a new floodlight recently positioned at Kidmore car park. The matter had been reported to the Highways Manager at WCC and the light was re-positioned in order to ensure that it did not hinder vehicles travelling along Hambledon Road. **It was unanimously RESOLVED that WCC should be contacted again to inform that the light is deemed to be still too bright, in relation to the fact that Kidmore car park is located approximately 750 metres away from Denmead's dark sky zone and that also the ecological report issued for the new Carpenters Field development, states that low level lighting must be provided in this area.**

**Denmead Works Phase II:**

- 200/19H Flexipave Installation and Works to be Carried Out: Committee members were informed that recent advice had been provided by the Project Engineer at HBC to inform that Flexipave should only be installed in three sections of Ashling Park Road Greenway, in relation to alleviating the flooding issue. The Denmead Works Phase II report had also been received from HCC in which work had been identified. Members stated that the report does not seem to incorporate all of DPC's objectives, including the original request to make all the Greenways dual purpose cycle ways. Cllr Langford-Smith provided members with evidence of an email which had been received from Karen Wright at HCC in November 2017 in which it stated that developer contributions were held at a total of £120,000. In her correspondence, Ms Wright affirmed that all the works detailed in the feasibility study should be possible to implement. **It was RESOLVED that the Deputy Clerk should contact HCC to forward the correspondence from 2017 in relation to the stated available funding and that also a request should be made to HCC to identify the individual costings with respect to the overall objectives of works for the whole of Denmead Works Phase II project. It was further RESOLVED that at the present time, no instruction should be given to install Flexipave until clarification is sought in relation to the amendments of the Denmead Works Phase II report.**
- 201/19H Flag Flying Dates ~ 2019: **It was unanimously RESOLVED that the list of dates for 2019 should be approved.**
- Burial Ground:**
- 202/19H (a) Applications: The list of applications received since 16<sup>th</sup> January 2019 had been distributed to members for their information. **Noted.**
- 203/19H (b) Review of Forms, Regulations and Fees: A review of the current Forms, Regulations and Fees was carried out. **It was unanimously RESOLVED to approve the amended Forms, Regulations and increased Fees, with the new Fees to take effect from 1<sup>st</sup> April 2019.**
- 204/19H (c) Allocation and Usage of Burial Space: Members were informed that a new separate area for future cremation interments had been allocated and marked out in the New Burial Ground. The Deputy Clerk provided members with a detailed report which identified the total number of interments into Denmead Burial Ground since 2014. A projection of the number of future interments until 2023 was also estimated. The report concluded by specifying the total number of remaining empty plots from February 2019 and how the availability of space might be designated before any new land should be obtained. **Noted.**
- 205/19H (d) Waste Collection at The Burial Ground and Pavilion: The Chairman informed members that due to a lack of service from the current contractor and the need to consider the financial implications, it had been recommended by the Deputy Clerk to consider using a different contractor at the Burial Ground and Pavilion. A quotation had been received from Norse South East for the provision of waste collection services, in relation to the specific requirements of DPC. **It was unanimously RESOLVED that the contract with Biffa should be terminated with immediate effect, as any penalty incurred would be off-set against any savings with the new contractor. It was further RESOLVED that Norse South East should be instructed as soon as possible but to ensure a smooth transition.**
- 206/19H (e) Repair of Rope Edging Around Willow Tree: Members were informed that the diamond rope edging stones around the willow tree in the North Field is in need of repair. **It was unanimously RESOLVED that repairs should be made by removing the stones and re-cemented onto a base and funding is to be taken from SAGE Code 8010.**

- 207/19H** (f) North Field Footpath: It was reported that the footpath in the North Field had been breaking up further and is now considered to be a health and safety issue, in relation to a tripping hazard. **It was therefore unanimously RESOLVED that urgent repairs should be made and funding up to £3,000 should be taken from SAGE Code 8010.**
- 208/19H** Finial Rings: A quotation had been received from the contractor in relation to the refurbishment of the Rudley Mill Finial. Cllr Langford-Smith expressed her concern that original parts may be unnecessarily replaced, which was not the intended purpose of the Finial Refurbishment Programme. She concluded that if at all possible, it would be beneficial to ensure that any refurbishment should be carried out on site. **It was unanimously RESOLVED that the Deputy Clerk should request that a new quotation would be provided by the contractor, in which clarification is given in relation to the replacement of the broken arm. Enquiries should also be made as to whether the work could be carried out on site. It was further RESOLVED that the Lengthsman should clear the overgrown shrubs surrounding the Rudley Mill Finial and that the contractor would not include this undertaking in the new quotation.**
- 209/19H** Flooding: There were no new issues reported. **Noted.**

The meeting closed 9.14pm

**The next scheduled meeting of this Committee  
will be held in The Old School, School Lane, Denmead  
at 7.30 pm on Wednesday 10<sup>th</sup> April 2019**

Signed \_\_\_\_\_ Date \_\_\_\_\_

PUBLIC SESSION ~ HIGHWAYS AND GENERAL PURPOSES COMMITTEE MEETING

Wednesday 27<sup>th</sup> February 2019

Miss Clair Sharp introduced herself to Committee members and explained that she and her family, who were also present, wished to address several issues with the Parish Council relating to her late mother's interment in 2017 at Denmead Burial Ground.

Miss Sharp explained that her mother reserved a plot 22 years ago. A day before her mother's interment, Miss Sharp said that she discovered that Plot U59 had been dug in readiness instead of the reserved plot, W59. It was also observed by the family that the existing bench was, in her opinion, situated too near to the plot. She said that DPC chose not to move the bench. On 8<sup>th</sup> March 2017, Mr Cleverley also complained that the incorrect grave had been dug and he told the Parish Council that Plot U59 had been reserved for himself so that he could be later interred near to his late daughter's grave.

Miss Sharp concluded that she and her family wish to have her mother exhumed and re-buried into plot W59. She also expressed her family's wish to receive permission from DPC to have a pharaoh owl design on her late mother's headstone and asked that the bench and base should be removed from near Plot U59.

Mr Cleverley addressed members by informing them that at the time of his daughter's death, he paid a permit fee to reserve a plot which he had chosen, near to his late daughter's grave. He confirmed that in March 2017, he noticed the plot which he thought to be the one he had reserved, had been dug for an impending interment. He had requested that Plot U59 should not be used for someone else's interment. However, DPC informed him that this would not be possible and he said that he was denied a refund from the payment of the reserved plot. Mr Cleverley expressed how upset he felt in respect of the circumstances and asked that Committee members should now consider rectifying the situation for both himself and the Sharp family.